

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
February 4, 2020**

**CALL TO ORDER**

Vice Chairman Leese called the February 4, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Vice Chairman Leese stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

Chad Leese, Vice Chairman  
Greg Ciraula  
Rick Smith  
Mike Yingling

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Lee Stinnett, Township Solicitor-Salzmann & Hughes  
Bryan Ziegler, Public Works Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Yingling made a motion to **approve the Board of Supervisor regular meeting minutes from January 21, 2020.** Mr. Smith seconded the motion. **Motion carried 4-0.**

**TREASURER'S REPORT**

Mr. Cornell presented report, as well as, invoices for payment consideration.

	Invoices due and paid 01/22/20-01/31/20	01/31/20 Invoices for Consideration 02/04/20
General Fund	\$ 66,203.44	\$ 11,071.62
Fire Fund	\$ 0	\$ 0
Street Light Fund	\$ 0	\$ 135.79
Liquid Fuels Fund	\$ 266.43	\$ 3,788.47
Reserve Fund	\$ 0	\$ 0
Escrow Fund	\$ 0	\$ 0
<b>Total</b>	<b>\$ 66,469.87</b>	<b>\$ 14,995.88</b>

Mr. Ciraula inquired about a high Met-Ed invoice. Paul explained after research found that the prior month was lower due to delay of charges from UGI Energy resulting in a two-month invoice.

Mr. Smith made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented from 01/22/20 thru 2/04/20.** Mr. Ciraula seconded the motion. **Motion carried 4-0.**

## **Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

## **Reports:**

### **Grantville Volunteer Fire Company-**

Chief Saul Schmoltz reported in January there were 14 calls. East Hanover had 11 calls/West Hanover 2 calls/Derry 1 call. Trainings held on SCBA, ladder training, maze and forcible entry. Engine 39-1 went to shop two times. The transmission may cost \$30,000 or more to replace. A new fundraiser for the fire company is being explored. Fundraiser is filling the helmet or boot at the intersection of 743 and 22, with potential to make \$3,000-\$4,000 in 4 hours. State Police has an application process and the Township Supervisors to sign off on the fundraiser. Mr. Smith asked what the 11 East Hanover calls in January. These calls were mostly service type calls, down wires or trees. Mr. Leese asked for clarification of the involvement of the State Police. Mr. Ciraula asked about use of Engine 39-1. Chief Schmoltz stated that it is the Rescue Engine and runs on most calls and is their busiest piece. Engine 39-1 Vehicle is a 1994, normal life is 15-20 years. Mr. Yingling asked whether there is an hour meter on the vehicle. Saul will report back with the hours on the vehicle.

**Emergency Management**-Ron Johnson was not present.

### **Fort Indiantown Gap-**

David Weisnicht reported that the Gap saw over 50,000 troops in just the first month of the year, along with over 2,200 employees who come to work every day of the week. Fort Indiantown Gap is scheduled to hold demolition training Feb. 7, 8 and 9 between 8 a.m. and 11 p.m. This training is expected to result in increased noise levels. Controlled burn season begins in spring to reduce risk of wildfires. Mr. Yingling asked for update on construction. East Gate should break ground in the early spring, with well-marked detours. Vice Chair Leese commented that residents asked about helicopters propellers creating green within the sky. Mr. Weisnicht confirmed that green is static, and does receive similar questions.

## **Unfinished Business:**

### **Consideration of IT Server and software migration**

Mr. Cornell received five IT proposals to take the Township from Windows 7 to Windows 10. Township retained the right to purchase its own equipment and have the IT company perform the setup. Mr. Cornell recommended CMIT, a national company, out of Pittsburgh. Township server is out of warranty and keep service coverage and review on annual basis. Paul thanked Chad for his assistance in determining Township needs versus what IT company's want to sell you. Mr. Yingling made a **motion to accept CMIT's proposed costs, after review of counsel, in 1<sup>st</sup> year of \$19,228 and in 2<sup>nd</sup>/3<sup>rd</sup> year \$18,078 to be charged to computer services/software accounts 1-400.31/1-400.36.** Mr. Smith seconded. **Motion carried 4-0.**

## **New Business:**

### **Request to authorize printing and mailing of Township newsletter**

Mr. Cornell stated a draft of the newsletter was previously sent to Supervisors and he received a few minor changes, so now ready to go to print. Mr. Smith asked about electronic version of the newsletter. Mr. Yingling stated not to discontinue printed version yet, but have people register for electronic version. Jhane will more broadly advertise an electronic version. Mr. Yingling made a **motion to authorize the printing/ mailing of the Spring East Hanover Township Newsletter, continue looking for ways to lower costs and push the idea of going to electronic version.** Mr. Smith seconded. **Motion carried 4-0.** Paul added staff

is currently working on EHT Directory and the Board may want to look at mailing every two years to reduce cost.

#### **Request to hire Summer Playground program Director**

Jhane Kunkel asked for authorization to re-hire Yvonne Sharrow as the Summer Camp Director. Jhane received great feedback on Yvonne's 2019 performance. Discussion continued on Camp Program hours and structure, which will not change for 2020. There is a \$5/week increase for camp fees. Yvonne is integral to the planning and re-organization phase which is starting now for 8 week program held June 15<sup>th</sup> thru Aug 7<sup>th</sup>. Mr. Cornell stated new State regulations and certifications warrant need to start planning now. Mr. Smith made a **motion to re-hire Yvonne Sharrow for the Playground Program's Camp Director at a rate of \$14.75/hour with annual hours not to exceed 2019 hours to be paid from general fund account.** Mr. Ciraula seconded. **Motion carried 4-0.**

#### **Request to advertise PMRS updated Pension Plan Ordinance**

Mr. Cornell had conference call with Assistant Manager Wilbern, Secretary Treasurer Umberger, with Labor Counsel Cocorisi and Joshua Vecchio, solicitor for Pennsylvania Municipal Retirement System (PMRS). PMRS made changes to be in compliance with IRS regulations, no structural changes to the Pension Plan. Board will be asked to consider plan update at a future meeting. At this time, to authorize the advertisement of the new Pension Ordinance. Mr. Yingling made a **motion to authorize staff to advertise the new Pension Ordinance.** Mr. Smith seconded. **Motion carried 4-0.**

#### **Request to advertise for bids for Paving of Ridge Road**

Mr. Cornell gave Mr. Ziegler and Mr. Stinnett a bid packet to review for the paving of Ridge Road. This project will be a prevailing wage job. Mr. Yingling asked what distance being paved. Mr. Ziegler stated it will be 9,250 feet or 1.9 miles with 3,000 ton of material. Mr. Yingling made a **motion to authorize staff/counsel to advertise for bids for the overlay paving of Ridge Road from Bow Creek to Manada Gap Road.** Mr. Ciraula seconded. **Motion carried 4-0.**

#### **Business from the Public:**

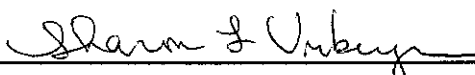
**Carol Mathias-514 Earlys Mill Road**-shared Horseshoe Trail Conservancy meeting on Sunday, February 9<sup>th</sup> at 9:30 am if anyone interested in helping to re-route trail. Clarified with Jhane how she could receive electronic newsletter thru a link on the website. Asked whether correspondence from the Hollywood Casino would be discussed. Mr. Stinnett felt it would be premature to address letter when a land development plan has not been filed yet. LDP would go before Planning Commission/Board of Supervisors and there will opportunity for public comment thru process.

#### **Board Comments:**

Mr. Yingling asked whether the machine shop at S. Meadow/Route 22 was being demolished. Mr. Cornell stated that new owner did have conversations with Mrs. Wilbern. Mr. Yingling wanted to ensure proper paperwork was completed—Paul to follow-up. Building sitting on top of State culvert.

#### **Adjournment:**

Mr. Yingling made a motion was made to **adjourn meeting.** The meeting adjourned at 7:50 p.m.



**Sharon Umberger, Recording Secretary**