

EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
July 16, 2019

CALL TO ORDER

Chairman Rish called the July 16, 2019 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Rick Smith, Vice-Chairman
Rob Hess
Chad Leese
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Isaac Wakefield, Township Solicitor-Salzmann & Hughes
Tom Wilson, K & W, Engineer
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a motion to **approve the Board of Supervisors meeting minutes from July 2, 2019.** Mr. Smith seconded the motion. **Motion carried 5-0.**

TREASURER'S REPORT

June	Revenue		
General Fund	\$79,541.47		
Fire Fund	\$ 2,793.73		
Street Light Fund	\$ 163.61		
Liquid Fuels Fund	\$ 707.41		
Reserve Fund	\$ 5,248.23		
Total	\$88,454.45		
June	Expense	07/16/19 Current Invoices for Consideration	Invoices Due 7/3-7/16 Before Meeting
General Fund	\$155,482.80	\$ 86,218.00	\$ 2,209.96
Fire Fund	0	\$ 1,065.00	0
Street Light Fund	\$ 650.10	0	0
Liquid Fuels Fund	\$ 956.45	\$ 4,256.35	0
Reserve Fund	\$ 3,889.82	\$ 1,252.23	\$ 166,014.79
Escrow Fund	0	0	\$ 4,501.50
Total	\$160,979.17	\$ 92,791.58	\$ 172,726.25

Mr. Leese made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on July 16, 2019.** Mr. Smith seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:**Public Work Director:**

Mr. Ziegler provided his report to the Board. Discussed section of Lora Lane which will be addressed in next year's budget.

Finance Report

Andy Stein presented an update on Township Finances thru 6/30/19. Unrestricted Fund Balances equaled \$5,841,152. Currently 1.5 million over budgeted revenue year-to-date because front loaded with payment of Gaming Funds on 1.1 million received in May. For the year, \$85,000 over revenue budget.

As far as expenses, government operations over by \$12,000, legal under by \$22,000 and health and human services over, due to \$427,040 annual payment to the sewer authority in April. Looking for guidance from board as to what \$ amounts or % over budget would trigger a review.

Mr. Yingling inquired about earmarked park and rec funds in excess of \$240,000 were located. Mr. Stein stated that is part of the unrestricted funds available should the board see fit to allocate towards a project.

Municipal Authority:

Mr. Cornell reported Municipal Authority is looking at options for 2020 Project. He is actively working on sewer bill collections along with Lee Stinnett. Six legal notices were sent and 7 courtesy notices on delinquent accounts. Delinquent accounts represent \$27,000 or 8 % of total outstanding balances.

Manager's Report:

A report was provided to the Board. Discussed status of the VFW picnic grounds (No trespassing signs to be posted/Mowing/Meeting w/ Baseball Association—need updated agreements) Reviewing office security options to present recommendations at August 20th BOS meeting. PennDOT meeting regarding Sand Beach Road to be scheduled in near future—Bryan/Paul to attend. Notified all to use township e-mail addresses.

Solicitor's Report:

Solicitor Isaac Wakefield had no formal report.

Emergency Management:

Ron Johnson was not present. Mr. Cornell reported moving Emergency Management office to Public Works in August. Mr. Johnson working with Higher Information Group for computer/systems move.

Park and Recreation:

Jhane Kunkel, Park and Recreation Director, presented her report to the Board. Long term goal is to create a vision between Park and Rec Board and Board of Supervisors.

Codes and Zoning Report:

Jackie Wilbern provided a report to the Board. Update to report—variance granted on July 15th ZHB meeting for 1809 Blue Heron Drive. Reminder that the proposed Zoning Ordinance will be under review by the Planning Commission at a meeting scheduled for July 30th at 7 p.m. Her report includes updates to goals.

Municipal Engineer's Report:

Tom Wilson had submitted his report to the Board. No questions from the Board.

Grantville Volunteer Fire Company:

Wayne Isett informed Board that the GVFC Carnival Book will be delivered this week and there were 139 business ads and 106 resident ads. Thanked Board for the \$50,000 fire engine principal payment, only 4 payments remaining.

Unfinished Business:

2019-2020 Gaming Grant Discussion

Andy Stein attended required pre-application meeting with Dauphin County last Thursday. Following day, met with the GM at Hollywood Casino. He was supportive about repairs to Bow Creek Road and asked us to avoid Triple Crown time when scheduling repairs to the road. A night time job may add 10% to the overall costs of the project. Bryan finalizing numbers for the grant request.

Mr. Hess questioned that possibility of including security updates to building in this grant cycle since may exceed \$50,000. Mr. Stein said may be difficult with timing issue since Grant 2019-2020 need real numbers for due date Sept 3rd.

(The meeting recessed to hold Public Hearing at 7:30 pm)

The Township Solicitor, Isaac Wakefield, opened the Public Hearing for the Speed Limit Ordinance no. 2019-05 establishing a maximum speed on Earlys Mill Road between Sand Beach Road and Laudermilch road. Proof of Publication advertised in the Sun on 6/20/2019.

Public Comment:

No comments.

Board Comments:

Mr. Hess questioned the maximum speed advertised. It was determined the correct maximum speed is 35 miles per hour. Advertised speed was 25 miles per hour which was incorrect.

Mr. Yingling made a motion to table Ordinance No. 2019-05 and re-advertise with the correct speed limit at 35 miles per hour. Mr. Hess seconded. Motion carried 5-0.

(The meeting was reconvened to return to the Board of Supervisors Regular Meeting at 7:35pm)

2019-2020 Gaming Grant Discussion (continued)

Mr. Leese asked about a traffic impact study on Bow Creek Road. Current plan is to move forward with traffic impact study with budget but may be confusing/problem timewise for the grant process. Township has 3 items so far for the grant to do research and get realistic numbers. Mr. Yingling asked about the Fisher House renovation on his wish list. Discussion evolved to include planning/study to determine uses of buildings for tax office and evaluate the basement of the Township building with the budget since it should not be a large dollar item. Mr. Stein recommended that studies be done with budget because Township can control the timing on when projects can be started.

Request for letter of support for Hope Springs Farm, County Gaming Grant

Mr. Stein provided the board with additional information to the board regarding Hope Springs Farm submission to Dauphin County. Total grant request is \$57,000 of a total cost of \$131,488 for three projects. Asking East Hanover Township for support letter not sponsorship. There was discussion as a matter of policy when we have provided support letters vs. sponsorship in the past. Mr. Smith made a **motion to write a letter of support for Hope Springs Farm for their \$57,000 grant request to the County**. Mr. Yingling seconded the motion. **Motion carried 5-0.**

Request to authorize installation of new well for Township Building

Mr. Cornell has been working with ARM Group to oversee and bid the installation of a new well for the Township Building. Recommendation was to hire S & W to drill and install the well for a cost of \$6,500. This amount does not include the no pump test fee which will range from \$5,000-\$7,000. A discussion continued about the reason for the need for a new well, the cost of the new well, DEP findings and past experiences with well drilling. Mr. Cornell was asked to contact DEP as a follow up to make sure this is a necessary expenditure and there is no other options. Also, to check whether contract with the ARM Group can be extended. Mr. Yingling made a **motion to table action on the new well**. Mr. Smith seconded the motion. **Motion carried 5-0.**

New Business:

Escrow Reduction Request 9040 Mountain Road

Mrs. Wilbern presented the request for a reduction of escrow funds, in conjunction with its approved stormwater permit. The amount to be released is \$2,711.57. Mr. Hess made a **motion to release \$2,711.57 for 9040 Mountain Road**. Mr. Leese seconded the motion. **Motion carried 5-0.**

Request for Fire Police for National Night Out and Community Park and Concert Day

Mr. Hess made a motion to authorize for Fire Police to provide help at National Night Out in South Hanover on August 6th and authorize for Fire Police help at Community Park Day and Concert on September 7th at the Township Park. Mr. Yingling seconded the motion. Motion carried 5-0.

Discussion Devonshire Heights Road Bridge condition and posting

Mr. Ziegler shared the engineer report saying that the weight limit should be put on the bridge of 20 ton. Mr. Wilson with K & W engineers is recommending that we look at the replacement of this bridge with a box culvert, rather than a repair. Project will be similar to Golf Lane Project. Mr. Hess made a **motion to post 20 ton weight restriction and authorize the necessary posting and advertisement**. Mr. Smith seconded the motion. **Motion carried 5-0.**

Business from the Public:

No comments.

Comment from the Board:

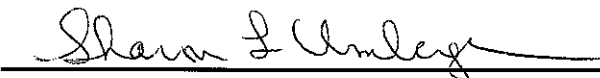
Mr. Hess wanted to bring up the possibility of subdivision of the VFW land to preserve baseball fields and recoup Township funds. Tasked Jackie and Tom with researching, that-report to be provided in August.

Mr. Yingling shared SCEMS mailing that is requesting donations. The Township already pays for memberships. Mr. Yingling wanted to address the safety of the building and that there is no EHT employment policy that someone can't carry a weapon. Discussion continued and solicitor suggested against making any blanket statements.

Mr. Leese made a comment referring to crack sealing article that it is the single most cost effective tool available.

Adjournment:

Mr. Yingling made a motion was made to **adjourn meeting**. The meeting adjourned at 8:30 pm.



Sharon Umberger, Recording Secretary