

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
December 5, 2023**

CALL TO ORDER

Chairman Leese called the Tuesday, December 5, 2023, Regular Meeting of the Board of Supervisors to order at 7:06 PM in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held tonight beginning at 6:30 PM until 7:05 PM to discuss potential and active litigation, and personnel issues.

Chairman Leese stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Chad Leese, Chairman
Rebecca Oller, Vice-Chairperson
Tina Hastie
Mike Yingling
Kyler Shea-arrived 8:02 PM

ALSO PRESENT:

Nicholas Yingst, Township Manager
E. Lee Stinnett, II, Township Solicitor-Salzmann Hughes
Bryan Ziegler, Public Works Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES FOR NOVEMBER 21, 2023

Mrs. Hastie made a motion to approve the regular meeting minutes from November 21, 2023. Mrs. Oller seconded. Motion carried 3-0-1. Mr. Yingling abstained since he did not attend the meeting.

TREASURER'S REPORT

	Invoices due and paid 11/22/23-11/29/23	11/29/23 Invoices for Consideration on 12/05/23
General Fund	\$ 0	\$ 31,852.72
Fire Fund	\$ 0	\$ 0
Liquid Fuels Fund	\$ 0	\$ 309.12
Street Light Fund	\$ 0	\$ 0
Stormwater Fund	\$ 0	\$ 5,985.10
Total	\$ 0	\$ 38,146.94
Total Checks Written	11/22/23-12/05/23	\$ 38,146.94

- a. Mrs. Hastie made a motion to approve the payment of the bills as presented through December 5, 2023. Mr. Yingling seconded. Motion carried 4-0.

CORRESPONDENCE: None

REPORTS:

Public Works Report- Mr. Ziegler provided a written report. He shared that Mike Curley, Assistant Public Works Director, has successfully passed a test for a Class A CDL. The Township now has three individuals on staff with this type of license. After reviewing stormwater pipes in an area of the Township this month, he was pleased to report that several pipes were in excellent condition. Mr. Yingst and Mr. Ziegler worked together to submit the Onroad Rebate Program application. A contractor conducted the fifth-year fire system inspection and test at Public Works building this week and the report was good.

Manager's Report- Mr. Yingst provided a written report. He attended November meetings of the Zoning/SALDO Update Committee, Parks & Recreation Board, Municipal Authority, and East Shore Business Association. He met with the Dauphin County Gaming Advisory Board (DCGAB) along with Mr. Ziegler and presented the grant application and took questions from the DCGAB. The insurance policy coverage needs were discussed with Bowman's Insurance Group to finalize the recommendations for tonight. The Onroad Rebate Program application was submitted November 28 for the replacement of the 1994 Freightliner dump truck, and he noted that there was a change to the maximum grant amount which is \$77,000 rather than the \$122,500 previously stated by DEP. He participated in the annual review meeting with the Sewage Enforcement Officer as recommended by the Manada Basin Project study which proposed an enhanced OLDS for that area. He participated in a PSATS webinar preparing for the 2024 reorganizational meeting and began preparations. MDJ Klein is scheduled to swear-in newly elected Township officials at the beginning of the meeting on January 2.

Solicitor's Report- Solicitor Stinnett had no stand-alone report.

GVFC- Chief Saul Schmolitz provided written reports. He shared that there were 17 crew members that attended the Spring Road barn fire last Friday and on Saturday 13 crew members assisted in an event to remove a hunter suffering a medical emergency from a tree stand. There have been 224 calls year-to-date with four calls on Thanksgiving Day alone. The Annual Spaghetti Dinner was well attended. Santa was delivered to Township last Friday night at the tree lighting event. Mrs. Oller noted from the GVFC minutes that reimbursements have been received from its billing company, Recovery USA. The Hollywood Casino gave a \$30,000 contribution to the fire company in recognition of its assistance at 15 concerts, the lantern event, and 3 fire extinguisher classes in 2023. Mrs. Hastie asked whether a fire company live-in was able to drive an apparatus to a call. The GVFC policy is that drivers must be 21 years of age to drive an apparatus. There are two individuals interested in becoming live-ins. Chief Schmolitz shared that the raffles have been going well and would report on the Fund Drive numbers at the first BOS meeting in January.

Fort Indiantown Gap- A written report was provided. In the monthly report it was noted that for the eighth time in last eleven years, Fort Indiantown Gap (FTIG) achieved status as the busiest National Guard Installation in the United States for training year 2023. The West Access Control Point (ACP)/Main Gate opened the morning of November 1, 2023. Currently, the Main Gate is the only point of access onto and off the installation. A FTIG tree lighting is to be held December 6. There are several employment opportunities. A FTIG representative will be requested to attend at least one BOS meeting next year.

South Central Emergency Medical Services (EMS)- A written report was provided by SCEMS for October. Jason Campbell will be asked to attend a future BOS meeting to clarify questions on his monthly report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Proposed resolution to set the property tax rates and street light assessment for 2024

Mr. Yingst presented Resolution No. 2023-18 to set the property tax rates and street light assessment for 2024.

Mr. Yingling made a **motion adopting Resolution No. 2023-18 as presented**. Mrs. Hastie seconded. **Motion carried 4-0.**

Proposed resolution to adopt the 2024 budget

Mr. Yingst stated under the Second Class Township Code, the BOS may not adopt the proposed budget for the upcoming year until it has been advertised and made available for public inspection for 20 days. The advertisement was run in *The Hummelstown Sun* on November 2 and the proposed budget was made available at the Township Building and on the Township website prior to that date. The necessary time having elapsed, Mr. Yingst presented Resolution No. 2023-19 to adopt the 2024 budget.

Mrs. Hastie made a **motion adopting Resolution No. 2023-19 as presented**. Mr. Yingling seconded. **Motion carried 4-0.**

2024 public meeting schedule and Township building closures

Mr. Yingst shared that Section 709 of the Sunshine Act requires the dates, times, and locations of public meetings to be advertised once per year and not less than three days prior to the first meeting.

Mrs. Hastie made a **motion approving the 2024 public meeting schedule and building closures as presented and authorizing the same be advertised**. Mr. Yingling seconded. **Motion carried 4-0.**

Authorizing participation in CapCOG cooperative bidding program for 2024

A summary of the 2024 paving projects included in the 2024 budget was presented to the Supervisors for approval to submit to the CapCOG cooperative bidding program by December 11. Mr. Ziegler indicated there is one additional area in the summary, and it is the rear parking lot which is 1,500 square feet. The rear parking lot was not in the approved budget and will be priced separately and a decision to include or exclude the area can be made after receiving bids.

Mr. Yingling made a **motion to authorize participation in CapCOG's cooperative bidding program for 2024**. Mrs. Hastie seconded. **Motion carried 4-0.**

2024 Humane Society agreement

The 2024 Humane Society annual renewal agreement was presented for consideration by the BOS. Mr. Yingst noted that the agreement is like prior years' agreements with a few exceptions. One of the exceptions is the Humane Society will not be providing a Trap, Neuter, and Return (TNR) program for feral cats in 2024. The other exception is that charges for dropping off strays have increased 30%. The new 2024 costs are \$158.60 per (non-pit bull) dog, \$176.40 per cat, and \$345.40 per pit bull.

Mr. Yingling made a **motion to approve the 2024 renewal agreement with the Humane Society**. Mrs. Oller seconded. **Motion carried 4-0.**

First amendment to development agreement with Hanover Logistics, LLC

The proposed amendment is to the original development agreement that was entered into by the Township and Hanover Logistics, LLC in 2021 pertaining to the Hanover Logistics 1&2 project. The original development agreement included language about infrastructure changes to Fox Run Road that were necessary due to the nature of the heavy trucks that would travel the road because of the project. The proposed first amendment is necessary because it amends the original development agreement to account for subsequent, specific changes to Fox Run Road per the approved easements with GLP Capital LP. These allow for the shifting of the roadway to the north to mitigate the slope and the retaining wall challenges, as well as for the replacement of an existing culvert. Mrs. Hastie expressed concerns about walkability for residents of Grantville Commons MHP but the Township is not encouraging residents to walk where there are no sidewalks.

Mr. Yingling made a **motion to approve the First Amendment to Development Agreement with Hanover Logistics LLC as presented**. Mrs. Oller seconded. **Motion carried 4-0.**

Mr. Shea arrived at 8:02 PM.

Advertising for bids for the Routes 22/743 intersection improvements project

HRG completed its preparation of the Routes 22 and 743 intersection improvements project bid package. This project is pertaining to the second Green-Light-Go grant and it includes traffic signal pole replacements and radii improvements at the intersection of Routes 22/743. The bid advertisement is anticipated to be posted on PennBid on 12/8, and in *The Hummelstown Sun* on 12/14 and 12/21. The bids would be opened on 1/9/24 with the award at the 1/16/24 BOS meeting. Mrs. Oller made a **motion authorizing the advertisement for bids for the Routes 22 and 743 intersection improvements**. Mr. Yingling seconded. **Motion carried 5-0.**

Authorizing property, general liability, automobile, crime, inland marine, public officials' liability, umbrella, workers compensation, volunteer, and environmental insurance coverage for 2024

Earlier this year Bowman's Insurance Group was authorized to act as the Township's agent for pricing out the insurance options for 2024. Bowman's received quotes from three carriers-EMC, Selective, and PennPrime (current carrier). The PennPrime quote came in much higher and represents a nearly \$40,000/47% increase from the 2023 premium. The premium costs for EMC and Selective are similar, however with EMC the Township would be eligible for dividends if insurance is renewed for more than one year. In Bowman's experience, EMC has a more robust public officials liability policy than Selective. Bowman's is recommending adding pollution liability coverage with Everest and volunteer accident coverage insurance with Philadelphia. The total estimated premium costs with EMC, pollution liability coverage, and volunteer accident coverage would be \$89,769 which is \$10,000 less than the 2024 budget.

Mrs. Oller made a **motion approving property, general liability, automobile, crime, inland marine, public officials' liability, umbrella, and workers compensation insurance coverage with EMC, in addition to pollution liability coverage insurance with Everest and volunteer accident coverage insurance with Philadelphia, through Bowman's Insurance Group for 2024**. Mr. Yingling seconded. **Motion carried 5-0.**

Accepting resignation of Township Supervisor and related actions

On November 30, Mr. Shea submitted his resignation as a Township Supervisor, effective December 31, 2023. Per the Second Class Township Code, such a vacancy must be filled via appointment by the BOS within 30 days of the effective date of the resignation. If the BOS fails to do so within that time, the Vacancy Board has 15 days to make an appointment to fill the vacancy. If the Vacancy Board fails to do so within that time, the appointment is made by the County Court of Common Pleas.

With regret, Mrs. Hastie made a **motion to accept the 11/30/23 resignation of Mr. Kyler Shea as a Township Supervisor, with great appreciation of his service, effective 12/31/23**. Mrs. Oller seconded. **Motion carried 5-0.**

Mrs. Hastie made a **motion authorizing an advertisement seeking letters of interest from residents who wish to be considered for appointment as a Township Supervisor**. Mrs. Oller seconded. **Motion carried 5-0.**

BUSINESS FROM THE PUBLIC:

Chief Saul Schmoltz-GVFC-he shared that Marsha Hoy reported three hundred responses to the Fund Drive campaign and the BOS requested more details next month.

George Gregory Dovey-152 E. Caren Drive-he wanted to thank Township Supervisors and staff for a wonderful job, and he appreciated the work that is being done.

BUSINESS FROM THE SUPERVISORS:

Mrs. Hastie-she shared her positive experience with the tree lighting event last week and the upcoming events.

Mrs. Oller-she shared that Mr. Shea is the future of this Township.

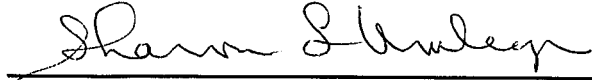
Mr. Shea-he also enjoyed the tree lighting event.

Chairman Leese-he thanked Mr. Shea for his time as a Supervisor and his willingness to protect the freedoms of this Country and wished him a safe return.

ADJOURNMENT:

Mrs. Hastie made a **motion to adjourn**, seconded by Mrs. Oller. **The meeting adjourned at 8:20 PM.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sharon Umberger", written over a horizontal line.

Sharon Umberger, Recording Secretary