

EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
September 17, 2019

CALL TO ORDER

Chairman Rish called the September 17, 2019 Regular Meeting of the Board of Supervisors to order at 7:10 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. (An Executive Session was held at 6pm until 7:08 pm prior to meeting to discuss personnel matters of the Township.)

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Rick Smith, Vice-Chairman
Rob Hess
Chad Leese
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmans & Hughes
Tom Wilson, K & W, Engineer
Bryan Ziegler, Public Works Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from September 3, 2019.**
Mr. Smith seconded the motion. Mr. Yingling abstained. **Motion carried 4-0.**

TREASURER'S REPORT

| August | Revenue | | |
|-------------------|----------------------|---|---|
| General Fund | \$ 449,585.30 | | |
| Fire Fund | \$ 389.82 | | |
| Street Light Fund | \$ 16.41 | | |
| Liquid Fuels Fund | \$ 659.71 | | |
| Reserve Fund | \$ 507,305.01 | | |
| Total | \$ 957,956.25 | | |
| August | Expense | 09/17/19 Current Invoices for Consideration | Invoices Due 9/4/19-9/16/19 Before Meeting |
| General Fund | \$ 378,651.77 | \$ 147,744.05 | \$ 42,825.05 |
| Fire Fund | \$ 12,090.73 | \$ 1,065.00 | 0 |
| Street Light Fund | \$ 950.96 | 638.57 | 0 |
| Liquid Fuels Fund | \$ 65,669.24 | \$ 10,518.04 | 0 |
| Reserve Fund | \$ 200,461.97 | 0 | \$ 0 |
| Escrow Fund | \$ 0 | 0 | 0 |
| Total | \$ 657,824.67 | \$ 159,965.66 | \$ 42,825.05 |

Mr. Smith made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on September 17, 2019.** Mr. Leese seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Special Presentation from Lower Dauphin Communities that Care regarding work in East Hanover Township

Jim Hazen, Executive Director LD CTC, shared that the non-profit organization was founded in 2000 to promote the positive development of children in the community. Last year, the organization received \$10,000 from Exelon for its Books on Board Bookmobile. (Exelon Nuclear is the parent company for TMI.) Madeleine Bowman part time bus driver/story teller for the bookmobile shared how she travels to neighborhoods in EHT. Many other programs are available such as Preschool Literacy Outreach, Big Brothers/Big Sisters Mentoring, Club Ophelia, Be Kind Initiative and many more. For 13 years, LD CTC received support from East Hanover Township, but not since 2016. Now pleading for support in 2020 EHT Budget or in form of volunteers. A pie chart was presented showing East Hanover Township's children and parents were second highest Township (24%) served just behind South Hanover Township (25%). LD CTC will be presenting to other townships in the district. Paul Cornell was asked to look into history why EHT support had stopped in 2016.

Reports:

Public Work Director:

Mr. Ziegler provided his report to the Board. Completed Oil and Chip projects for the year with 5.71 miles of double application. The 300' of tile is to be laid in park for wet areas of disc golf course. Mr. Yingling asked whether S. Meadow Lane was on list of projects. Mr. Ziegler said it is on plan to address it last week of the month. Red and blue route Detour signs are Penn Dot responsibility to replace any missing signs and being addressed with truck traffic study.

Municipal Authority:

Mr. Cornell reported Municipal Authority continuing to work on 2020 Project, and looking at other options to reduce costs.

Manager's Report:

Paul Cornell presented two tax collector office location options in the Township Building. Board consensus was that they want to continue offering the service as a courtesy to our residents. A decision does need to be made to determine future mailing address for new tax bills. Plans to be discussed again at next month's meeting.

Mr. Cornell laid out a budget timeline that will be followed up with a memo to Supervisors in order to pick and confirm at least 2 hearing dates. Plan for 2020 proposed budget to be considered on 11/5th with possible action on 12/3. Under the statute, Board has until 12/31/19 to pass budget.

Solicitor's Report:

Solicitor Lee Stinnett had no formal report.

Emergency Management:

Ron Johnson was not present. Mr. Yingling added that the next Public Safety Advisory Committee meeting is Monday, September 23th at 7pm.

Park and Recreation:

Jhane Kunkel, Park and Recreation Director, provided a report to the Board. Approximately 288 trees and shrubs to be planted in park 15 feet apart for mowing and canopy, as part of the Penn State Extension Tree Program. Halloween Parade was discussed with possible date change due to scheduling conflicts. Date to be finalized by next Supervisors meeting. Jhane is pursuing Hospital Grant Programs to get funding to replace fitness equipment along the trail. Mr. Smith asked about updates to the Township ball fields fencing. This will be proposed in next year's budget—reviewing costs now. Mr. Yingling brought up possible grants connected with Master Parks Plan. PRPS showcasing EHT on 10/28 times are being worked out. Yvonne Sharrow commented on the wonderful job Jhane did at Parks Day, Concert and Movie in the Park this year.

Codes and Zoning Report:

Jackie Wilbern provided a written report to the Board. Reminded Board of the Zoning Ordinance Steering Committee Meeting on Wednesday, September 18th at 7pm. Mr. Talley dropped of request today seeking a final inspection on land development plan. Mr. Yingling made a **motion to authorize engineer to do a final inspection Talley Petroleum Enterprises Land Development Plan**. Mr. Smith seconded. **Motion passed 5-0.**

Municipal Engineer's Report:

Tom Wilson had submitted his report to the Board. Currently working on detailed written proposal for a LDP to identify parking at VFW Picnic Grounds by next meeting. The turn signal proposal is in hands of Penn Dot, awaiting a response. Mr. Yingling asked about well on VFW picnic grounds was able to be used, Mr. Stinnett clarified for field watering only.

Grantville Volunteer Fire Company:

Wayne Islett announced some good news, vendor pricing for self-contained breathing devices went down \$3,600 so their loan will be reduced to \$150,000. GVFC Held a picnic for the carnival games volunteer workers. There is a GVFC event Thursday, September 19th. The event is Dining for Dollars at Perkins restaurant. On November 8th, Spaghetti Dinner at the Township Building.

Unfinished Business:

Consideration of a Township Building Fire Alarm and Video System

Mr. Cornell presented information he gathered from alarm providers in the area related to installing a fire alarm, panic system and video camera system at the Township building. After discussion, a consensus of the board, with exception of Mr. Leese; decided Township will seek help from an outside consultant.

Authorization to begin new Township Map

Mr. Cornell stated that Board authorized staff to investigate the development of a new Township Map in April, thru research at PSATs conference. The map and printing costs will be covered by selling advertisements. A recommendation is being made at this time to use PRINT, Inc. Mr. Yingling made a **motion for staff to proceed with PRINT, Inc. to develop a new Township Map with the sole cost being the mailing costs**. Mr. Smith seconded. **Motion passed 5-0.**

New Business:

Request to consider the Young Lungs Program

Mr. Cornell presented recommendation to have the Township adopt the Young Lungs at Play Program to prevent exposure to secondhand smoke and cigarette litter within our community park. Mr. Hess made a **motion to adopt the Young Lungs Program**. Mr. Yingling seconded. **Motion passed 5-0.**

Sensenig Stormwater Escrow Release Request

Jackie Wilbern received the final inspection in conjunction with its stormwater permit in 2016, but have now obtained a signed Operations & Maintenance Agreement from the applicant. The escrow funds may be released, minus engineering review fees. Mr. Yingling made a **motion to release escrow funds in the amount of \$7,583.73**. Mr. Hess seconded. **Motion passed 5-0.**

Request for Destruction of Records, Resolution R-2019-14

Mr. Cornell presented list of documents to be destroyed. In accordance with Act 428, disposition needs resolution by governing body. Mr. Hess made a **motion to approve Resolution R-2019-14 to authorize destruction of documents**. Mr. Smith seconded. **Motion carried 5-0.**

Business from the Public:

Rebecca Oller, 400 Trail Road, provided Board with a list of changes to be made to Township agreement with the Historical Society. The Historical Society was solely created to preserve heritage of the Township. Previously, storage provided at old Township building; now VFW does not have room for them.

Yvonne Sharrow, 8886 Jonestown Road, in response to previous discussions on security systems, wanted to express that access cards are extremely easy to manage and will enhance building security.

Comments from the Board:

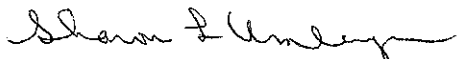
Mr. Yingling re-iterated that the Zoning Ordinance Steering Committee Workshop meeting tomorrow night at 7pm.

Mr. Hess where are we at with the location for tax collector. Paul is working on some options to discuss with the BOS at next meeting.

Mr. Leese expressed concern over the \$16,000 cost of paving VFW lot. To be discussed further at a later date.

Adjournment:

Mr. Hess made a motion was made to **adjourn meeting**. The meeting adjourned at 8:35 pm.



Sharon Umberger, Recording Secretary