

EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING
8848 Jonestown Road, Grantville, PA 17028
March 21, 2017

The regular meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Chairman Yingling at 7:03 P.M. Present were Supervisors Glenn Moyer, Rob Hess and Rick Smith. Supervisor George Rish was absent.

Isaac Wakefield, Solicitor; Norm Ulrich, Engineer; Paul Cornell, Manager; Jackie Wilbern, Assistant Manager; Charles Longreen, Director of Public Works; and Deborah Casey, Secretary/Treasurer were also present.

There was an Executive Session held at 6:30 PM to discuss legal and personnel issues.

The meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comment do so at the microphone and state their name and address.

APPROVAL OF THE MEETING MINUTES FROM THE MARCH 7, 2017 BOARD OF SUPERVISORS MEETING

- **Mr. Hess made a motion to approve the minutes from March 7, 2017, Board of Supervisors meeting. Mr. Moyer seconded the motion. The motion was approved 4 in favor, 0 opposed.**

TREASURER'S REPORT

Receipts - \$103,499.75

General Fund	\$ 96,764.08
Street Light Fund	\$ 336.64
Fire Co. Fund	\$ 4,177.03
Park and Recreation Fund	\$ 2,222.00

Expenditures - \$ 97,677.19

General Fund	\$ 96,122.79
Gaming Fund	\$ 73.40
Fire Co. Fund	\$ 1,141.00
Park & Recreation Fund	\$ 330.00

- **Mr. Hess made a motion to pay the bills as presented. Mr. Moyer seconded the motion. The motion was approved 4 in favor, 0 opposed.**

Available Funds - \$6,551,468.53

TRANSFER OF \$290,000.00 FROM LIQUID FUELS CHECKING TO PLGIT

- **Mr. Hess made a motion to transfer \$290,000.00 from the Liquid Fuels Account to the PLGIT Fund. Mr. Smith seconded the motion. The motion was approved 4 in favor, 0 opposed.**

CONSIDERATION OF INVOICES FOR THE PUBLIC WORKS BUILDING

STOUFFER MECHANICAL CONTRACTOR - \$1,350.00

- Mr. Smith made a motion to pay the invoice from Stouffer Mechanical Contractor in the amount of \$1,350.00. Mr. Moyer seconded the motion. The motion was approved 4 in favor, 0 opposed.

MCCARTY & SON, INC. - \$7,167.28

- Mr. Smith made a motion to pay the invoice from McCarty & Son, Inc. in the amount of \$7,167.28. Mr. Moyer seconded the motion. The motion was approved 4 in favor, 0 opposed.

PAUL D. CLARK - \$1,730.63

- Mr. Smith made a motion to pay the invoice from Paul D. Clark in the amount of \$1,730.63. Mr. Moyer seconded the motion. The motion was approved 5 in favor, 0 opposed.

Chairman Yingling thanked everyone for attending the ribbon cutting at the new Public Works building, and for all the hard work over the past 18 months in getting the building complete.

CORRESPONDENCE

The correspondence is listed as a handout and may be reviewed during regular office hours.

REPORTS

PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN

Mr. Longreen presented his report. Building maintenance was done, roads were salted and plowed, inlets were cleaned, and we are in the process of moving into the new building. He asked that they be given time to move as they have 30 years of equipment, etc. that needs to be sorted through. He is out of his old office and they will be working out of the new building. It was noted the Road Crew did a great job during the snow storm.

MUNICIPAL AUTHORITY – PAUL CORNELL

Mr. Cornell reported they were not able to reschedule the March meeting that was cancelled because of the storm so they will not meet again until the April meeting.

MANAGER REPORT – PAUL CORNELL

Mr. Cornell provided the Board with a written report. He commended the Road Crew for their hard work during the storm. He thanked Danette Longreen for all her work in making the building dedication a success; and Jackie Wilbern for her help in the preparation.

SOLICITOR'S REPORT – ISAAC WAKEFIELD

Solicitor Wakefield noted the Board of Review issued a report on March 9th for the Turns vs. East Hanover Township in the domain matter awarding \$11,000.00 in just compensation damages, together with delayed damages in favor of the Turns. He would like approval from the Board to authorize staff to pay the \$11,000.00 damage award, together with the delayed damages, to be calculated on the date the damage award is paid if no appeal is filed within 30 days.

- **Mr. Hess made a motion to authorize staff to pay the appeals court penalty of \$11,000.00 together with delayed damages calculated on the day the check is cut. Mr. Smith seconded the motion. The motion was approved 4 in favor, 0 opposed.**

EMERGENCY MANAGEMENT – RON JOHNSON

Mr. Cornell indicated that Mr. Johnson could not be present but asked him to remind the Board that there is an upcoming Public Safety Advisory Council meeting. They are still working on the CPR apps that the Board asked them to look into.

PARK AND RECREATION – ANTHEA STEBBINS

Ms. Stebbins presented the Board with a written report.

CODES AND ZONING – JACKIE WILBERN

Mrs. Wilbern provided the Board with a report of activity over the past month. The variance that was held for 1801 Silver Leaf Ln. was granted for the coverage. Mr. Smith asked if after the final OLDS notice goes out, does it continue to accumulate fines or do we go pump them. Mrs. Wilbern noted at that time, a citation is filed with the District Magistrate. Chairman Yingling asked if we are continuing the OLDS program or making any modifications to it. Mrs. Wilbern indicated she and Mrs. Huyck are working with the current system, the way it is done, and software tweaks to make Mrs. Huyck's job easier with the way the notices get sent out. The ordinance pertaining to that doesn't need to be changed.

ENGINEERS REPORT – NORM ULRICH

Mr. Ulrich provided the Board with an updated report. He is still monitoring the inactive projects. Talley, Sheetz, Fleet Repairs and Manheim Auto are moving along. Chairman Yingling asked if there is a start date for the rest areas on I 81. Mr. Ulrich noted the last he has heard is spring time at the earliest. He will be contacting them again in another month or so.

GRANTVILLE FIRE CO. – WAYNE ISETT

It was quite a month with the passing away of 2 Harrisburg Firefighters. The Fire Co. attended the memorial. The Dauphin County Chiefs are meeting at the Fire House for their monthly meeting. The spaghetti dinner went well. Bitner Electric will be starting the electrical work on the kitchen at the Carnival Grounds and doing the upgrades needed. We are getting ready to do the pavilion on Rt. 22.

UNFINISHED BUSINESS

REQUEST TO ADVERTISE DATE FOR THE CONDITIONAL USE HEARING FOR FLEET REPAIR

Mrs. Wilbern noted a Conditional Use application was received from Fleet Repair Solutions. The MPC states that we must hold a hearing within 60 days, and allow the Planning Commission 30 days to give their recommendation. The Planning Commission will be reviewing and providing the recommendation at their March 28th meeting. She is proposing the hearing date for Tuesday April 18, 2017 at 7:30 PM.

- **Mr. Hess made a motion to authorize the Township staff to advertise for the Fleet Repair Conditional Use hearing on April 18th at 7:30 PM. Mr. Smith seconded the motion. The Motion was approved 4 in favor, 0 opposed.**

REQUEST TO AUTHORIZE THE DCNR REQUEST FOR PROPOSALS FOR TRAILS AND GREENWAYS MASTER PLAN AND STUDY GROUP

Ms. Stebbins noted the RFP and the proposed study committee for the Trails and Greenway Master Plan is due to DCNR. She has prepared a draft RFP for the Board's review and vote as well as the proposed study committee. She is asking for approval to submit that to DCNR and approve the draft RFP and Study Committee with the condition that any changes DCNR recommends comes back to the Board for its consideration and approval. Mr. Hess noted he understands that we would like to have a Study Committee, but asked what we are turning into DCNR. Ms. Stebbins noted what we are required to submit to DCNR by March 24th is our RFP and our Study Committee list for their review. They have 30 days to review it and get back to us with their approval. Mr. Hess asked if this approval is for the grant. Ms. Stebbins noted they are approving our RFP since they are partnered and providing partial funding. If they do have any suggestions, she will bring them back to the Board. Mr. Hess asked what they would send back if they didn't like what we are submitting. Ms. Stebbins noted it would be if she missed something in the RFP. Mr. Hess noted Ms. Stebbins is saying we are required to make a motion because this is supposed to get to DCNR by the 24th of this month. Ms. Stebbins noted she spoke with Mr. Cornell regarding this and there were 2 different ways to do this; one would be she would ask the Board to review it and let her know if there were any suggestions, she would send it to DCNR and after they approved it, she would come back to the Board for its approval. We thought it would be better for the Board to look at it and approve it before she sent it to DCNR, and Board approval would be conditioned on any modifications that DCNR suggested. Mr. Hess commented the only problem with the one theory is that if we send it off the way it is without approving it and DCNR approves it, then we are forced to approve it later. Ms. Stebbins commented she could go back to DCNR and indicate to them that the Board would like to add or change something and then they have 30 days to review it again. Mr. Smith noted that it is just a draft. Mr. Hess felt it would have been nice if Mr. Rish was here and would have seen it. He noted when he is looking at something like this, he doesn't want to encroach on any property owners rights. And he is concerned about certain places in this document where it talks about a handshake agreement with Property owners. When he wanted to do a trails plan, it is apparently the one thing that we received feedback on that people would like to see more of and we need to take

seriously and think about, but from his perspective, he wants to make sure that we do not encroach on any property owners rights, and he hesitates to move forward, in the description it speaks of using hand shake agreements to cross private lands owners. He is assuming that no one today wants to use this document as a way to eminent domain, but he as a Supervisor doesn't want to put his name on something that is going to potentially be used for that purpose in the future. He has reservations about that in the description. When we talked about it previously, he said he would like to use existing easements, road right-of-ways, crossing at roadways. He doesn't want random trails thrown in over the country side where people may not want them. He knows people on the Board might want it and a lot of residents might want it, but he also knows the property owners own the land and he doesn't want to see them burdened with everyone else's wants and needs. He hesitates to move forward with it without Mr. Rish's input and he understands that if we need to do that then he doesn't mind sending it to DCNR the way it is, but he doesn't want to approve it the way it is. Mr. Smith asked if we are just authorizing the opportunity to get proposals for what a trail plan might look like. Chairman Yingling noted it is only for the RFP process. Through the committee they talk about the plan and direct the consultant on how to proceed with the plan. It ultimately comes back to the Board for approval. There is some wording that has to be put into the proposal to make it legal and benefit the Township. He understands Mr. Hess's concerns, but that would be addressed during the process of the committee meetings. Mr. Cornell asked once proposals are received, who selects the consultant. Ms. Stebbins noted with the Park Plan, the Study Committee were the ones to choose the consultant and make a recommendation. Mr. Cornell noted regardless of what the recommendation is, it would still come before the Board of Supervisors for final approval. Ms. Stebbins explained the hand shake agreement wording in the background. One of the issues is that having these type of agreements causes trails to shift. It was something that was identified as being problematic. She had asked Mr. Hess to be on the committee since she felt his representation is important to vocalize his type of issues.

- **Mr. Smith made a motion to approve the RFP and Study Committee member list conditional on DCNR comments and approval for submission to DCNR. Mr. Moyer seconded the motion.** Mr. Hess asked why can't we send it to DCNR to get approval with the full Board here. Chairman Yingling noted the only thing we are approving is the committee list and sending it to DCNR for review; we are not approving the RFP. There will be multiple steps with public input, meetings, etc. **The motion was approved 4 in favor, 0 opposed.**

PENNDOT RESPONSE REGARDING SAND BEACH ROAD

Mr. Cornell commented we received a letter dated March 13th regarding the Board's request for a study for a traffic signal at Sand Beach and Rt. 22, The traffic signal analysis indicated that there was not sufficient traffic at the intersection to warrant a signal. The Board had enacted and passed a Resolution authorizing the funding of such signal in September, 2015. There has been a long history and track record of looking at this issue. Last year PennDOT announced close to the end of school that it was going to do a study and we asked them to hold off until school was in session.

There was insufficient traffic at the location. Generally they look at 2 things, traffic and accidents, and we have neither of those issues at this time. It was noted we could ask again. Discussion was held on the intersection. Mr. Smith asked if there was anything the school could do to help influence a decision. Mr. Longreen noted the school district won't help, and even the Township requested that the study be done when school was in session, PennDOT doesn't want to do that. They want it under normal circumstances. They consider school being in session a special occasion. Mr. Cornell noted the regulations are the regulations and if you don't meet the minimum requirements you don't get the signal. Discussion continued. Mr. Longreen noted one of the options, which he does not like, is asking PennDOT about putting in a flashing light warning of the intersection. Discussion was held on the flashing light, the possible increase of accidents, cost. Mr. Hess asked if Mr. Longreen felt a flashing light would reduce accidents, or did he have any data. Mr. Longreen commented he did not like them because they are confusing. He wouldn't recommend it, but it is an option. Mr. Hess felt we should have someone check into true data on flashing lights before we would make the request. It was noted staff would check into data on flashing lights. Chairman Yingling asked if we know how much we missed it by for a signal. Mr. Cornell noted he would check into getting the data.

NEW BUSINESS

REQUEST TO AUTHORIZE THE FILING OF THE 2016 DCED REPORT – AUDIT

- **Mr. Smith made a motion to authorize the filing of the 2016 DCED annual report. Mr. Moyer seconded the motion. The motion was approved 4 in favor, 0 opposed.**

REQUEST TO MAKE APPLICATION TO TCRPC GRANT APPLICATION

Mrs. Wilbern noted TCRPC is offering a \$100,000.00 grant this year. It can be used for anything from zoning rewrites, adoption of an official map, SALDO updates, etc. The grant timing and when it is disbursed will determine which project is chosen. She is asking for approval for her to work with our consultant Andy Stein to make the application for the grant. If the grant is successful, the Township will be required to make a 20% match that is based off the amount you get.

- **Mr. Hess made a motion to authorize the Assistant Manager to work with consultant Andy Stein in the application process for the grant through the Tri-County Regional Planning Commission for up to \$100,000.00, the Township will contribute 20% of the amount that is received up to \$20,000.00. Mr. Smith seconded the motion. The motion was approved 4 in favor, 0 opposed.**

REQUEST FOR USE OF THE FIELD – CAPITAL AREA SOCCER ASSOCIATION

Ms. Stebbins requested approval for the CASA organization's request to use the soccer fields for practice.

- **Mr. Smith made a motion to approve the contract with the CASA U12 Boys' team for use of the soccer field. Mr. Hess seconded the motion. The motion was approved 4 in favor, 0 opposed.**

REQUEST TO PURCHASE RADIOS FOR SUMMER PARK PROGRAM

Ms. Stebbins asked for approval to purchase 2-way radios for the Playground Program and other Park and Recreation events. It is not a budgeted item. We would like to purchase 4 radios. Discussion was held on other means of communication. Mr. Longreen suggested that Ms. Stebbins contact someone who has the type of radio she wants to purchase and bring it out here to see if it will work. There might be some issues with bleed over of truckers with being so close to 81. That is one of the reasons the Township went to the County system. Chairman Yingling asked if they could be returned if they didn't work. Discussion continued. Chairman Yingling suggested buying them, trying them and if they don't work, return them.

- **Mr. Hess made a motion to authorize the purchase of 2-ways radios for a total cost of \$159.98. Mr. Smith seconded the motion. The motion was approved 4 in favor, 0 opposed.**

DISCUSS PICKING A DATE FOR A SPRING ROAD TOUR

Chairman Yingling noted this is not a requirement, but felt it would be a good idea to reinstitute the road tour so that everyone can get an idea of the road conditions in the Township. Mr. Cornell commented this is an excellent opportunity for the Board members to get an idea of what to look for regarding road conditions and equipment. He would like to do this in time for the beginning of the preparation of the 2018 budget so it gives us an idea of what to budget for. By consensus of the Board, they will schedule a road tour for some time in June.

OTHER BUSINESS FROM THE BOARD

SALE OF THE TURNS PROPERTY

- **Mr. Hess made a motion to authorize Township staff to advertise for sale, the former Turns lot, tax parcel number 25-015-037. Mr. Smith seconded the motion. The motion was approved 4 in favor, 0 opposed.**

Chairman Yingling gave a history of the property.

BUSINESS FROM THE PUBLIC

Crist Espenshade, 138 Ridge Rd. asked how County Rd. got a turning lane and Sand Beach didn't. Mr. Longreen noted that was PennDOT's decision done through a traffic study. Mr. Espenshade noted over the years, we have had good support from the Township with the Senior Transportation system. We have put out feelers and advertisements for drivers over the years, but we are now desperate for drivers. He commented with the influence the Board has in the community, he asked if they had any suggestions where we can go for drivers since we are having difficulty getting them. Discussion was held on the hours, requirements for drivers, etc. Mr. Hess asked if something could be put on the website or through the Park & Rec Facebook to reach more people. Discussion was held on ideas for getting drivers. Mr. Espenshade noted we are also having problems getting people to answer the phones.

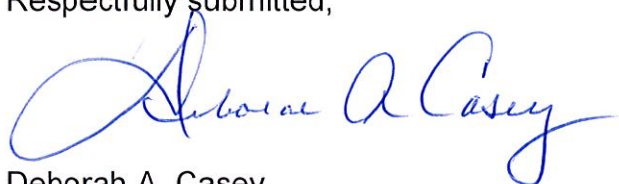
Andy Stein noted Chairman Yingling had ask that the Board start getting reports on the Gaming law. We will be starting to give updates 2 times per month. Most of the

information will be speculation, articles, announcements, that type of information. Chairman Yingling noted the ruling by the State Supreme Court gave the legislature a time period to do something. What happens if they didn't do anything in that time period. Mr. Stein commented the Court extended the stay, and he believes it was until June. He will keep the Board updated on the issue.

Mr. Smith noted at the Park and Rec Board meeting, they indicated they would like to see some movement in the park over the summer. For the next meeting they are trying to put together a proposal for some intern type positions over the summer that can help clear the trails, extend the trails, etc.

Mr. Smith made a motion to adjourn. The meeting was adjourned at 8:24 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Deborah A. Casey". The signature is fluid and cursive, with the first name "Deborah" being more prominent than the last name "Casey".

Deborah A. Casey
Secretary/Treasurer