

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
August 7, 2019**

**CALL TO ORDER**

Chairman Rish called the Wednesday, August 7, 2019 Regular Meeting of the Board of Supervisors to order at 7:05 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. (An Executive Session was held at 6:00 pm until 7:00 pm prior to the meeting to discuss personnel matters of the Township.)

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Rick Smith, Vice-Chairman  
Chad Leese  
Mike Yingling  
Rob Hess

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assist Township Manager  
Sharon Umberger, Recording Secretary  
Lee Stinnett, Township Solicitor-Salzman & Hughes  
Bryan Ziegler, Public Works Director

**APPROVAL OF 7/16/19 MEETING MINUTES:**

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from July 16, 2019.** Mr. Leese seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented invoices for payment consideration.

	08/7/19 Current Invoices for Consideration	Invoices Due 7/17-8/06 Before Meeting
General Fund	\$ 194,672.02	\$ 66,098.29
Fire Fund	\$ 1,065.00	\$ 4,228.36
Street Light Fund	\$ 638.79	\$ 312.17
Liquid Fuels Fund	\$ 57,695.07	\$ 15,611.58
Reserve Fund	\$ 461.97	\$ 6,074.63
Escrow Fund	\$ 0	\$ 4,402.42
Payroll Fund	\$ 0	\$ 895.53
<b>Total</b>	<b>\$ 254,532.85</b>	<b>\$ 97,622.98</b>

Mr. Smith made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on August 7, 2019.** Mr. Leese seconded the motion. **Motion carried 5-0.**

Mr. Yingling made a **motion to transfer \$200,000 from Fulton Reserve Fund to Fulton General Fund Checking Account.** Mr. Hess seconded the motion. **Motion carried 5-0.**

**Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

**Reports:****Grantville Fire Company:**

Chief Schmoltz was not present, but sent a report for the board.

**Emergency Management:**

Ron Johnson was not present. Mr. Cornell stated the physical move has been made to the Public Works Building. There are some phone issues to be resolved.

**Indiantown Gap:**

Mr. Weisnicht shared that there will be mortar training August 9-11 and field artillery training August 20-22. This training will occur between 8 am and 11 pm. Access Control Points have been delayed by environmental permitting issues. When road closures take place, Fort Indiantown Gap will work with Penn Dot to reroute traffic with signs on I-81 and I-78 warning drivers. Through the Gap was never an approved truck route, so they will work with Penn Dot and GPS systems so that trucks are not directed thru this route in the future. The road closures will be a big change for the community, but they are the last army installation in the country without controlled access. Mr. Yingling asked whether local private helicopter company operating in this area needs to file flight plans. As long as not operating in controlled air space, a flight plan is not needed. Need to follow FAA Regulations and visual flight rules. It was noted that all flights are under radar coverage.

**Unfinished Business:****Discussion regarding the Proposed New Zoning Ordinance**

Mrs. Wilbern presented the board with recommendations made from the Planning Commission and requested to schedule a hearing date for the proposed Zoning Ordinance. URDC provided a synopsis summarizing main changes in the draft Zoning Ordinance, to the Supervisors. Mr. Yingling asked whether meetings were well attended by the public and how meetings were advertised. Mrs. Wilbern responded that meetings were advertised in The Hummelstown Sun, Township Sign, EHT website and there was a newspaper write up. Overall, not a great turnout for the meetings, but meetings were well advertised. Time table to finalize Zoning Ordinance Update is by the end of 2019. Discussions continued about timing issues with a 45 days review at Dauphin County Planning Commission, Public Hearings and the requirement to be enacted within 90 days from the last public hearing is held. The Supervisors decided to postpone setting a meeting date until August 20th BOS meeting.

**Public Comments:**

**Charles High (217 S. Hill Drive)**, asked when the minutes will be available from the last Planning Commission meeting held on July 23rd. Mrs. Wilbern stated the next meeting is August 27<sup>th</sup>, where the minutes will be voted on and available on the website on August 28<sup>th</sup>.

**Lisa Yaffe (259 Pheasant Road)**, had a process question how does the public get access to the changes from the original proposal and what is now being presented at a public hearing. Looking for document that illuminates the changes. Specific question was the Harrisburg Gardens proposal. The current website map has the Harrisburg Gardens proposal on it. Summary would be good. How can this change be made since his proposal was originally denied by the BOS.

**Lee Stinnett, Solicitor**

Clarified that the Planning Commission is purely recommending body, so they made a recommendation to the BOS that the zoning be changed in conformity that is currently presented does not mean that the BOS must adopt the zoning ordinance with their changes they are two different bodies. At some future point BOS will consider it again, ultimately the decision of the BOS.

Mike Yingling asked about changes for Mike Gordon's property presented at the last Planning Commission meeting. Mrs. Wilbern said that changes are not shown because there were not concrete plans and the Planning Commission document did not reference because only listed those recommended for change.

**Smittie Brown (207 S Hill Drive)**, expressed having hard time keeping track of it all. Planning Commission approved Harrisburg Gardens. If anyone can come with a proposed idea and it gets put in print right away, its concerning to residents. Questioned process issues with the Planning Commission. Lee Stinnett, Solicitor, stated the Harrisburg Gardens is same request thru 2 different processes. Originally a request to re-zone and now thru rewrite of the zoning ordinance. But the decision comes back to the BOS.

**Tina Hasty (6435 Fox Run Road)**, brought up the zoning classifications in township for IC1 versus IC. Industrial area on Station Road made the IC1 instead of Fox Run Road. Understands that Township needs to provide for all kinds of zoning. Tina also commented that the Township may want to look into different methods of notifying residents of meetings like a text blast to improve attendance. Mr. Yingling added that our Parks & Rec Director looking into a notification system.

**New Business:**

**Gaming Grant Application request for GVFC for MSA Air Packs**

Wayne Islett discussed the GVFC immediate need for \$151,000 breathing apparatus, which is not a new request. For two years had written grants that have failed. Last year GVFC bought only the 48 cylinders for \$42,000. Most fire companies like to buy entire package at once.

**Charles High (217 S Hill Drive)**

Do you ever pool your resources with other area Fire Companies? Mr. Cornell stated for purchasing, the State has unified bids with three or four different agencies.

Andy Stein continued with the discussion of current Gaming Grant Application items included for the consideration of the BOS. \$1,065,000 for Bow Creek Road, \$595,000 Public Works Building, \$400,000 for roads in Township, so up to \$2,060,000 Grant Request. The Township has to determine the priority of the request. Submitting the Grant does not mean it will happen. August 20<sup>th</sup>, need final decision for the Grant and the priority. Retroactive purchases are not covered by Grants but debt service is covered.

**New Budget Process:**

Andy Stein presented that Budget should be an action plan for the next year. Part of operations, is planning a responsible budget. Goal would be that the operational plans and budget are in alignment. Bound document so that can see budgeted vs non-budgeted. Looking to tie to employee reviews, so the expectations are understood.

**Request to hire a part-time temporary secretarial position**

To keep up with work in absence of the Township's Administrative Assistant, recommendation to hire Sandra Swope. She has worked for two hospitals and has a background in local government. Mr. Smith made a motion to authorize the hiring of Sandra Swope at \$15/hour for twenty hours per week for ten weeks pending the background check. Mr. Yingling seconded. Motion carried 5-0.

**Fall Newsletter**

Mr. Leese made a motion to authorize the staff to print and mail the quarterly newsletter, provided that there are no corrections after review by the Supervisors. Mr. Yingling seconded the motion. Motion carried 5-0.

**Public Comment:**

No Comments.

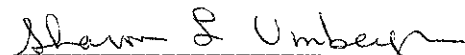
**Board Comments:**

Mr. Yingling asked about the marketing plan for the upcoming Park and Rec Day. Mr. Cornell with follow-up with the Supervisors.

Mr. Smith asked whether we could have a sign-in sheet or tracking mechanism for visitors.

**Adjournment:**

Mr. Yingling made a motion was made to **adjourn meeting**. The meeting adjourned at 8:15 p.m.

  
\_\_\_\_\_  
**Sharon Umberger, Recording Secretary**