

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
January 6, 2020**

CALL TO ORDER

Temporary Chairman Rish called the January 6, 2020 Regular Reorganization and Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling
George Rish, Chairman
Rick Smith
Chad Leese, Vice Chairman
Greg Ciraula

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmänn & Hughes
Bryan Ziegler, Public Works Director
Sharon Umberger, Recording Secretary

APPOINTMENTS AND COMPENSATION:

- **Chairman:** Mr. Yingling made a motion to reappoint Mr. Rish as Chairman to the Board of Supervisors. Mr. Leese made a motion to nominate himself. Mr. Rish was appointed by a majority consensus.
- **Vice-Chairman:** Mr. Rish made a motion to appoint Mr. Leese as Vice-Chairman to the Board of Supervisors. Mr. Leese was appointed by majority consensus.
- **Secretary/Treasurer:** Mr. Leese made a motion to appoint Sharon Umberger to the position of Secretary/Treasurer. Mr. Yingling seconded the motion and motion carried with a 5-0 vote.
- **Deputy Secretary/Treasurer:** Mr. Smith made a motion to appoint Paul Cornell as the Deputy Secretary/Treasurer. Mr. Yingling seconded the motion and the motion carried with a 5-0 vote.
- **Establishment of Treasurer's Bond - \$4,500,000:** Mr. Yingling made a motion to approve the establishment of a Treasurer's Bond in the amount of \$4,500,000. Mr. Ciraula seconded the motion and motion carried 5-0.
- **Establishment of Township Manager's Bond - \$4,500,000:** Mr. Yingling made a motion to approve the establishment of a Township Manager's Bond in the amount of \$4,500,000. Mr. Leese seconded the motion and motion carried 5-0.
- **Establishment of Assistant Manager's Bond \$100,000:** Mr. Yingling made a motion to approve the establishment of an Assistant Township Manager's Bond in the amount of \$100,000. Mr. Smith seconded the motion and motion carried 5-0.
- **Establishment of Township Administrative Assistant Bond \$100,000:** Mr. Yingling made a motion to approve the establishment of an Administrative Assistant Bond in the amount of \$100,000. Mr. Ciraula seconded the motion and motion carried 5-0.
- **Establishment of Township Park & Recreation Director Bond \$100,000:** Mr. Yingling made a motion to approve the establishment of a Park & Recreation Director's Bond in the amount of \$100,000. Mr. Smith seconded the motion and motion carried 5-0.
- **Solicitor – Salzmänn Hughes LP:** Mr. Smith made a motion to appoint Salzmänn Hughes LP as

Solicitor. Mr. Ciraula seconded the motion and the motion carried with a 5-0 vote.

- **Solicitor to Zoning Hearing Board – Caldwell & Kearns:** Mr. Yingling made a motion to appoint Caldwell & Kearns as Solicitor to Zoning Hearing Board. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **Engineering Firm – HRG, Inc.:** Mr. Yingling made a motion to approve the engineering firm, HRG, Inc., per fee schedule as approved. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **UCC Building Inspector – Light-Heigel:** Mr. Yingling made a motion to approve the UCC Building Inspector, Light-Heigel. Mr. Ciraula seconded the motion and motion carried 5-0.
- **Sewage Enforcement Officer – Spencer SEO Services:** Mr. Yingling made a motion to approve the Sewage Enforcement Officer-Spencer SEO Services. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **Vacancy Board Chairman: Rob Hess:** Mr. Yingling made a motion to appoint Rob Hess as Vacancy Board Chairman. Mr. Leese seconded the motion and the motion carried 5-0.
- **Voting Delegate to PSATS Convention – Rick Smith and Alternate Delegate-Paul Cornell to PSATS Educational Conference –**Mr. Yingling made a motion to approve Voting Delegate to PSATS Educational Conference-Rick Smith, and Alternate Delegate, Paul Cornell to the PSATS Educational Conference. Mr. Ciraula seconded the motion and the motion carried with a 5-0 vote.

- **Boards, Commissions and Councils**

- **Resolution 2020-01 - Special Fire Police:** Mr. Yingling made a motion to adopt Resolution R-2020-01, a Resolution by the Board of Supervisors of East Hanover Township, appointing the Special Fire Police and establishing duties of the same. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **Resolution 2020-02 – Zoning Hearing Board Appointments:** Mr. Leese made a motion to adopt Resolution R-2020-02, a Resolution by the Board of Supervisors of East Hanover Township, appointing the Zoning Hearing Board Appointments of Michael Webb through December 31, 2022, Jim Smith through December 31, 2023, Kenneth Wolensky through December 31, 2024, Alternate Dennis Murton through December 31, 2021 and Alternate Becki Oller through December 31, 2022. Mr. Smith seconded the motion and the motion carried with a 4-1 vote. Mr. Yingling-No vote.
- **Resolution 2020-03 – Municipal Authority Appointments:** Mr. Yingling made a motion to adopt Resolution R-2020-03, a Resolution by the Board of Supervisors of East Hanover Township, appointing the Municipal Authority to reappoint Rich Gold to another five year term, with the term ending December 31, 2024. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **Resolution 2020-04 – TCC Delegates:** Mr. Yingling made a motion to adopt Resolution R-2020-04, a Resolution by the Board of Supervisors of East Hanover Township, appointing Paul Cornell and Sharon Umberger as TCC Delegates. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **Resolution 2020-05 – Planning Commission:** Mr. Smith made a motion to adopt Resolution R-2020-05, a Resolution by the Board of Supervisors of East Hanover Township, to re-appoint Curt Cassel term ending December 31, 2023, Kim Zimmerman term ending December 31, 2020 and Greg Dovey term ending December 21, 2021. Mr. Yingling seconded the motion and the motion carried with a 5-0 vote.
- **Capital Region Council of Governments-Paul Cornell, Delegate with Bryan Ziegler, Alternate Delegate.** Mr. Yingling made a motion to appoint Paul Cornell as Delegate and Bryan Ziegler as Alternate Delegate to Capital Region Council of Governments. Mr. Ciraula seconded the motion and the motion carried with a 5-0 vote.

- Appointment of Board of Supervisors Liaisons to Boards and Commissions
 - EMA-Mr. Yingling; Mr. Smith made a motion to appoint Mr. Yingling as the Board Liaison for EMA. Mr. Leese seconded and the motion carried with a 5-0 vote.
 - Park & Recreation-Mr. Smith: Mr. Yingling made a motion to appoint Mr. Smith as the Board Liaison for Park & Recreation. Mr. Leese seconded and the motion carried with a 5-0 vote.
 - Planning Commission-Mr. Leese: Mr. Yingling made a motion to appoint Mr. Leese as the Board Liaison for the planning commission. Mr. Smith seconded and the motion carried with a 5-0 vote.
 - Water & Sewer Authority-Mr. Ciraula: Mr. Yingling made a motion to appoint Mr. Ciraula as the Board Liaison for Water & Sewer Authority. Mr. Smith seconded and the motion carried with a 5-0 vote.
 - Fire Company-Mr. Rish: Mr. Yingling made a motion to appoint Mr. Rish as the Board Liaison for the Grantville Volunteer Fire Company. Mr. Smith seconded and the motion carried with a 5-0 vote.
- **Resolution 2020-06- Adopting Professional Services Fee Schedules:** Mr. Yingling made a motion to adopt Resolution R-2020-06, a Resolution by the Board of Supervisors of East Hanover Township, adopting the Professional Service Fee Schedules for Engineering, SEO and Code Enforcement Fee schedules. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.
- **Resolution 2020-07- Adoption Township Fee Schedule:** Mr. Yingling made a motion to adopt Resolution R-2020-07, a Resolution by the Board of Supervisors of East Hanover Township, appointing the Township Fee Schedule. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.

Depository of Township Funds – Fulton Bank, Jonestown Bank and Trust, Centric and PLGIT:

Mr. Yingling made a motion for the depository of Township Funds to Fulton Bank, Jonestown Bank and Trust, Centric and PLGIT. Mr. Smith seconded and the motion carried 5-0.

Mileage Compensation – At the published IRS rate and is subject to change during the year 2020. The Board of Supervisors shall be notified at a public meeting of any change in the

rate. Mr. Yingling made a motion to approve the Mileage Compensation, at the published IRS rate, and is subject to change during the year 2020. Mr. Smith seconded and the motion carried 5-0.

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a motion to **approve the Board of Supervisor's meeting minutes from December 17, 2019.** Mr. Smith seconded the motion. **Motion carried 4-0.** Mr. Ciraula-abstained not present.

TREASURER'S REPORT

Mr. Cornell presented invoices for payment consideration.

	Invoices due and paid 12/18/19-01/03/20	1/03/20 Invoices for Consideration 1/06/20
General Fund	\$ 119,972.61	\$ 34,878.44
Fire Fund	\$ 0	\$ 0
Street Light Fund	\$ 136.32	\$ 510.76
Liquid Fuels Fund	\$ 5,851.00	\$ 122.00
Reserve Fund	\$ 51.07	\$ 0
Escrow Fund	\$ 12153.92	\$ 0
Total	\$ 138,191.11	\$ 35,511.20

Mr. Smith made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on January 6, 2020.** Mr. Yingling seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:

Grantville Volunteer Fire Company:

Chief Saul Schmoltz stated GVFC had 15 calls in December (6-EHT; 6-WHT; 3 EHT Lebanon). Two Santa runs in the Township. Engine 39-1 had electrical issues and oil leak, which have been fixed. Now problem shifting and going into transmission shop tomorrow.

In 2019, GVFC had approximately 234 calls (Not Final Statistic)

Major Incident Type	# Incidents	% of Total
Fires	45	19.23%
Rescue & EMS	69	29.49%
Hazardous Condition (No Fire)	15	6.41%
Service Call	34	14.53%
Good Intent Call	48	20.51%
False Alarm & False Call	17	7.26%
Severe Weather & Natural Disaster	6	2.56%
Total	234	100.0%

Chief Schmoltz reported had 5 members that made 50% or more calls, and 4 over 30%.

Emergency Management:

Mr. Johnson was not present and no new updates were provided.

Fort Indiantown Gap:

Mr. Weisnicht was not present.

Unfinished Business:

Request to close Public Works Building NPDES permit and complete the As-Built Survey.

The Conservation District notified Township that the work at the Public Works Building is complete and acceptable. Proposal from K& W to complete "As-Built" survey and close out permit. Once the survey is complete, will be able to consider final payment to ECI Construction. **Mr. Yingling made a motion to authorize K & W to complete the As-Built survey for \$8,335 from the Reserve Fund.** Mr. Smith seconded. **Motion carried 5-0.**

Resolution for new Rental Rates

Mr. Yingling made a **motion to accept the Resolution R-2020-08, the 2020 Fee Schedule for the Building and Pavilion.** Mr. Smith seconded. **Motion carried 5-0.**

Appointment of Supervisors to serve on Personnel Committee

Board of Supervisors approved R-2019-17 to establish a Personnel Committee, two Township Supervisors need to serve. Mr. Smith made a **motion to appoint Mike Yingling thru 12/20 and Chad Leese thru 12/21**. Mr. Ciraula seconded. **Motion carried 4-1**. Mr. Leese voted No.

New Business:

Talley Petroleum LDP-Authorization for Engineer Release of Financial Security

K & W Engineers have inspected and provided a report dated 12/27/19 recommending full release of the remaining financial security. Mr. Yingling made a **motion for a full release of the financial security in the amount of \$19,687.40 for Talley Petroleum LDP**. Mr. Smith seconded. **Motion carried 5-0**.

Consideration of appointment of Katrina Rish to fill vacant Elected Auditor Position

Mr. Yingling made a **motion to appoint Katrina Rish to the vacant Elected Auditor Position**. Mr. Smith seconded. **Motion carried 4-0**. Mr. Rish abstained.

Request to approve adjustment for Pesticide License spraying

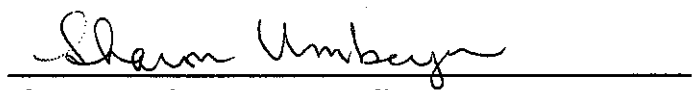
Mr. Yingling made a **motion to authorize an additional .50 per hour for Brandon Sell in the next pay cycle, for keeping and using the state license for weed control**. Mr. Smith seconded. **Motion carried 5-0**.

Business from the Public:

Tina Hastie-Fox Run Road, looking to Township for better communications thru text blasting to keep residents informed on Township occurrences.

Adjournment:

Mr. Yingling made a motion was made to **adjourn meeting**. The meeting adjourned at 8:15 pm.



Sharon Umberger, Recording Secretary