

EAST HANOVER TOWNSHIP

BOARD OF SUPERVISORS MEETING MINUTES

June 15, 2021

CALL TO ORDER

Chairman Rish called the June 15, 2021, Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
 Chad Leese, Vice-Chairman
 Rick Smith
 Smittie Brown

ALSO PRESENT:

Paul Cornell, Township Manager
 Jackie Wilbern, Assistant Township Manager
 Elana Schnall, Township Solicitor-Salzmann & Hughes
 Jonathan Robinson, Township Engineer-HRG
 Bryan Ziegler, Public Works Director
 Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Smith made a motion to **approve the Board of Supervisors meeting minutes from June 1, 2021.** Mr. Leese seconded. **Motion carried 4-0.**

TREASURER'S REPORT

Mr. Cornell presented invoices for payment consideration.

May	Revenue		
General Fund	\$ 1,471,497.70		
Fire Fund	\$ 2,065.98		
Street Light Fund	\$ 67.28		
Liquid Fuels Fund	\$ 33.79		
Total	\$ 1,473,664.75		
May		Invoices due and paid 06/02/21-6/04/21	6/04/21 Invoices for Consideration on 6/15/21
General Fund	\$ 287,002.57	\$ 24,184.80	\$ 55,222.74
Fire Fund	\$ 25,339.57	0	0
Street Light Fund	\$ 672.04	0	\$ 632.64
Liquid Fuels Fund	\$ 17,720.00	0	\$ 192.67
Total	\$ 330,734.18	\$ 24,184.80	\$ 56,048.05

Mr. Smith made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented thru June 4, 2021.** Mr. Brown seconded. **Motion carried 4-0.**

Mr. Leese asked whether the General Fund bills list could be made available to public at the meetings. Mr. Cornell felt that it is a public record and a copy will be available to public at future meetings.

Correspondence: None

Reports:

Public Work Director: Bryan Ziegler provided monthly report. A few status updates: the 48" stormwater pipe re-lining has been completed by National Gunitite, next week starting paving of Trail Road, Douglas and Cliff Roads the following 2-weeks for stream stabilization. Mr. Leese asked when we close Devonshire Heights Road whether residents on both sides of the road will be notified of the closure. Confirmed that residents will be notified closer to the scheduled time.

Municipal Authority/Manager's Report: Paul Cornell provided written report. Bridge replacement at Camp Kiwanis Road is coming up and a resolution later in meeting for board's consideration. Dauphin County Local Share presentation in July and will need to compile the Board's input prior to meeting.

Solicitor's Report: Solicitor Elana Schnall had no specific report.

Emergency Management: Ron Johnson provided a written report. The Dauphin County Hazard Mitigation Plan has been sent to PA EMA Agency for approval, the next step will be to Federal EMA. The plan should return to local level for approval late summer. There were two emergency notifications regarding accidents on Route 743 that caused traffic concerns and appropriate township personnel were notified. The Public Safety Advisory Committee is scheduled to meet Monday, June 28, 2021.

Park and Recreation: No Report

Codes and Zoning Report: Jackie Wilbern provided written report. There will be a couple new plans for the Planning Commission Meeting next week. The Township is about to end first MS-4 year on June 30, 2021, and she reported that up to date with all MCM's and are on the right track.

Municipal Engineer's Report: Jonathan Robinson was filling in for Aaron Moyer. The Township mailed MS-4 program public education documents. Next week there will be MS4 training for all Township Employees. GIS program is compiling maps. Subdivision and LDP Ordinance will be available for final review at the June 22, 2021, Planning Commission Meeting—not for adoption at that date. The CFA Grant was submitted with public support letters from Representative Helm and Senator DiSanto.

Grantville Volunteer Fire Company:

Wayne Isett reported that the Self-Contained Breathing Apparatus loan after receipt of \$14,015.70 from the State Comptroller and the \$50,000 planned allotment from the Dauphin County Local Share will bring balance owed approx. \$8,000. The GVFC Book is going well with a June 28th deadline. People are looking forward to the 2021 Carnival. The rack cards have been printed and available to those who want them.

Unfinished Business:

Discussion regarding the Old English Cemetery

Terrence Wolfe-136 Cliff Road- shared his findings on the history of mowing the cemetery and trust fund. The wall at cemetery is estimated to cost \$60,000 to repair. Not asking public works to mow/maintain cemetery.

Rebecca Oller-400 Trail Road-shared with the Board that after talking to Terrence, that his question was only to find out who owned cemetery not for the township to assist with maintenance. A short history of the cemetery was provided referencing books available for sale from the EHT Historical Society. The cemetery is located at 1461 Ridge Road and land encompasses 2/3 of an acre and is listed as an historical site. It is not an abandoned or orphaned cemetery and there are funds available. Trustees are looking to contract out the mowing. Stressed the historical importance of the cemetery and a site to be cherished.

New Business:

Request to keep Scott Sharrow working in Park

Bryan Ziegler requested to keep Scott Sharrow working in Park under the part-time park maintenance position in the Public Works Budget with not to exceed annual cost of \$16,000. Mr. Leese verified that Scott received proper training on equipment and mower. Will not be using skid loader.

Mr. Smith made a **motion to extend Scott Sharrow thru end of year working in park maximum of 15 hours per week at \$18/hour**. Mr. Brown seconded. **Motion carried 4-0.**

Request to adopt Resolution R-2021-18, for award of contract for Kiwanis Road Bridge

Paul Cornell presented the total estimated maximum cost of Kiwanis Road Bridge is \$344,708 and there was \$50,000 received from West Hanover Township.

Mr. Smith made a **motion to adopt Resolution R-2021-18 to award bid for Kiwanis Road Bridge contract to Kinsley Construction and authorize the Township Manager to approve change orders. Adoption is subject to receiving certificates of insurance, bonds, and other required documents**. Mr. Leese seconded. **Motion carried 4-0.**

Additional Agenda Item

Request to adopt Resolution R-2021-19, to rescind ongoing Resolution for Disaster Proclamation

Mr. Brown made a **motion to rescind the ongoing Resolution Disaster Emergency Proclamation**. Mr. Smith seconded. **Motion carried 4-0.**

Business from the Public:

Julie Rish-122 Sunset Drive, (a current MOW volunteer for Autumn Leaves) stressed importance of Senior Programming. Mr. Brown asked if specific needs and a priority list could be developed for that population. She offered to do a follow up call with Activity Director at Mohler Senior Center to get copy of their job descriptions and programming information and will report back at next meeting. Mr. Smith agreed that about developing Senior Programming with therapeutic recreation and seek a qualified candidate. Mr. Leese asked Paul to add bullet points to the Park and Rec Director's job description.

Rebecca Oller-400 Trail Road, fifteen years ago, township had a very active senior community and described those prior activities and events. Number of seniors and enthusiasm has diminished and she volunteered to work with Julie.

Yvonne Sharrow- 8886 Jonestown Road, as the Vice Chair of the Park and Rec Board, expressed that there needs to be events for all-including senior programming. A part-time event coordinator was in the 2019 Park and Rec Budget. Asked about the swale in the park and the need to use MS-4 money. Jackie Wilbern explained it is on the radar in the 5-year permit cycle. Calculations from engineers about reducing sedimentation load help meet the Township requirements for DEP and EPA to get MS-4 credits. Status of Park and Rec Director position and no Park and Rec Report. The position was offered but declined for a better offer. Position advertised at PRPS and has not been removed.

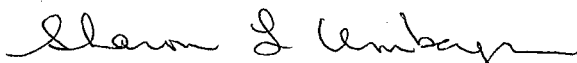
Julie Rish-122 Sunset Drive, stressed importance of Senior Programming as part of the upcoming budget process and adding part-time park and rec event coordinator.

Yvonne Sharrow-8886 Jonestown Road, agrees that two Park and Rec staff members are needed but should fill full-time position first prior to hiring the part-time position.

Board Comments: None

Adjournment:

Mr. Smith made a **motion was made to adjourn meeting**. The meeting adjourned at 8:02 pm.

A handwritten signature in cursive script, appearing to read "Sharon Umberger", written over a horizontal line.

Sharon Umberger, Recording Secretary