

EAST HANOVER TOWNSHIP
BUDGET WORKSHOP MEETING MINUTES
October 11, 2023

CALL TO ORDER

The Budget Workshop began on October 11, 2023 at 6:07 PM at 9375A Jonestown Road, Grantville, PA at the EHT Public Works Building. This meeting was properly advertised/posted for purposes of discussing the 2024 budget and any other business that may come before the board.

IN ATTENDANCE:

SUPERVISORS:

Chad Leese, Chairman 6:07 PM-7:08 PM
Rebecca Oller, Vice-Chair
Kyler Shea
Tina Hastie

ALSO PRESENT:

Nicholas Yingst, Township Manager
Bryan Ziegler, Public Works Director
Mike Curley, Assistant Public Works Director
Becky Richards, Park & Rec Director
Stephanie Harmon, MS4 and Planning Coordinator
Sharon Umberger, Recording Secretary

Other Business

- Chairman Leese made a **motion authorizing the transfer of \$200,000 from JBT General Fund checking account to PLGIT General Fund account.** Mrs. Hastie seconded. **Motion carried 4-0.**
- Mrs. Hastie made a **motion authorizing Township Engineer to perform financial security adjustment inspection for Creekvale Phase VI land development plan.** Mr. Shea seconded. **Motion carried 4-0.**

A draft of the proposed 2024 budget was provided to the Board of Supervisors prior to the budget workshop.

Nick Yingst provided several graphs of 2024 Budget statistics:

EHT 2024 Proposed Budgeted Expenditures by Fund

General Fund	\$5,245,722	62.8%
Stormwater Fund	\$2,664,500	31.9%
Liquid Fuels Fund	\$ 290,250	3.5%
Fire Fund	\$ 145,850	1.7%
Street Light Fund	\$ 8,450	.1%

Dauphin County Millage Rates for Real Estate Levied in 2023 for Municipal Comparison

East Hanover Township is the 4th lowest of 40 municipalities in Dauphin County with a millage rate of .36 (.18 Township/.18 Fire Company). A property assessed at \$250,000 pays \$45/year to the Township and \$45/year to the Fire Company as a portion of the real estate taxes. Average millage for Dauphin County Municipal taxes is 4.24 mills and 2.925 mills is the median.

Local Annual Property Tax Distribution of every \$1,000 of local property taxes

Lower Dauphin School District	\$ 714.34
Dauphin County	\$ 258.92
Dauphin County Library	\$ 13.18
East Hanover Township	\$ 6.78
Fire Company	\$ 6.78

2024 General Fund Budgeted Expenditures by Type

Payroll & Benefits	26.9%
Park & Recreation	19.9%
Public Works Road Projects	19.3%
Public Works Operations	14.3%
Administration & Legal	4.3%
Fire Contribution and Relief	3.7%
General Operations	3.0%
Engineering	2.5%
Public Safety & EMA	2.3%
Building Maintenance	2.3%
Insurance	1%
Other < 1% (Health and Human Services, Senior Center Support, and Tax Collection)	

General Fund 2024 Budget Review

Nick Yingst reviewed the analysis, assumptions, and possible decision points for the proposed 2024 General Fund Budget. Account 354.07, Park and Recreation Grants, included \$213,000 to be received in 2023. This amount will now be moved to 2024 since it is unlikely the Township will receive proceeds before 2024 and there was Board consensus to make the change. The Local Service Tax (LST) is currently \$10/year for anyone working in the Township, and the Board discussed the possibility of an increase in the future.

Chairman Leese left at 7:08 PM.

There was a consensus of the Board to recommend a change in allocation of budget item 400.52, Contributions, by allocating \$2,500 to Lower Dauphin Communities that Care (LDCC) and \$500 for National Night Out (NNO). Another suggestion was made to move the proposed \$65,000 Township parking lot paving costs as a building expense under budget item 409.80, Capital-Building. The budget item 411.24, Fire Police, was reinstated and \$2,000 was the suggested amount. No other changes were suggested to the proposed General Fund Budget.

Fire Fund 2024 Review

The Board discussed a change in the EHT Fire Tax in 2025, but no change was made to the proposed 2024 budget.

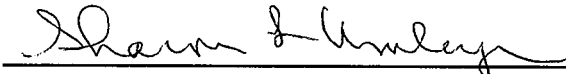
Nick Yingst reviewed all the analysis, assumptions, and possible decision points for the 2024 Stormwater Fund, Liquid Fuels Fund and Street Light Fund budgets. No changes were made to these proposed budgets.

The date and time of the next scheduled Budget Workshop Meeting will likely be determined on October 17, 2023 at the Board of Supervisors Meeting.

Adjournment

Mrs. Hastie made a **motion to adjourn to an Executive Session to discuss personnel matters**. Mr. Shea seconded. **The Meeting Adjourned at 8:29 PM.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sharon Umberger", is written over a horizontal line.

Sharon Umberger, Recording Secretary