

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
May 22, 2019**

CALL TO ORDER

Chairman Yingling called the May 22, 2019 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. (An Executive Session was held at 6pm until 6:50 pm prior to meeting to discuss real estate matters of the Township.)

Chairman Yingling stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Rick Smith

ALSO PRESENT:

Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmans & Hughes
Tom Wilson, K & W, Engineer
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Smith made a motion to **approve the Board of Supervisors meeting minutes from May 7, 2019.** Mr. Rish seconded the motion. **Motion carried 3-0.**

TREASURER'S REPORT

Mrs. Wilbern presented invoices for payment consideration.

| | | | |
|-------------------|-----------------------|--------------------------|-----------------------------|
| April | Revenue | | |
| General Fund | \$ 645,440.86 | | |
| Fire Fund | 72,766.20 | | |
| Street Light Fund | 5,477.32 | | |
| Liquid Fuels Fund | 400.59 | | |
| Reserve Fund | 75,971.25 | | |
| Total | \$ 800,506.22 | | |
| April | Expense | 05/22/19 Current Invoice | Invoices Due Before Meeting |
| General Fund | \$ 711,517.75 | \$55,281.12 | \$ 27,851.12 |
| Fire Fund | 1,065.00 | 0 | 0 |
| Street Light Fund | 648.90 | 0 | 0 |
| Liquid Fuels Fund | 6,628.70 | 971.82 | 0 |
| Reserve Fund | 514,007.96 | 0 | 0 |
| Escrow Fund | 0 | 0 | 0 |
| Total | \$1,233,868.31 | \$56,252.94 | \$ 27,851.12 |

Mr. Rish made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on May 22, 2019.** Mr. Smith seconded the motion. **Motion carried 3-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:

Public Work Director:

Mr. Ziegler provided his report to the Board. He stated that the next day would be last day for the crack sealing project. Temporary signs were placed on Earlys Mill Road and Jonestown Road which can determine average speed and average vehicles that travel on a road. The data has not been retrieved from the devices.

Municipal Authority:

Mr. Cornell was not present and there was no report.

Manager's Report:

A report was provided to the Board.

Solicitor's Report:

Solicitor Lee Stinnett had no formal report.

Emergency Management:

Ron Johnson was not present and there was no report.

Park and Recreation:

Jhane Kunkel, Park and Recreation Director, presented her report to the Board. It was discussed/decided that the Camp Program Areas would be roped off from Park as it was done the past two years. This will allow access to the park and the director/counselors will stay alert to any visitors/residents in the park. East Hanover Elementary PTO earned \$500 to create a township camp sponsorship program.

Codes and Zoning Report:

Jackie Wilbern provided a report to the Board. She stated the proposed Zoning Ordinance will be under review by the Planning Commission at their June 25th meeting. An open house starts at 6pm for residents to come and look at the proposed Ordinance and Map prior to the public meeting. Notices of the meeting will be in newsletter and on website. Penn Dot representative stopped at township and are in process of breaking sewer connection at Sand Beach Road.

Municipal Engineer's Report:

Tom Wilson had submitted his report to the Board, there were no questions.

Grantville Volunteer Fire Company:

Wayne Isett shared that Super Saturday is this weekend. Maximum of 100 vendors and currently have 96. He reported that Engine 39 has bad brakes, and will be out of commission for a week.

Unfinished Business:

Deed of Dedication for Shirk Cul-de-sac

The Shirk's attorney is in contact with Township Solicitor. No Deed of Dedication has been signed.

Gaming Grant allocation for 2019

Andy Stein presented that the Dauphin County Commissioners' awarded EHT \$750,000 or 60.98% of the requested amount. County has given no guidance of how to spend money. Several allocation options were presented to Board, but no decision was needed at this meeting.

Timeline for next Gaming Grant application

Andy Stein shared that the deadline for submitting the application for the next Gaming Grant this year is September 3rd. By the second BOS meeting in June want to have some consensus of the scope of projects to complete in 2020. Supervisors need to plan for the pre-application meeting in July.

New Business:

Request to award contract for Oil for Oil and Chip Work

Mrs. Wilbern presented that only one bid was received for 22,500 gallons of E-3M oil. Mr. Smith made a **motion to award contract to Hammaker East LTD who bid \$59,850 or \$2.66 price per gallon for oil and chip work.** Mr. Rish seconded the motion. **Motion carried 3-0.**

Request to Authorize Bidding of Traffic Signal Maintenance

Penn Dot has taken position that traffic signal maintenance must now be bid. Township must comply in order to utilize Liquid Fuels Funds for this work. Currently have contract with PA PERCS and would use a service relatively close to Township. Mr. Smith made a **motion to approve less than \$500 from account #1-400.38 to advertise bidding of traffic signal maintenance.** Mr. Rish seconded the motion. **Motion carried 3-0.**

Request to Purchase Enclosed Trailer for Electronics Recycling

The Township recycling van needs a new clutch with parts costing \$1,000, and it's a 2001 van. Recommend a box trailer that requires inspection one time per year and could be used for other purposes. The cost will be offset from the \$8,399 received for the Pay loader thru Municibid. Mr. Rish made a **motion to authorize purchase of trailer from AJ's Truck and Trailer Center for the amount of \$5,126.60.** Mr. Smith seconded the motion. **Motion carried 3-0.** The Township will look to sell van on Municibid or the COG auction.

Request to Authorize Solicitor to Author Speed Limit Ordinance for Earlys Mill Road

A recent speed study on Earlys Mill Road resulted in a proposed 35 mile per hour speed limit. The study was in the Board packet. Mr. Smith made a **motion to authorize that Solicitor author Ordinance for posting speed limit on Earlys Mill Road of 35 MPH.** Mr. Rish seconded the motion. **Motion carried 3-0.**

Request to Advertise the Amended Driveway Ordinance for Public Hearing

The Solicitor added language for 2 items: the pipe size under a driveway and the slope of the last 25' before entering a township road. Mr. Smith made a **motion to authorize advertisement of the driveway ordinance no. 2011-05 for Public Hearing.** Mr. Rish seconded the motion. **Motion carried 3-0.**

8900 Jonestown Road – Request to Reduce SW Escrow

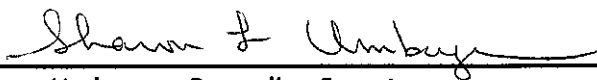
Mrs. Wilbern presented the request to reduce SW Escrow for project that received its final inspection in conjunction with SW permit. K & W recommended full release. Mr. Rish made a motion to **reduce escrow and to release \$2,626.28 to property owner.** Mr. Smith seconded the motion. **Motion carried 3-0.**

Business from the Public:

Mr. Smittie Brown, 207 S Hill Drive, shared a dangerous situation of sight distance when leaving his property. Staff will review. There was discussion of some possibilities such as a concave mirror on a pole.

Adjournment:

Mr. Rish made a motion was made to **adjourn meeting.** The meeting adjourned at 7:52 pm.



Sharon Umberger, Recording Secretary