

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
SEPTEMBER 6, 2023**

CALL TO ORDER: Chairman Leese called the Wednesday, September 6, 2023 Regular Meeting of the Board of Supervisors to order at 7:12 PM in the Township Building meeting room, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held prior to the meeting beginning at 6:40 PM until 7:05 PM to discuss real estate matters and active litigation.

Chairman Leese stated that the Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE

Supervisors:

Chad Leese, Chairman
Rebecca Oller, Vice-Chair
Tina Hastie
Kyler Shea (arrived at 7:25 PM)

Also Present:

Nicholas Yingst, Township Manager
Bryan Ziegler, Public Works Director
E. Lee Stinnett, II, Salzmann Hughes, Township Solicitor

APPROVAL OF MEETING MINUTES: Mrs. Hastie made a motion to approve the Board of Supervisors minutes from the August 15, 2023 regular meeting as written. Mrs. Oller seconded. Motion carried 3-0.

TREASURER'S REPORT:

	Invoices due and paid 08/16/23-08/30/23	08/30/23 Invoices for Consideration on 09/06/23
General Fund	\$ 119,775.09	\$ 2,419.02
Fire Fund	\$ 12,799.00	\$ 0
Liquid Fuels Fund	\$ 4,640.02	\$ 0
Street Light Fund	\$ 0	\$ 0
Stormwater Fund	\$ 16,125.39	\$ 0
Total	\$ 153,339.50	\$ 2,419.02
Total Checks Written	08/16/23-09/06/23	\$ 155,758.52

Approval of Invoices: Mrs. Oller made a motion to approve the invoices as presented through September 6, 2023. Mrs. Hastie seconded. Motion carried 3-0.

Approval of Transfers: Mrs. Hastie made a motion to approve transferring (1) \$200,000 from the JBT reserve checking account to the JBT General Fund checking account and (2) \$375,000 from the JBT reserve checking account to the PLGIT General Fund account. Mrs. Oller seconded. Motion carried 3-0.

CORRESPONDENCE: It was noted a letter was received from the Tri-County Regional Planning Commission seeking nominations for a representative from the Dauphin Southeast Regional Planning Area.

REPORTS:

Public Works Report: Mr. Ziegler provided a written report. Specifically, he shared that a road mowing tractor was involved in an accident with a motorcycle the previous month. While there was no damage to the mower, the motorcycle was damaged and the motorcyclist was injured. The State trooper who responded to the call indicated the accident was the fault of the motorcyclist. Mr. Ziegler also shared that Public Works spent two days doing outfall inspections per the Township's MS4 permit. He reported that the flashing lights are operational along Sand Beach Road by East Hanover Elementary School and large signs for the intersection of Bow Creek and Jonestown Roads have been ordered. Mr. Ziegler indicated a beneficial meeting was held with the PennDOT Maintenance Director to discuss issues in the Township, and that flashing lights will be installed by PennDOT at the S-turn on Sand Beach Road. Finally, he reported there was a vehicle fire on Ridge Road that resulted in some minor damage to the roadway, and he was working with the insurance company seeking reimbursement for the repair costs.

Manager's Report: Mr. Yingst provided a written report. Specifically, he shared that the Township was awarded the full \$256,852 it applied for from the second round of Green Light-Go grant funding for the physical improvements to the intersection of Routes 22 and 743. He would be discussing the next steps in the grant process later in the meeting and noted that once the grant agreement is signed and submitted to PennDOT, the Township should expect 45 to 60 days for PennDOT review and signatures. Following that point the Township can begin the project, which must be completed by June 30, 2026. Mr. Yingst also shared that closing on the new rescue pumper for the fire company took place on August 15 and the pertinent documents were overnighted to PNC (the lessor) on that date. The annual lease cost will be \$99,678.06 for the next 12 years. He also prepared, finalized, and hand-delivered the four Dauphin County gaming grant applications to the County and now awaits the scheduling of the public presentation before the Gaming Advisory Board. Mr. Yingst shared that budget season is well underway and he hopes to have the 2024 budget workshop packets to the Supervisors by the end of September. He concluded by reporting that the planned installation of new computers by Team CPT was complete, and it is now preparing for the upgrade of the server.

Solicitor's Report: Mr. Stinnett did not have a stand-alone report.

Grantville Volunteer Fire Company (GVFC) Report: The July 2023 minutes and financial reports for the GVFC and its Fireman's Relief Association were provided. Chief Saul Schmolitz shared that the transmission issue for the rescue engine appears to be fixed at a cost of around \$2,000. He noted, however, that the engine's tank has developed a hole and it is now leaking water.

He anticipates around \$10,000 to fix this issue and he is trying to get a loaner engine from a neighboring fire company for the six weeks or so that the engine is being repaired. Chief Schmoltz also reported that the fire company's open house will be this coming Saturday and later that evening volunteers will be doing the parking detail for the concert at Hollywood Casino. He noted the fund drive is going through its final edits and that it should be in the mail in the next few days. Finally, per a request from Mrs. Oller, he indicated that he would see to the removal of the gas tanks at the carnival grounds.

Fort Indiantown Gap Report: A written report was provided. It was noted that a ribbon cutting was scheduled for the west access control point in October and that the east access control point project is anticipated to be put out for bid in 2024 with project completion in 2025. The Board also noted the training scheduled for September and job opportunities on the base.

South Central Emergency Medical Services Report: A written report was provided.

UNFINISHED BUSINESS:

Zoning Hearing Board (ZHB) special exception consideration for property at 841 Bow Creek

Road: Mr. Yingst reported that between the initial review of the 841 Bow Creek Road special exception application at the July 27, 2023 ZHB meeting and the continuance for same on August 21, 2023 the applicant offered a number of amendments to the application. Some of these amendments were that there would be no full-time or regular part-time employees at the site; none of the trailers would be used as office space or for storage of tools, supplies, or equipment; no buildings would be erected or placed on the site; and no repairs, maintenance, or cleaning of the trailers would be performed onsite. The ZHB approved the special exception on August 21 subject to the amendments offered by the applicant, that the operating hours would be Monday through Friday from 7:00 AM to 4:00 PM, and the maximum onsite storage would be 100 units. Mrs. Hastie expressed her appreciation that the lighting concerns at the site were recently addressed.

NEW BUSINESS:

Review of schematic design for proposed renovations to Township Building kitchens and

bathrooms: Thomas Bank of Simply Stated Architecture shared the schematic design he developed for the proposed renovations to the Township Building kitchen and bathrooms. Noting that because the next step was the project's design development phase, which would involve specifying types of equipment, finishes, and other details which would result in cost estimates, he wanted the Board's input before proceeding further. The Supervisors then discussed this in detail with Mr. Bank, which included the challenges inherent in enlarging the toilet room space. There was consensus that Mr. Bank should move forward with the design as developed thus far.

Proposed resolution accepting Green Light-Go grant award, approving grant agreement, and authorizing execution of agreement and other documents: Mr. Yingst shared information on the next steps for accepting the Green Light-Go grant award for radii improvements and signal pole replacements at the intersection of Routes 22 and 743. Mrs. Oller made a **motion adopting Resolution No. 2023-13 as presented, which accepts the Green Light-Go award of \$256,852 and authorizes issuing an acceptance letter for same, approves the grant/reimbursement**

agreement with PennDOT, and identifies and authorizes the Township Manager to sign the agreement and all other documents related to this grant. Mr. Shea seconded. Motion carried 4-0.

Advertise for bids for signal interconnect project: Mr. Yingst shared information on the advertisement for the Bow Creek Road/Laudermilch Road signal interconnect project that is 80% funded by an earlier Green Light-Go grant award. Mrs. Hastie made a **motion to authorize the advertisement for bids for the Bow Creek Road/Laudermilch Road signal improvements project.** Mr. Shea seconded. Motion carried 4-0.

Advertise proposed ordinance establishing a 35 mile per hour (MPH) speed limit on Ridge Road: A draft ordinance establishing a 35 MPH speed limit on Ridge Road was presented to and reviewed by the Board. Mrs. Hastie made a **motion authorizing the advertising of the proposed ordinance establishing a 35 MPH speed limit on Ridge Road as presented.** Mr. Shea seconded. Motion carried 4-0.

Schedule and advertise 2024 budget preparation meeting: After a review of several possible dates, Chairman Leese made a **motion authorizing the advertisement of a 2024 budget preparation meeting on October 11, 2023 beginning at 6:00 PM at the Public Works Building.** Mrs. Hastie seconded. Motion carried 4-0.

2024 Minimum Municipal Obligation (MMO) certification: The 2024 MMO certification was provided to the Board for its review. Mrs. Hastie made a **motion to accept the 2024 MMO for the pension plan in the amount of \$82,054.** Mr. Shea seconded. Motion carried 4-0.

Granting lump sum payment to employees who opted out of health insurance: Mrs. Oller made a **motion authorizing a lump sum payment of \$2,000 each to Candy Huyck and Scott Sharrow for opting out of the Township's health insurance for the 2022-2023 coverage year.** Mrs. Hastie seconded. Motion carried 4-0.

BUSINESS FROM THE PUBLIC:

Homeless Situation: Yvonne Sharrow, 8886 Jonestown Road, expressed concerns about a homeless person in the park. The Supervisors discussed this in detail, and staff shared that they were aware of the situation and were working through the options for addressing this. Mr. Stinnett noted the options available to the Township were limited.

RECESS FOR EXECUTIVE SESSION: Mrs. Oller made a **motion to recess the regular meeting to discuss personnel matters in Executive Session.** Mr. Shea seconded. Motion carried 4-0. The regular meeting was recessed at 8:50 PM and was resumed at 9:15 PM.


Health, dental, and vision insurance renewal: The Board reviewed the options for the Township's health, dental, and vision insurance for the coverage year beginning October 1, 2023. Chairman Leese made a **motion to (1) continue with the same health (Capital Blue Cross Gold), dental, and vision insurance plans for the October 1, 2023 renewal, (2) set the employee cost percentage for the health, dental, and vision insurance at 8% of the premium effective for**

the October 1, 2023 renewal, and (3) reimburse employees for health insurance deductibles costs exceeding \$750 and \$1,500 for individual and family coverage, respectively, for the October 1, 2023 renewal. Mrs. Hastie seconded. Motion carried 4-0.

BUSINESS FROM THE SUPERVISORS: None noted.

ADJOURNMENT: Mrs. Hastie made a **motion to adjourn the meeting.** Mrs. Oller seconded. Motion carried 4-0 and the regular meeting adjourned at 9:25 PM.

Respectfully submitted,



Nicholas T. Yingst
Township Manager