

EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
March 3, 2020

CALL TO ORDER

Chairman Rish called the March 3, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:07 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held 6:00 pm to 7:05 pm to discuss personnel issues.

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Chad Leese, Vice Chairman (left at 7:40)
Greg Ciraula
Rick Smith
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmann & Hughes
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a motion to **approve the Board of Supervisor regular meeting minutes from February 18, 2020**. Mr. Smith seconded the motion. **Motion carried 5-0.**

Presentation of the 2018 Audit Report; David Manbeck, CPA Boyer and Ritter

Mr. Yingling made a **motion to accept East Hanover Township Municipal Audit for period ended 12-31-19 as presented by Boyer & Ritter LLC**. Mr. Smith seconded. **Motion carried 5-0.**

TREASURER'S REPORT

Mr. Cornell presented report, as well as, invoices for payment consideration.

	Invoices due and paid 02/19/20-02/27/20	02/28/20 Invoices for Consideration 03/03/20
General Fund	\$ 57,780.99	\$ 30,056.29
Fire Fund	\$ 0	\$ 0
Street Light Fund	\$ 0	\$ 0
Liquid Fuels Fund	\$ 283.03	\$ 6,537.36
Reserve Fund	\$ 0	\$ 0
Escrow Fund	\$ 0	\$ 0
Total	\$ 58,064.02	\$ 36,593.65

Mr. Yingling made a **motion to pay the bills as presented**. Mr. Smith seconded. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:

Grantville Volunteer Fire Company-

Chief Saul Schmoltz reported GVFC activity for the month of February. Total calls 16 (7 EHT, 4 WHT, 4 LPT, 1 EHT Lebanon). He is working on application from the State to submit for intersection fundraiser. (Fill the boot or Fill the helmet). Mr. Ciraula asked whether apparatus were running good. No issues with Engine 39-1, 3 rigs due for inspection this month, Utility vehicle the '99 Tahoe was taken out of service this month for safety issues. Mr. Leese stated his concern with boot drive would be safety. Chief Schmoltz shared that there are safety requirements by the State that must be met. Mr. Yingling said his only concern is that so many people go thru this busy intersection. (Township residents/Non Township residents) Mr. Ciraula wants to make sure guys are safe at intersection.

Emergency Management- Ron Johnson was not present.

Fort Indiantown Gap- David Weisnicht was not present.

Unfinished Business:

Request to authorize installation of on lot system

At the last BOS meeting, supervisors asked Bryan to go back and look at options regarding the potential on lot system for the ballfields. Three options: a) 400 SF sand mound not to exceed \$10,000 including grey water, b) 1,000 SF sand mound unisex restroom not to exceed \$13,000 including grey water, or c) 1,600 SF sand mound for separate male and female restroom not to exceed \$18,500 including grey water. Mr. Smith asked about timing. The person doing design would complete within a week and Township must obtain permit. Weather permitting, ground must be dry, the township could begin their work. A tank could be installed without completing sand mound so that the snack shop could still operate. Mr. Ciraula asked about long-term maintenance other than pumping. Bryan stated it would fall under OLDS system and would be pumped every 3 years. Mr. Leese asked about the Baseball Association agreement. Carla Perry, President of the Baseball Association, who resides at 8980 Mountain Road; was present. Association hoped for at least the second option, and that the Association could fundraise to build a bathroom in a few years. Mrs. Perry stated the Association would be willing and able to commit \$600/year for 5 years toward on lot system.

Mr. Leese brought up the responsibility of mowing of the ballfields. Mrs. Perry stated her understanding is the Township would do the mowing. On another discussion, Mr. Leese brought up the cost of purchasing fields and the \$16,000 cost paid by the Township at closing for title insurance.

Mr. Yingling made a **motion to authorize road crew to install sand mound system to accommodate male/female bathroom 1,600 SF with cost not to exceed \$18,500.** Mr. Smith seconded. **Motion carried 4-1, with Mr. Leese voting No.**

Request to authorize printing and mailing of 2020 Township Directory

At previous meeting, BOS requested staff to investigate costs and possible alternatives to full printing and mailing since 2019 cost was approximately \$4,000. Mr. Smith recommended that Directory be printed and available for residents to pick up, and not be mailed. Mr. Ciraula asked whether it would be available on the website. Jhane to look into uploading to website. Mr. Smith made a **motion to authorize the printing of 500**

Directories to be available for pick up at the Township and to make it available on the website. Mr. Yingling seconded. **Motion carried 5-0.**

Vice Chairman Leese left the meeting at 7:40pm.

Request to Authorize final payment to ECI for Public Works Building

ECI has completed work on basins and small lift in mechanical area after four years. As built documents are ready for signature. Amount still open to ECI is \$108,150.50, due to regulatory changes incurred additional engineering fees. **Board consensus for Paul Cornell to negotiate and table authorization of final payment until next meeting.**

New Business:

Request to authorize advertisement for hiring part-time administrative assistant

Only requesting to place the ad in the Sun and Patriot News. Mr. Yingling suggested Indeed. Position will be a term position for about 10 weeks. Mr. Yingling made a **motion to authorize advertisement in standard local media, the website and on Indeed not to exceed \$200.** Mr. Smith seconded. **Motion carried 4-0.**

Request to Appoint Township Employee, Mike Curley, to the position of Assistant Public Works Director

Mr. Ziegler has been with the Township 1 ½ years, and has shown ability to lead crew. Mr. Smith made a **motion to authorize the promotion of Mike Curley to the position of Assistant Public Works Director as outlined in the action memo with testing and salary increases.** Mr. Yingling seconded. **Motion carried 4-0.**

Business from the Public: none

Board Comments: none

Adjournment:

Mr. Yingling made a motion was made to **adjourn meeting.** The meeting adjourned at 7:54 p.m.

Sharon Umberger, Recording Secretary