

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
February 18, 2020**

CALL TO ORDER

Chairman Rish called the February 18, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. (An Executive Session was held at 6pm until 6:50 pm prior to meeting to discuss personnel matters of the Township.)

Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Chad Leese, Vice Chairman
Greg Ciraula
Rick Smith
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Isaac Wakefield, Township Solicitor-Salzmans & Hughes
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Aaron Moyer, P.E., Township Engineer-HRG, Inc.
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Smith made a motion to **approve the Board of Supervisors meeting minutes from February 4, 2020.** Mr. Ciraula seconded the motion. Mr. Rish was not present and abstained. **Motion carried 4-0.**

TREASURER'S REPORT

Mr. Cornell presented report, as well as, invoices for payment consideration.

January	Revenue		
General Fund	\$ 171,960.71		
Fire Fund	\$ 896.84		
Street Light Fund	\$ 6.08		
Liquid Fuels Fund	\$ 354.37		
Total	\$ 173,218.00		
January		Invoices due and paid 2/5/20-2/14/20	2/14/20 Invoices for Consideration on 2/18/20
General Fund	\$ 234,484.94	\$ 99,033.45	\$ 49,973.73
Fire Fund	\$ 1,231.00	\$ 0	\$ 12,017.00
Street Light Fund	\$ 510.76	\$ 515.68	\$ 0
Liquid Fuels Fund	\$ 2,277.43	\$ 0	\$ 17,236.84
Total	\$ 238,504.13	\$ 99,549.13	\$ 79,227.57

Mr. Smith made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on February 18, 2020.** Mr. Ciraula seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:

Public Works- Bryan Ziegler provided a written report. Township received permit for the left turn arrow on Route 743 at Route 22 intersection. Left arrow permit is for north bound and south bound.

Municipal Authority-Paul Cornell reported that MA merged a stream encroachment permit application that the Township is seeking where stream encroaching on 2 roads. Thanked Aaron Moyer because this is a cost savings and more efficient, benefiting both. DEP meeting postponed to 2nd week in March. After DEP meeting, will be able to better determine status of 2020 project.

Manager's Report- Annual Financial Audit is complete and board will review at March 3, 2020 meeting. Jhane Kunkel selected for Park & Rec leadership academy run by PRPS. (1 of 12 statewide).

She was also selected to receive \$300 scholarship for upcoming conference. Thanked Bryan Ziegler, Bob Fisher and Public Works crew for the work on Township building. (Paint and ceiling tile replacement).

Solicitor's Report-Isaac Wakefield had no stand-alone report.

Emergency Management-Ron Johnson was not present.

Park and Recreation –Jhane Kunkel provided written report. Mr. Ciraula appreciated the information sent out on the longevity of the new park and rec equipment.

Codes and Zoning Report-Jackie Wilbern provided board with a document on the new Storm Water Management Ordinance for review and questions. This Ordinance will be advertised for a future meeting.

Municipal Engineer's Report-Aaron Moyer from HRG provided a written report to the board. Currently working on: MS4 Notice of Intent (NOI); Pollutant Reduction Plan (PRP due 5/1); Baseball Parking Feasibility Study Proposal, Roadway Study; and Streambank Stabilization Study.

Grantville Volunteer Fire Company- Wayne Isett stated that the Fund Drive Brochures were mailed. Next fundraiser is Friday, March 13th which is the Spaghetti Dinner from 4:30 to 7pm at the Township Building. Completed all the paperwork for the \$12,878 grant toward principal of the SCBA Package. The Fire Company and Fire Relief Association audits will be completed shortly. Welcomes board to come over for tour of new security system. (16 cameras were installed by Buzz Kuhns). Recently had a power outage at GVFC which affected well, geothermal system and computers.

Mr. Leese asked for more information about the proposed purchase of new fire engine discussed at last meeting. Wayne said currently gathering cost information and talking to other fire companies, but have not done thorough review. Also, wondered if any thought of submitting calls to insurance companies for reimbursement. Wayne stated it has been discussed, but no action taken on this.

Unfinished Business:

Request for authorization for engineer to perform final inspection at the Preserve at Bow CreekReceived request from Willow Creek LLC to request remaining balance of Bond SUR00000046. The cost of the

inspection will be paid by the developer. Mr. Leese made a **motion to authorize Jackie to schedule final inspection in order to release the remaining balance of Bond SUR00000046**. Mr. Smith seconded. **Motion carried 5-0.**

New Business:

Discussion of Road Condition and Management Study

Survey of the condition of the roadways within the Township was included in the 2020 Budget at a cost of \$60,000. The study will provide Bryan with a working document going forward of which roads need work first. During discussions with engineer, additional information is required to be added to original request. The document will be on agenda for action at a future meeting. Paul Cornell mentioned 209 study would be double cost of this study, and question if would be able to recoup monies spent on 209. Mr. Yingling asked whether study includes bores. Bores of the road would easily double survey cost over 55 miles of road. Laser scan will be able to get a good management tool for saving money in the future. This matter was tabled to next BOS meeting on 3/3.

(The meeting recessed to hold Public Hearing at 7:30 pm)

The Township Solicitor, Isaac Wakefield, opened the dually advertised Public Hearing to hear Public Comment on Ordinance 2020-03 to establish size limits on trucks of a certain size on a portion Ridge Road in the Township. The portion of Ridge Road is between Manada Gap Road and Bow Creek Road.

Mr. Leese understands that it is 40 feet maximum, asked whether truck pulling travel trailer/camper would be permissible. Local deliveries are permitted and may use interpretation if live in vicinity or working in the area could fall under section 2 of the Ordinance.

Mr. Smith asked about enforceability. Enforceable thru State Police as a traffic citation.

Public Comment: None

Mr. Smith made a **motion to adopt Ordinance 2020-03 to establish limitation on certain size vehicles on Ridge Road**. Mr. Yingling seconded. **Motion carried 5-0.**

(The meeting was reconvened to return to the Board of Supervisors Regular Meeting at 7:37 pm)

Request to purchase replacement Fitness Trail Equipment for the Park

Jhane presented that Park and Rec is looking to replace 18 wooden fitness stations previously donated by a hospital in the late 80's. No donation could be obtained this time. Looking to purchase 10 multi-function stations with no moving parts which was in 2020 budget.

Mr. Yingling made a **motion for the expenditure of \$18,886.35 for the replacement of ten fitness stations in the park and track longevity for useful lives**. Mr. Smith seconded. **Motion carried 5-0.**

Request for Extension for Time for Preliminary/Final Land development plan for North Faith Road; Indiju Hospitality

The Planning Commission has recommended acceptance of the extension of time for preliminary/final land development plan at their January 28, 2020 meeting. Mr. Leese **moved that the extension be accepted until**

May 3, 2020 for the preliminary/final development plan for North Faith Road, Indiju Hospitality. Mr. Ciraula seconded. Motion carried 5-0.

Request to Authorize General Permit for Stream Encroachment

Request for authorization to secure a streambank encroachment permit (General Permit) from DEP. Total cost for 3 permits is approximately \$8,400. Township will share costs with the Municipal Authority. Mr. Ciraula made a recommendation to authorize \$8,400 expenditure to secure DEP streambank encroachment permit for streambank near Chesapeake Estates and for the Municipal Authority repairs. Mr. Yingling seconded. Motion carried 5-0.

Request to have Public Works Department install an on-lot system at Ballfields

Paul Cornell presented installation of an on-lot system at the ballfields near the elementary school. This is a corrective action to bring snack shop into compliance, as it is now Township property. Len Spencer, SEO and Bryan Ziegler reviewed sand mound area. The public works department would do installation, the cost is materials only. Discussion continued regarding future uses and whether the sand mound should be increased for additional flow.

The Baseball Association has not signed agreements yet, waiting for changes to be reviewed by Township Solicitor. A representative from Baseball Association, Joseph Perry, 8980 Mountain Road, assists with field maintenance. Wife, Carla, is President of the Association. Stated 200 boys and girls that play on the fields for about 135 games in spring season and then play again in fall. The Association generates revenue of \$5,000-\$7,000 per year at snack shop. Megan Frye, 199 Berry Drive, Harrisburg co-chair for concession stand committee. As a member and taxpayer, she feels that there should be a cost analysis of the spending of township's money and baseball association funds in the short term and long term. Mr. Perry to take information back to his board for discussion. Discussion to continue at the 3/3/20 BOS meeting.

Request to authorize printing and mailing of 2020 Township Directory

Paul Cornell presented \$4,200 cost of printing and mailing. Consensus of board was to table authorization in order to further review pricing and other distribution options.

Business from the Public:

None.

Comments from the Board:

Mr. Yingling asked for update on machine shop with backhoe present. Owner knows about the large culvert below building.

Mr. Leese brought up that last fire engine cost \$800,000 and in the fundraiser brochure there was a goal of \$80,000/year for the apparatus account. Asked if possible for Paul Cornell and Wayne Isett to schedule joint meeting of BOS and the fire company for a high level overview meeting and tour.

Adjournment:

Mr. Yingling made a motion was made to adjourn meeting. The meeting adjourned at 8:18 p.m.


Sharon Umberger, Recording Secretary