

**EAST HANOVER TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**June 18, 2019**

**CALL TO ORDER**

Chairman Yingling called the June 18, 2019 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. (An Executive Session was held at 6pm until 6:50 pm prior to meeting to discuss potential legal issues and real estate matters of the Township.)

Chairman Yingling stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

Mike Yingling, Chairman  
George Rish, Vice-Chairman  
Rob Hess  
Chad Leese

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Lee Stinnett, Township Solicitor-Salzmann & Hughes  
Tom Wilson, K & W, Engineer  
Bryan Ziegler, Public Works Director  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**PA State Police Report**

Lieutenant Cara McCree, newly appointed Harrisburg Station Commander, gave a report for the months of May/June. She gave statistics on Crime Trends, DUIs, and Criminal Mischief. She will gather crash location details.

**APPROVAL OF MEETING MINUTES:**

Mr. Rish made a motion to table the tabled May 22, 2019 Board of Supervisor minutes until next meeting, July 2<sup>nd</sup>. Mr. Hess seconded the motion. **Motion carried 4-0.** Mr. Hess made a motion to approve the Board of Supervisors meeting minutes from June 4, 2019. Mr. Rish seconded the motion. **Motion carried 4-0.**

**TREASURER'S REPORT**

|                   |                       |                          |                             |
|-------------------|-----------------------|--------------------------|-----------------------------|
| May               | Revenue               |                          |                             |
| General Fund      | \$ 228,305.26         |                          |                             |
| Fire Fund         | 758.56                |                          |                             |
| Street Light Fund | 148.71                |                          |                             |
| Liquid Fuels Fund | 410.69                |                          |                             |
| Reserve Fund      | 1,157,647.32          |                          |                             |
| <b>Total</b>      | <b>\$1,387,270.54</b> |                          |                             |
| May               | Expense               | 06/18/19 Current Invoice | Invoices Due Before Meeting |
| General Fund      | \$ 172,116.89         | \$60,844.25              | \$ 75.00                    |
| Fire Fund         | 1,065.00              | 11,860.00                | 0                           |
| Street Light Fund | 649.93                | 0                        | 0                           |
| Liquid Fuels Fund | 3,807.06              | 0                        | 0                           |
| Reserve Fund      | 80.00                 | 0                        | 0                           |
| Escrow Fund       | 0                     | 0                        | 0                           |
| <b>Total</b>      | <b>\$ 177,718.88</b>  | <b>\$72,704.25</b>       | <b>\$ 75.00</b>             |

Mr. Rish made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on June 18, 2019.** Mr. Hess seconded the motion. **Motion carried 4-0.**

**Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

**Reports:**

**Public Work Director:**

Mr. Ziegler provided his report to the Board. Chairman Yingling asked whether the truck with attachment had been used on the roads. The road crew will use the truck/attachment while oil/chipping in July/August.

**Municipal Authority:**

Mr. Cornell reported that Glace Associates established that the GHD numbers were accurate with the current cost of construction standards of the 2020 Sewer Project. The Municipal Authority will look to have a combined meeting with the Board of Supervisors in near future.

**Manager's Report:**

A report was provided to the Board. Mr. Cornell noted that he will re-visit the BOS and MA to use Township's E-mail account.

**Solicitor's Report:**

Solicitor Lee Stinnett had no formal report but will have input in unfinished business.

**Emergency Management:**

Ron Johnson was not present. The next quarterly Public Safety Advisory Council Meeting will be held at the Township Building 7pm on Monday, June 24, 2019.

**Park and Recreation:**

Jhane Kunkel, Park and Recreation Director, presented her report to the Board. The Pickle ball Courts are being used regularly. The nets were donated by ABC Storage. A fundraiser is being held to purchase cabinet to store nets on the courts. Two pickle ball nets will remain out at all times. Mr. Leese inquired about the camp capacity. Still camper slots available. Families who received scholarships are very happy.

**Codes and Zoning Report:**

Jackie Wilbern provided a report to the Board. She stated the Planning Commission will meet on June 25<sup>th</sup>. An open house starts at 6pm for residents to come and look at the proposed Ordinance and Map prior to the public meeting.

**Municipal Engineer's Report:**

Tom Wilson had submitted his report to the Board. The GP11 Permit was submitted and expect a 30-60 turnaround from DEP. Related to the recent petition, K & W will conduct a truck (size) restriction engineering and traffic study for Jonestown Road thru Township and on Firehouse Road. Work should be complete 4-6 weeks.

**Grantville Volunteer Fire Company:**

Wayne Isett was not present, but provided a GVFC Treasurer's Report to the Board.

### **Unfinished Business:**

#### **2019-2020 Gaming Grant and Guidelines**

Andy Stein received the Supervisors ideas for next year's gaming grant request. The request will include funding for Public Works Debt and road work (particularly Bow Creek Road--not tied to a 209 Traffic Study). Bow Creek Road will be own line item on grant since it is directly impacted by Casino traffic. The Casino will be asked for input on any traffic control items that may be needed. Requests for infrastructure improvements will be considered above health and welfare requests. Supervisors must discuss and prioritize projects to include in the gaming grant request. A dollar amount and a list of 4 items rather than 10 items will be needed for July meeting. GVFC may have a request and Andy will be talking to Saul.

#### **Discussion of 209 Traffic Study Update**

Andy Stein discussed Act 209 and need to engage Solicitor so that the Township can develop worthwhile impact fees to negotiate with developers. Three year window has expired since last document was developed.

#### **Consideration of Dedication of Shirk Cul-de-sac**

Mr. Rish made a **motion to accept the dedication of Shirks Lane Cul-de-sac**. Mr. Hess seconded. **Motion carried 3-1**. Mr. Leese voted against motion.

#### **Request to authorize paving for Shirk Cul-de-sac**

Mr. Hess made a **motion to approve the paving of the Shirk Cul-de-sac with a cost of \$21,959 to be paid from Liquid Fuels account 35-438.20**. Mr. Rish seconded. **Motion carried 3-1**. Mr. Leese voted against motion.

#### **Request for design and construction of a portion of the Stage**

Mr. Cornell researched the pricing from Weaver Building Systems quoted in 2018 to design a portion of the Stage for the Township Park. **Mr. Rish made a motion NOT to proceed with design of the stage**. Mr. Hess seconded. **Motion carried 3-1**. Chairman Yingling voted against motion.

### **New Business:**

#### **Request to Move August 6<sup>th</sup> Meeting to August 7<sup>th</sup>**

Due to the National Night Out program at South Hanover Township conflicting with the Board of Supervisors Meeting on the same evening, requesting date change. NNO program will be held at East Hanover next year. Cost of this action is less than \$100, an advertisement must be filed. Mr. Rish made a **motion to move the Board of Supervisors meeting from August 6<sup>th</sup> to August 7<sup>th</sup>**. Mr. Hess seconded. **Motion carried 4-0**.

#### **Request to install new Township Building Public Well**

Discussion whether to keep existing well and bottled water or drill a new well. Estimates on new well could be \$15,000-\$30,000, which includes meeting new requirements of DEP. The Township should have quotes for drilling by Monday. Mr. Leese made a **motion to accept ARM Group proposal of \$9,940**. Mr. Hess seconded. **Motion carried 4-0**. Mr. Cornell was requested to show Rick Hoover ARM Group contract to see if there may be some cost savings and deduct from contract.

#### **440 Firehouse Road – Request to Reduce SW Escrow**

Mrs. Wilbern presented the request to reduce SW Escrow for project that received its final inspection in conjunction with SW permit. K & W recommended release of remaining escrow fund, with exception of \$1,000 held for 10 years required by O & M agreement. Mr. Leese made a **motion to reduce escrow and to**

release \$3,648.54 to property owner at 440 Firehouse Road. Mr. Rish seconded the motion. **Motion carried 4-0.**

**467 N Meadow Lane-Request for OLDS extension**

Mrs. Wilbern presented homeowners request for 3 year extension from pumping, required by the OLDS Ordinance. There were 7" of solids in the tank when inspected on May 31, 2019. In future, Board would like guidelines to go by from the SEO. Mr. Hess made a **motion to grant 467 N Meadow Lane a three year extension until July 7, 2022.** Mr. Rish seconded the motion. **Motion carried 4-0.**

**Request to sell old Recycling Van**

Trailer was purchased to replace the van since it was in need of repair. Mr. Hess made a **motion to sell 2001 Workhorse Recycling Van on Municibids.** Mr. Leese seconded. **Motion carried 4-0.**

**Request to authorize the signing of Contract for Band for Park Day**

Signed contracts are needed for the bands Colebrook Road and Suzi Brown. Mr. Rish made a **motion to authorize the signing of the contracts for the Bands subject to the solicitor's review.** Mr. Hess seconded. **Motion passed 4-0.** Chairman Yingling encouraged promotion and advertising. Mrs. Kunkel will advertise in Paxton Herald and ABC network.

**Business from the Public:**

No comments.

**Comment from the Board:**

Mr. Hess made a positive comment about the current staff and how well he believed they were performing. Chairman Yingling encouraged staff to develop the ability to dream and make big things happen for the Township.

**Adjournment:**

Mr. Rish made a motion was made to **adjourn meeting.** The meeting adjourned at 9:53 pm.

  
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Sharon Umberger, Recording Secretary