

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
January 21, 2020**

**CALL TO ORDER**

Chairman Rish called the January 21, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Chad Leese, Vice Chairman  
Greg Ciraula  
Rick Smith  
Mike Yingling

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Lee Stinnett, Township Solicitor-Salzmann & Hughes  
Bryan Ziegler, Public Works Director  
Sharon Umberger, Recording Secretary  
Aaron Moyer, P.E., Township Engineer-HRG, Inc.

**PA State Police Report**

Lt. Cara J. McCree, Troop H Station Commander, gave her report for Dec/Jan. Statistics did not show any crime trends. There were 11 accidents reported.

**Carol Mathias-514 Earlys Mill Road,** asked Lt McCree for comparative information for previous years.

**Tina Cassel Hastie-Fox Run Road,** inquired whether a 1/13/20 accident at Bow Creek/Fox Run Road was one of the reported accidents. Lt McCree did not have that particular accident on the log.

**Mike Yingling**-asked whether troopers took cruisers home at night. Specialty positions such as a trooper on-call (or troopers scheduled for double back returning to work after 8 hour break) do take cruisers home.

**Rick Smith**-With Rest Area closings, trucks parking on Exit Ramps on I-81-Unsafe situation that Lt. McCree confirmed that is an enforceable violation.

**APPROVAL OF MEETING MINUTES:**

Mr. Yingling made a motion to **approve the Board of Supervisor's reorganization meeting and regular meeting minutes from January 6, 2020.** Mr. Smith seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented report, as well as, invoices for payment consideration.

December	Revenue		
General Fund	\$ 163,301.40		
Fire Fund	\$ 5,236.19		
Street Light Fund	\$ 56.63		
Liquid Fuels Fund	\$ 363.58		
Escrow Fund	\$ 0		
<b>Total</b>	<b>\$ 168,957.80</b>		

December	Expense	Invoices due and paid 1/7/20-1/16/20	1/17/20 Invoices for Consideration on 1/21/20
General Fund	\$ 237,257.83	\$ 32,264.30	\$ 46,086.42
Fire Fund	\$ 8,960.63	\$ 1,231.00	0
Street Light Fund	\$ 776.41	\$ 0	0
Liquid Fuels Fund	\$ 5,851.00	\$ 0	0
Escrow Fund	\$ 19.24	\$ 0	1,889.00
<b>Total</b>	\$ 252,865.11	\$ 33,495.30	\$ 47,975.42

Mr. Leese asked how long township will be paying K & W Engineers. Still a few outstanding projects/escrow related invoices to run their course thru K & W Engineers. Mr. Yingling made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on January 21, 2020.** Mr. Ciraula seconded the motion. **Motion carried 5-0.**

Mr. Yingling made a **motion to transfer of \$3,821,313.55 to PLGIT General Fund from Fulton Bank Reserve Account (General Fund).** Mr. Smith seconded. **Motion passed 5-0.** Mr. Yingling asked whether a variable rate. Mr. Cornell verified 7 day rate at PLGIT the State Investment Group.

### **Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

### **Reports:**

**Public Works-** Bryan Ziegler provided a written report. Mr. Ciraula asked about the snow removal in the last week. Mr. Ciraula attended Municipal Authority meeting and they were happy about all work public works accomplished with clearing of the sewer right of ways.

**Municipal Authority-**Paul Cornell reported that next quarter sewer billing will be moved from Diversified to Keystone Collections to collect sewer fees. Change represents a 40% savings to Municipal Authority. Delinquent collections are now less than 4-5 % of total, with Lee Stinnett's help.

**Manager's Report-**Paul asked for Supervisors to give him feedback on new monthly report which included more narrative and detail.

**Solicitor's Report-**Lee Stinnett had no stand-alone report.

**Emergency Management-**Ron Johnson gave a recap of 2019. Received a number of alerts for potentially severe weather events. On heightened level of awareness but no EOC activated in 2019. Donn Gutshall appointed Deputy EMA coordinator when Ron is out of the area. Larry McCarter was appointed as a citizen representative to the Public Safety Advisory Council that meets 3 times per year. Attended 8 of 10 EMA trainings. Try to educate public about preparation for emergencies. EMA offices moved to Public Works building. Systems up and running at 98% operational within 24 hours. Met new South Hanover Township EMA Coordinator and Deputy, working to share resources with South Hanover/West Hanover for combined ventures. Attended National Night Out this year. Mr. Yingling asked when the EOC is activated. EOC is activated when vendors need to be contacted or coordinated, or when needing resources from County/State/FEMA.

**Carol Mathias-**asked whether EMA had relationships with Derry Township and EHT Lebanon County and Mr. Johnson verified that they do have agreements with those neighboring townships.

**Park and Recreation**-Jhane Kunkel had no formal report, but was available for questions. Mr. Smith brought up the conversation of whether/where the Easter Egg Hunt will be held this year. Jhane communicated with VFW and there is willingness to continue Easter Egg Hunt on the old VFW picnic grounds and to help with the preparation. Township Park is an option in the future. No real downside to either location—just Supervisor preference. Discussion to be continued after Public Hearing.

**(The meeting recessed to hold Public Hearing at 7:34 pm)**

The Township Solicitor, Lee Stinnett, opened the dually advertised Public Hearing to hear Public Comment on two Ordinances to establish size limits on trucks of a certain size on a portion of Jonestown Road and a portion of Fire House Road.

**Public Comment:** None

Mr. Yingling made a motion to adopt/approve Ordinance 2020-01 to establish limitation on certain size vehicles on portion of Jonestown Road. Mr. Smith seconded. Motion carried 5-0.

Mr. Yingling made a motion to adopt/approve Ordinance 2020-02 to establish limitation on certain size vehicles on small portion of Fire House Road between Jonestown Road and Allentown Boulevard. Mr. Ciraula seconded. Motion carried 5-0.

**(The meeting was reconvened to return to the Board of Supervisors Regular Meeting at 7:45 pm)**

**Park and Recreation**—continued discussion about Easter Egg Hunt. Board consensus to hold Easter Egg Hunt at old VFW property this year again as long as no liability/safety issues.

**Codes and Zoning Report**-Jackie Wilbern provided written report. Planning Commission will review Stormwater Ordinance at January meeting with comments at February. Ordinance to be brought to Supervisors in April. Mr. Yingling asked what township rules are regarding large brush/debris piles. Jackie advised her interpretation is that it falls under the Property Maintenance Code Ordinance. First step, requires written complaint from a resident. Mr. Ciraula asked whether township has a solicitation ordinance. Lee Stinnett to provide memo to Board regarding solicitation.

**Engineer Report**-Aaron Moyer from HRG provided update to Rte. 743/Rte. 39 corridor study. Looking at two items such as 1) adding in-lane rumble strips at EHT Mennonite Church curve before and after, but not on curve. 2) Request Rte. 743 to be double fine corridor.

Aaron needed to know whether to include study recommendation of 2 warranted Roundabouts on Rte. 743 or another option may be to add flashing yellow lights along Rte. 743. If include ideas in study, may be used with traffic impact fees-No Township obligation at this time. The Final Report on the Rte. 742/ Rte. 39 Corridor Study will be published in March. Feedback from the Supervisors needed in next few weeks in order to be included in study as recommendations.

HATS opening up funding for the Harrisburg Area Transportation Study for items like roundabouts, township may be able to apply for funding. Aaron expressed that roundabouts are the future in Pennsylvania.

**George Dovey**-152 E Caren Drive, asked if plan to widen Rte. 743 at Farmstead Market. Also said the curve at the Mennonite Church is difficult on Rte. 743. Aaron will pass comments along.

**Christ Espenshade**-138 Ridge Road-commented on his good experience with roundabouts on Rte. 30.

**Grantville Volunteer Fire Company**- Wayne Islett shared a copy of the GVFC 2020 Budget with the Supervisors. 2019 month to month expenses will be available after audit. Included in Fundraising Goal this year is \$80,000 toward new truck. Have \$32,000 to pay for the SCVA package. Awarded State Grant in the amount of 12,878.74 toward SCVA package. Sunday, January 26<sup>th</sup> is the Hoss's Fundraiser. New Fire Police Captain is Bill Jewby. Mr. Smith inquired about helping with GVFC bookkeeping, Mr. Islett felt having no problems with current system. Mr. Ciraula was pleased with his first-hand experience with fire company response last week.

### **Unfinished Business:**

#### **Green Light Go Grant Application-Resolution 2020-09**

Bryan Ziegler and help of PA Percs to apply for the Green Light Go Grant in order to gain ability for light adjustments from Penn Dot control center for Rte. 22/Rte. 743 Intersection. Mr. Stinnett reviewed Resolution and had no issues. Mr. Yingling made a **motion to approve Resolution 2020-09 for the Green Light Go Grant Application and for Township Manager to complete and submit paperwork.** Mr. Smith seconded. **Motion carried 5-0.**

#### **Request to advertise Ordinance for Ridge Road Truck Ban.**

Mr. Yingling made a **motion to approve advertisement of the Ridge Road Truck Restriction on Ridge Road following advertising timely manner to comply rules and regulations, cost of advertisement from 1-400-38.** Mr. Smith seconded. **Motion carried 5-0.**

### **New Business:**

#### **Request to issue RFP for Subdivision and Land Development Ordinance re-write**

Ms. Wilbern shared that \$30,000 in 2020 budget for the Subdivision and Land Development Ordinance re-write in 2020. RFP has been reviewed by the solicitor. Mr. Yingling made a **motion to issue RFP for Subdivision and Land Development Ordinance re-write to be completed sometime in 2020.** Mr. Smith seconded. **Motion carried 5-0.**

#### **Request to proceed with resurfacing of courts**

Jhane requested the ability to re-hire Tom Breneman would be repairing uneven pavement before resurfacing and applying 3 coats instead of 2. Budgeted item under 1-454.45. Mr. Smith made a **motion to re-hire Breneman Company to resurface the basketball and hockey courts in the amount of \$16,400 prior to the start of Camp.** Mr. Yingling seconded. **Motion carried 5-0.**

#### **Request to install windows in Park and Rec Annex building**

Jhane presented the need to replace the deteriorating windows including basement windows as budgeted. Mr. Smith asked about current state of building such as working bathroom and ADA compliance. Jhane/Bryan gave update including presence of water infiltration that may lead to interior rot. Mr. Yingling expressed concern that without a Master Plan for the building, some windows may end up being blocked in. Mr. Leese made a **motion to accept the Wengert's Home Center quote in the amount of \$6,230 to install windows from line item 1-409.80.** Mr. Smith seconded. Discussion Mr. Rish stated that due to the historical society storing important documents at the building, there seems to be a need to proceed with the window

replacement. **Motion carried 4-1, with Mr. Yingling voting No.** Mr. Yingling asked for a plan for the future use of the building.

**(Chairman Rish left the meeting at 8:21pm, Vice Chairman Leese continued the meeting in his absence.)**

**Request to purchase/order a new Park Mower**

Jhane gave reasons for recommending the purchase of the new park mower. Same model as current mower that lasted 18 years. Mr. Yingling made a **motion to approve purchase of the Toro Groundsmaster 4000-D for the amount of \$67,709.32 with includes canopy.** Mr. Ciraula seconded. **Motion carried 4-0.**

**Request to authorize replacement of outfield fencing**

Jhane presented replacement bids for replacement of outfield fencing which has been in place since 1987. Mr. Smith made a **motion to authorize R. Perry Fence Co. to install a new fence according to their bid for \$11,925 and to purchase the fence cap for \$1,458 from Memphis Net Co.** Mr. Yingling seconded. **Motion carried 4-0.**

**Request for authorization for Fire Police for Londonderry Township for 12<sup>th</sup> annual Stars and Stripes Salute.**

Mr. Yingling made a **motion to approve the use of Fire Police for Londonderry Township Stars and Stripes Salute on Saturday, June 27<sup>th</sup>.** Mr. Smith seconded. **Motion carried 4-0.**

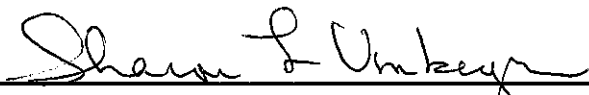
**Business from the Public:**

**Tina Cassel Hastie-** Fox Run Road-In regard to Conditional Use Hearing, verified with township solicitor, that the written decision/findings of fact are due 45 days from date of decision.

**Marilyn Oellig-**Jonestown Road-wanted to be clear about the ordinance banning trucks on Jonestown Road. Explained that 40 foot trucks are banned unless local delivery. Farm vehicles still permitted.

**Adjournment:**

Mr. Yingling made a motion was made to **adjourn meeting.** The meeting adjourned at 8:35 p.m.



**Sharon Umberger, Recording Secretary**