

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
May 2, 2023**

CALL TO ORDER

Chairman Chad Leese called the Tuesday, May 2, 2023, Regular Meeting of the Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held from 6:30 p.m. until 6:55 p.m. for informational and potential litigation purposes.

Chairman Leese stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Chad Leese, Chairman
Rebecca Oller, Vice-Chairperson
Tina Hastie
Mike Yingling
Kyler Shea

ALSO PRESENT:

Nicholas Yingst, Township Manager
Lee Stinnett, Township Solicitor-Salzman Hughes
Bryan Ziegler, Public Works Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES FOR APRIL 18, 2023

Mr. Yingling made a motion to approve the regular meeting minutes from April 18, 2023. Mrs. Hastie seconded. Motion carried 5-0.

AMENDED AGENDA ITEM:

Mrs. Hastie made a motion to amend the agenda to revise the Treasurer's Report item a-Request approval to transfer \$300,000 from the PLGIT General Fund to the JBT General Fund Checking Account. Mr. Yingling seconded. Motion carried 5-0.

TREASURER'S REPORT

	Invoices due and paid 04/19/23-04/27/23	04/28/23 Invoices for Consideration on 05/02/23
General Fund	\$ 70,237.47	\$ 334,036.88
Fire Fund	\$ 0	\$ 0
Liquid Fuels Fund	\$ 0	\$ 296.30
Street Light Fund	\$ 0	\$ 0
Stormwater Fund	\$ 14,334.90	\$ 7,413.25
Total	\$ 84,572.37	\$ 341,746.43

Checks Written	04/19/23-05/02/23	\$ 426,318.80
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Mr. Yingling made a motion to approve the payment of the bills as presented through May 2, 2023. Mr. Shea seconded. **Motion carried 5-0.**

- a) Mrs. Hastie made a motion to approve the transfer of \$300,000 from the PLGIT General Fund account into the JBT General Fund checking account. Mr. Shea seconded. **Motion carried 5-0.**
- b) Mr. Yingling made a motion to approve moving funds from JBT CDARs (\$1,407,699.96 maturing on 5/11/23 and \$1,228,866.02 maturing on 5/25/23) into a JBT Flex CD (a 12 month variable rate CD tied to Prime minus 3.25% currently results in a rate of APY of 4.85%). Rates will change every time the Prime rate changes. Mr. Shea seconded. **Motion carried 5-0.**

CORRESPONDENCE: Available for review on the table at the entrance of the meeting room.

A thank you letter was received from Lower Dauphin Communities That Care acknowledging Township donation in the amount of \$1,500.

REPORTS:

Public Works Report-Mr. Ziegler provided a written report. He noted that the paving projects started but were delayed due to the weather. When the weather permits, Pennsy Supply will start paving Bow Creek Road and then move on to Jonestown Road. He confirmed there would be one-lane traffic patterns and several flaggers when paving Bow Creek Road.

Manager's Report-Mr. Yingst provided a written report. He provided an update that the clean-up of the property at 2711 Sand Beach Road was completed by Blue Mountain Trashout on April 10th with the involvement of the Codes Officer and State Constable. He reviewed the design proposals submitted for the Township Building kitchen/bathroom upgrade project and noted he attended his first PSATS conference. He received confirmation that the Township will receive its annual gaming revenue allotment in the amount of \$1,286,138.89 (this payment includes both slot machine license operation fee of \$1,250,000 and the initial table games local share assessment of \$36,138.89). The Township typically receives \$120,000 a year for the table games local share assessment.

Solicitor's Report-

Solicitor Stinnett had no stand-alone report.

GVFC-Chief Saul Schmoltz provided written reports. Last weekend, eleven members were at the fire station all day due to the storms and heavy rain. The fire company ran seven calls ranging from trees down to wires down. During the last deployment of the GVFC brush truck the pump locked up and a replacement pump in the amount of \$4,600 will be requested from the GVFC Relief Fund. A Fire Police class will be held in-house this summer; other municipalities will be invited to participate. Mrs. Oller commented on the number of training hours and volunteer hours and the willingness to dedicate so much of their personal time. **Paul Turns, 167 Sanjo Drive**, approached Chief Schmoltz and requested information about the GVFC house siren and requested it be removed. Chief Schmoltz will take the request to the GVFC Board. Chairman Leese asked Chief Schmoltz for the Right-to-Know (RTK) request because it was on a Township form.

Fort Indiantown Gap-A written report was provided. The West Access Control Point (ACP)/Main Gate will be located on Fisher Avenue/State Route 934 and is moving toward the completion date of May 2023. A project for the rehabilitation of the Marquette Lake dam is being planned in order to make improvements to the overall functionality of the dam. The project will include construction of a new two-lane bridge at Lake Rd/State Route 443, and the construction of a new spillway. The estimated completion date is 2026.

Schedule of Major Training events that could result in increased noise levels:

- Water bucket training is scheduled for May 9 to 11 between 10 a.m. and 4 p.m.
- Artillery training is scheduled for May 10 to 13 between 8 a.m. and 10 p.m.
- Demolition training is scheduled for May 14 to 16 between 7:30 a.m. and 6 p.m.
- Warfighter Exercise is scheduled for May 16 to June 14 (significant increase in number of personnel)

South Central Emergency Medical Services (EMS)-A written report was provided for March and the average response time was 7.5 minutes for 52 calls.

UNFINISHED BUSINESS:

Proposed ordinance restricting vehicle length on certain Township roads-

The proposed ordinance was advertised in *The Sun* on April 27th and may be considered for adoption at the next BOS meeting on Wednesday, May 17, 2023.

Design consulting services for Dauphin County gaming grant project-

In anticipation of submitting a gaming grant application for renovations to the Township Building kitchen and bathrooms, three architectural firms were contacted for design proposals. Of the three firms, Simply Stated Architecture PC submitted a proposal. Mr. Thomas Bank was present from Simply Stated Architecture, PC to answer BOS questions regarding his experience in kitchen design and questions regarding the proposal.

Mrs. Oller made a **motion to approve architectural design services of Simply Stated Architecture, PC in the amount of \$15,769, which is comprised of \$5,885 for architectural design, \$7,590 for contracted engineering services, and \$2,294 for budget estimating.** Mr. Yingling seconded. **Motion carried 5-0.**

(The meeting recessed to hold Public Hearing pertaining to a Liquor License Transfer application at 7:39 p.m. on a motion by Mrs. Hastie and a second by Mr. Yingling. Motion to recess carried 5-0.)

The Township Solicitor, Lee Stinnett, opened the Public Hearing which was the duly advertised time and place for the Board of Supervisors of East Hanover Township to receive and consider public comments to consider pertaining to approval or denial of the Freedom Inn LLC liquor license transfer application for the property at 9168 Allentown Boulevard.

A court reporter was present to record testimony and to document resident names & addresses.

(The Public Hearing was closed and the Board of Supervisors Meeting was reconvened at 8:57 p.m.)

Public Comment:

George Gregory Dovey-152 E. Caren Drive-Although the public hearing was closed, Mr. Dovey continued with a question for the Board whether the State Police were notified about the liquor license transfer application. Mr. Yingst did have a communication from the Troop H commander that was previously read into the record.

Aaron Zeamer from Russell, Krafft & Gruber LLP on behalf of his client Om Gurung of Freedom Inn LLC-Announced the applicant was withdrawing the application for the liquor license transfer. Counsel to follow up with a formal letter to the Township.

Mrs. Oller spoke on behalf of the people in the room who expressed their appreciation regarding the renovations being made to improve the property and thanked Mr. Gurung.

Liquor license transfer application and resolution-

No action needed by the Board due to the application being withdrawn.

J&S Fabrication land development plan financial security reduction recommendation-

On April 4th the BOS authorized HRG to perform an inspection on the J&S Fabrication site pursuant to the developer's request for the release of the \$51,300 being held in financial security for this project. Per the BOS's concerns about the unpermitted driveway onto Allentown Boulevard, the recommendation does not reduce the portion of the financial security held for the "Driveway Removal".

Mr. Yingling made a motion to reduce the financial security (bond) for the J&S Fabrication land development plan to a new balance of \$22,392 in accordance with the Township Engineer's inspection and recommendation. Mrs. Hastie seconded. Motion carried 4-1, Mr. Leese voted No.

NEW BUSINESS:

Accept Fasnacht/Brassell lot line revision plan for review-

Mr. Yingling made a motion to accept the Fasnacht & Brassell Subdivision/Lot Line Revision Plan for review. Mr. Shea seconded. Motion carried 5-0.

Authorization of \$50,000 expenditure toward fire company hose and nozzle debt per 2022/2023 Dauphin County gaming grant-

Mrs. Oller made a motion authorizing the expenditure of \$50,000 toward the GVFC hose and nozzle debt reduction per the approved 2022/2023 Dauphin County gaming grant award. Mr. Yingling seconded. Motion carried 5-0.

Proposal for server upgrade and replacement of personal computers/laptops-

Mr. Yingst shared a proposal from Team CPT addressing IT needs that were discussed in October at the 2023 budget preparation workshop. The proposal provided includes replacing a 9-year-old server, replacing 5 PCs, and 1 laptop, adding a laptop for the MS4 & Planning Coordinator, and replacing hard drives with SSDs (solid state drives) on 5 PCs ranging in age from 6-7 years that are out of warranty. \$30,000 was budgeted to General Fund account 1-400.36 (Computer Software and Hardware). The items are under Costars contract.

Mr. Yingling made a motion approving the Team CPT proposal for upgrading the Township server, replacing PCs and laptops, and installing solid state drives at a total cost of \$23,475 to the Township. Chairman Leese seconded. Motion carried 5-0.

Plan review extension for Walters Services Subdivision and Land Development Plan-

The review deadline is May 29, 2023, therefore without extension the BOS would not have an opportunity to act on this plan before the deadline since the Planning Commission will next be reviewing the plan on May 23rd. The applicant is granting a 90-day extension to August 27th.

Mr. Yingling made a motion to accept a 90-day extension to August 27, 2023 of the Preliminary/Final Subdivision and Land Development Plan for Walters Services, Inc. Mrs. Hastie seconded. Motion carried 5-0.

Plan review extension for Bonawitz Real Estate Investors/JLB Construction Subdivision and Land Development Plan-

The review deadline is May 29, 2023, therefore without extension the BOS would not have an opportunity to act on this plan before the deadline since the Planning Commission will next be reviewing the plan on May 23rd. The applicant is granting a 90-day extension to August 27th.

Mrs. Hastie made a motion to accept a 90-day extension to August 27, 2023 of the Preliminary/Final Subdivision and Land Development Plan for JLB Construction, Inc. Mr. Shea seconded. Motion carried 5-0.

Quarterly newsletter review and approval-

Mrs. Hastie made a motion to approve the submission of the Summer 2023 Newsletter to Art Communications Systems, Inc. at an estimated cost, including postage, not to exceed \$2,516. Mr. Yingling seconded. Motion carried 5-0.

Hiring camp counselors for summer recreation program-

Mrs. Hastie made a motion to hire Mason English at \$10/hour for approximately 100 hours as a Camp Counselor for the 2023 Summer Recreation Program. Mr. Shea seconded. Motion carried 5-0.

Postage meter agreement-

A month ago, a postage meter lease proposal was presented at \$47/month and it was denied by the BOS. After the BOS declined the replacement postage meter, a PostBase mini meter was suggested by KBS 360 at a cost of \$21.95/month. Mrs. Oller felt this postage meter proposal was more equitable than the previous proposal.

Mr. Yingling made a motion to authorize staff to execute a 63-month lease agreement with FP Mailing Solutions at a cost of \$21.95 per month and an equipment and service agreement with KBS 360. Mr. Shea seconded. Motion carried 5-0.

BUSINESS FROM THE PUBLIC:

Jeff Neely-8221 Mountain Road (Lower Dauphin School Board Member)-Gerald Feaser, Director of Dauphin County Elections Office, asked him recently if East Hanover Township ever thought of redistricting because potentially there could be no representative on the School Board from East Hanover Township. Just food for thought.

Tim Shatto-GVFC-Confirmed with the Township Solicitor that the GVFC does not need to respond to the Right-to-Know request from Paul Turns earlier this evening. Due to a Superior Court decision, volunteer fire companies do not fall under the Office of Open Records in the Right to Know Law (RTKL). He commended the Township for all the budget information available on its website and providing open records and public access to information.

George Gregory Dovey-152 E. Caren Drive-He appreciated all the efforts made by the Township for citizens to be heard and participate in government.

BUSINESS FROM THE SUPERVISORS:

Mrs. Hastie-1) She stated that with the warehouses approved by the previous BOS, there will be a reconstruction of Fox Run Road along Grantville Commons mobile home park and she is concerned that residents walking to work, to shop or to go to a restaurant will have a safe walkway along Fox Run Road. 2) Kreider Farms is still pursuing development of 100+ acres as chicken farms off of Pleasant View Road and she has concerns about tractor trailers going through the Village of Grantville. Chairman Leese was interested in hearing more information about the Kreider Farms development.

Mrs. Oller-Enjoyed attending the PSATS (Pennsylvania State Association of Township Supervisors) conference at Hershey Lodge and Convention Center.

Mr. Yingling-He expressed that the Summer Newsletter is great and he is proud to see what is produced at the Township and hopes people read it and appreciate all the hard work. The Community Park has come a long way in fifteen years with all the efforts to improve facilities and it is evident that residents appreciate it by the cars in the Township parking lot.

ADJOURNMENT:

Mrs. Hastie made a motion to adjourn, seconded by Mrs. Oller. The meeting adjourned at 9:34 p.m.


Sharon Umberger, Recording Secretary