

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
December 17, 2019**

CALL TO ORDER

Chairman Rish called the December 17, 2019 Regular Meeting of the Board of Supervisors to order at 7:12 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held 6:30pm to 7:10pm to discuss personnel issues.

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Rick Smith, Vice-Chairman
Rob Hess
Chad Leese
Mike Yingling

ALSO PRESENT:

Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmans & Hughes
Bryan Ziegler, Public Works Director
Sharon Umberger, Recording Secretary
Tim DeWire, K & W, Township Engineers

APPROVAL OF MEETING MINUTES:

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from December 3, 2019.**
Mr. Smith seconded the motion. **Motion carried 5-0.**

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from December 4, 2019.**
Mr. Smith seconded the motion. **Motion carried 5-0.**

TREASURER'S REPORT

November	Revenue		
General Fund	\$ 188,689.38		
Fire Fund	\$ 465.17		
Street Light Fund	\$ 9.53		
Liquid Fuels Fund	\$ 407.43		
Reserve Fund	\$ 190,149.11		
Total	\$ 379,720.62		
November	Expense	12/13/19 Invoices for Consideration on 12/17/19	Invoices Due 12/4/19- 12/12/19 Before Meeting
General Fund	\$ 153,484.16	\$ 45,814.11	\$ 27,060.14
Fire Fund	\$ 11,344.88	\$ 4,487.00	0
Street Light Fund	\$ 640.10	\$ 0	640.09
Liquid Fuels Fund	\$ 27,666.96	\$ 0	0
Reserve Fund	\$ 0	\$ 0	0
Escrow Fund	\$ 0	\$ 0	15,554.65
Total	\$ 193,136.10	\$ 50,301.11	\$ 43,254.88

Mr. Leese made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on December 17, 2019.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Presentation PA 743 Traffic Study Update, Eric Stump P.E. HRG from 7:20pm-8:30pm

The traffic study area is Route 39 corridor that extends through large portions of Susquehanna, Lower Paxton, West Hanover and South Hanover Townships. The 743 corridor is located in East Hanover Township. In January, the draft final recommendations for the final corridor plan will be available for public review and comment. Likely March 2020 should have final plan.

Study looked at existing land use, existing transportation capacity assessment, existing transportation safety audit, public transit facilities, existing sidewalk and pedestrian facilities, existing bicycle lanes, planning character areas, future development.

Issue across the country, GPS directing traffic to secondary roads not meant for higher volume of traffic. Example is Sand Beach Road. High friction pavement could be a treatment to reduce crashes or advance signage or markings. Jurisdiction does not currently allow for restricting traffic to local traffic only.

Study will be a long range vision plan for the Township.

- Consensus whether encourage or discourage bike traffic on Sand Beach Road?
- Interchange at 743/22 and access management
- Un-signalized locations-improve site lines
- Accommodating event traffic

Mr. Leese made comment that staff has been documenting traffic accidents on Sand Beach not reported to State Police. Asked that Eric get in contact with Paul Cornell. Also, felt that Sand Beach road is not being utilized for bike traffic.

Mr. Yingling stated 15-20 years ago there was a traffic study. This study is not taking enough of a look at Route 743. Nothing in study solves current problems. Lingle Avenue truck traffic increasing. Place for warehouse development and truck traffic without direct access to interstate. 30 year look at a road with nothing being done to it. Route 743 needs to be on PennDot radar, need HRG as independent body to highlight the need for improvement.

Public Comment:

Tina Hastie –Fox Run Road

Warehouse development/Chicken House issues with tractor trailer traffic and keeping them off local roads in the North end of Route 743. HRG did account for warehouse development behind Hollywood Casino.

Mr. Smith asked whether there is any enforcement or technology to keep trucks off roads. Some technology available to trucking companies but comes with a fee.

Kim Zimmerman-114 Evergreen Lane

Clarification that another warehouse is going up on Lingle Avenue.

George Dovey 152 E Caren Drive

Who funded study? Dauphin County and Gaming Grant. Who is in charge of funding the projects? Plan gets turned over to the Townships to change ordinances/chase funding. Tool to use for future funding grants to support the need. Any coordination/cooperation in the development of Plan. Stakeholder group met and public meetings for feedback. Addressed his experiences with Sand Beach Road and felt more attention should be given to improving the road.

Wayne Islett 143 W Caren Drive

Shared fire company experiences on Sand Beach Road/Route 743. Concern no place to pull off road.

Carol Mathias 514 Earlys Mill Road

Earlys Mill Road/Sand Beach Road intersection is a concern with traffic traveling quickly. Official map recommendation. Status of Approval of Trails and Greenways Master Plan, alternative to walking on Township roads.

For more study details see www.dauphincounty.org/corridor39_743. Any public feedback to: publicoutreach@hrg-inc.com

Reports:

Public Work Director:

Mr. Ziegler presented written monthly report to the Board. Mr. Rish confirmed with Bryan that the flashing school slow signs are maintained by Township and they will be checked for timing. Mr. Leese asked about the status of sewer right away maintenance. Once bulk of maintenance completed, it will be a mowing item, and addressed every other year.

Municipal Authority:

Mr. Cornell was not present. No written report.

Manager's Report:

Paul Cornell was not present but provided his written report to the Board.

Solicitor's Report:

Solicitor had no formal report.

Emergency Management:

Ron Johnson was not present.

Park and Recreation:

Jhane Kunkel, Park and Recreation Director, provided a report to the Board. Thanked International Heating and Insulation for the donation to Parks and Rec. to support all families and create more fun. Young Lungs at Play Signs came in for smoke free areas. Mr. Smith commented on the large turnout for Breakfast with Santa, thanked Jhane for her efforts.

Codes and Zoning Report:

Jackie Wilbern provided a written report to the Board. Included newly adopted Zoning Ordinance in packet.

Municipal Engineer's Report:

Tim DeWire provided a written report to the Board. Rest area project on the way on Route 81, and these areas closed off the entrances.

Grantville Volunteer Fire Company:

GVFC elections with most officers the same. No QRS Captain or Fire Police Captain. Treasurer's report looks high but just received \$150,000 loan. Moving GVFC meeting to third Thursday, January 16th. January 26 the annual Hoss's Restaurant fund drive. Difficulty recruiting firefighters to volunteer. Fire Police position details to be distributed in newsletter with time commitments.

Unfinished Business:

New Business:

Sand Beach Enterprises Lot 51-Waiver Request

Proposing single family dwelling but because the Zoning Ordinance allows for a property to have two principle uses, provided setbacks, lot width, coverage etc, can be met. A LDP would be required because of the two principle uses. The applicant is requesting waivers from SALDO Section 303, Preliminary Plan Application and Section 304, Final Plan Application. At the November 26th meeting, the Planning Commission recommended to grant the waiver, with conditions: A red lined amendments were presented for Lee Stinnett to review/agreed no major changes made to the conditions. The following is that amended version:

1. Add a pull-off area for Verizon
2. Follow DEP regulations and best management practices to minimize stormwater back up on existing residential driveways.
3. The entirety of the driveway must be paved.
4. The Township Solicitor shall research the recorded plan cited in the agreement and do deed research to verify there are no restrictions, with the cost to be paid for by the developer.
5. No bed and breakfast use shall be permitted on the property.
6. The existing driveway entrance shall be utilized as the entrance for the proposed SFD, but no other existing driveways coming off the existing entrance shall be used by the new SFD.
7. Follow DEP regulations and best management practices to manage stormwater to minimize impacts on the property behind the lot 51.
8. This waiver is for the construction of one SFD.
9. No new subdivision, other than land transfers or annexations may occur.
10. The building envelope shall be placed as best as possible to avoid flooding.

These conditions will be incorporated in the zoning permit issued for a SFD to be constructed on the property. The owner has already agreed that, at the owner's expense, the Township will record the zoning permit at the Dauphin County Recorder of Deeds office at the time that a buyer applies for a building permit so that the conditions proposed by the Planning Commission are memorialized and run with the land.

Mr. Leese made a **motion to approve waiver of the SALDO Section 303 and SALDO Section 304 provided the ten revised conditions are met including the last paragraph.** Mr. Yingling seconded. **Motion carried 5-0.**

Request to approve new Rental Rates

Establish new building/pavilion rental rates not increased since 2013. On average, rate increase is \$20-\$25 depending on type of organization or number guests. Mr. Yingling **made a motion to accept the new rates for as outlined in the proposal.** Mr. Leese seconded. **Motion carried 5-0.**

Request to Advertise the Jonestown Road Truck Restriction Ordinance Consideration

Mr. Stinnett stated the Ordinance will be amended to include truck restriction to the section of Firehouse Road/Jonestown Road to route 22. Mr. Smith made a **motion to advertise Jonestown Road and Fire House Road Truck Restriction Ordinance for consideration at the Board of Supervisors meeting on January 21, 2020 meeting at 7:30pm for less than \$150.** Mr. Yingling seconded the amended motion. **Motion carried 5-0.** Mr. Yingling asked Jackie to check with Eric Stump about GPS updating systems.

Storm Water Escrow Release Reductions

306 Colt Drive: the township engineer has inspected the improvements and recommended release of remaining escrow minus their fees and \$1,000 to remain in escrow up to ten years.

Mr. Yingling made a **motion to authorize release of \$6,423.02 for the property located at 306 Colt Drive.** Mr. Smith seconded. **Motion carried 5-0.**

185 Circle Drive: the township engineer has inspected the improvements and recommended release of remaining escrow minus their fees and \$1,000 to remain in escrow up to ten years.

Mr. Yingling made a **motion to authorize release of \$4,761.33 for the property located at 185 Circle Drive.** Mr. Smith seconded. **Motion carried 5-0.**

Request to Consider 2020 Salary Rates

Mr. Yingling made a **motion to approve across the board increase of 2% for 2020.** Mr. Smith seconded. **Motion carried 5-0.**

Request Authorization to replace Computer Operating System and Server

Jackie presented Paul Cornell's report on replacement of Computer Operating System and Service, authorize IT service for the year/Cloud storage backup all within current budget. Mr. Smith made a **motion to table the authorization with the purpose for Paul to obtain a second bid from other firm.** Mr. Yingling seconded. **Motion carried 5-0.**

Request for Consideration of contribution to DARE Program

Funds come from the liquor licenses. Mr. Yingling made a motion to donate \$2,000 DARE program for the 2019-20 school year within our 2019 Budget. Mr. Smith seconded. **Motion carried 5-0.** Jackie was asked to contact Hummelstown Borough/School District about presentation of the check.

Proposal of the Continuity Plan

Andy Stein presented an additional service proposal to provide Business Continuity/Disaster Recovery planning as far as writing plans for EHT and EHTMA at no additional cost over current fee agreement. Recently passed Disaster Recovery Institute International (DRII) credentialing exam. With two demonstration projects using their methodology will have more than enough experience to qualify for the higher level certification.

Mr. Smith made a **motion to approve Andy Stein to write continuity plan for the Township at no cost.** Mr. Leese seconded. **Motion carried 4-1.** Mr. Yingling was the No vote.

Acceptance of Resignation from Planning Commission from Greg Ciraula

Mr. Yingling made a **motion to accept Greg Ciraula resignation.** Mr. Hess seconded. **Motion carried 5-0.**

Resolution R-2019-17 Personnel Committee

Mr. Smith made a motion to approve Resolution 2019-17 for a Personnel Committee. Members will be assigned at a later time. Mr. Yingling seconded. Motion carried 5-0.

Consideration of Appointment of Engineer for General Engineering and MS4 Services

Aaron Moyer of HRG, will be the Township point of contact. Mr. Smith, Mr. Leese, Mr. Stinnett, Mr. Cornell, Mrs. Wilbern interviewed HRG on December 9, 2019. Present from HRG was Aaron Moyer; his direct supervisor, Jason Hinz; and Mathew Bonanno the manager of the Municipal Engineering and inspection staff. Recommendation was to hire HRG as the Township Engineer. Mr. Yingling made a motion to appoint HRG as the Township Engineer/MS4 Services along with the 2020 fee schedule. Mr. Smith seconded. Motion carried 5-0.

Business from the Public: None

Business from the Supervisors:

All the Supervisors thanked Mr. Hess for his service on the Board.

Adjournment:

Mr. Yingling made a motion to adjourn meeting. The meeting adjourned at 9:25 p.m.



Sharon Umberger, Recording Secretary