

**EAST HANOVER TOWNSHIP  
BUDGET WORKSHOP MEETING MINUTES  
October 20, 2021**

**CALL TO ORDER**

Chairman Rish called the October 20, 2021, Budget Workshop Meeting of the Board of Supervisors to order at 6:15 p.m. An Executive Session was held at 6pm to discuss personnel issues. This meeting has been properly advertised for budget purpose and any other business that may come before the board.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Rick Smith  
Chad Leese, Vice-Chairman  
Smittie Brown  
Mike Yingling

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assist Township Manager  
Sharon Umberger, Recording Secretary  
Allison Spielman, Park & Rec Director  
Bryan Ziegler, Public Works Director  
Aaron Moyer, Township Engineer- HRG  
Andy Stein, Stein Consulting Group

**CONSIDERATION OF FIRE COMPANY DISBURSEMENT**

Mr. Smith asked what disbursement amount was budgeted for 2021 and what the insurance costs were this year. Budgeted disbursement was \$50,000 and insurance has remained as budgeted- \$60,000/year. Mr. Yingling made a **motion to disburse EHT Fire Fund tax revenue to the GVFC in the amount of \$70,000.** Mr. Brown seconded. **Motion carried 4-1. Rick Smith voted No.**

**CONSIDERATION OF ANY SALARY ACTIONS**

Andy Stein CPI has been between 5-5.39 CPI which was the Philadelphia district and Central PA usually lags. Mr. Smith felt should use closer to 4%. **Board consensus to increase salaries 4% in January, except for Scott Sharrow. Three other salary adjustments made this year would still receive the 4% in January.**

**REVIEW OF DRAFT 2022 TOWNSHIP BUDGET**

**General Fund Budget Review**

Andy Stein reviewed the 2022 Budget Assumption-MS4 costs for PRP BMP #2 was taken out in the first budget meeting. Aaron Moyer explained rational why it BMP #2 Design needs to be put back into the 2022 Budget in order to be completed within the 5 year NPDES Permit term ends. The BMP #2 will be giving the Township the majority MS4 credits. BMP #3 is an urgent need to prevent safety risk at Crawford Road. The stormwater fees may help offset some of the costs. **By consensus, Supervisors put the \$220,000 back into the 2022 Budget.** Mr. Stein asked whether the Supervisors were ready to start process to get public comments, and the consensus was Yes.

### **Fire Fund Budget Review**

Insurance has somewhat stabilized. The \$45,000 transfer from the EHT General Fund was put into the 2022 Budget to pay toward insurance costs of approximately \$60,000. Last time the fire tax was raised was 17 years ago. No changes were made to draft budget. The current rate is .18 mills. Not raising fire tax this year—concerns whether the fund drives would be affected if raise the fire tax.

### **Street Light Budget Review**

Budget assumed that street-light tax rate to remain at current level. Electric rates have decreased with the authorize the use of an engineer to negotiate a rate on Township behalf. No changes were made to draft budget.


### **Liquid Fuels Budget Review**

As requested at the last budget meeting, Bryan revised the 2022 paving list removing roads in the Manada Oaks basin area.

### **Comments**

Mr. Cornell shared that if the 2022 Budget is approved to advertise at the November 3<sup>rd</sup> meeting, the board could act on it at the 1<sup>st</sup> meeting in December.

**Meeting Adjourned-**Mr. Yingling made motion to adjourn at 6:58 p.m.



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**Sharon Umberger, Recording Secretary**