

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
May 19, 2020**

**CALL TO ORDER**

Vice Chairman Leese called the May 19, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Vice Chairman Leese stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing [assttwpmgr@ehtdcpa.org](mailto:assttwpmgr@ehtdcpa.org) or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

**IN ATTENDANCE:**

**SUPERVISORS:**

Chad Leese, Vice Chairman  
Greg Ciraula  
Mike Yingling  
Rick Smith

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Lee Stinnett, Township Solicitor-Salzmann & Hughes  
Aaron Moyer, Township Engineer  
Bryan Ziegler, Public Works Director  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Ciraula requested that Pennsy Supply be added to motion awarding 2020 Paving Program Bid for Ridge Road to the May 5, 2020 minutes. Mr. Yingling made a motion to **approve the Board of Supervisor regular meeting minutes from May 5, 2020 after adding Pennsy Supply**. Mr. Smith seconded. **Motion carried 4-0.**

**TREASURER'S REPORT**

Mr. Cornell presented invoices for payment consideration.

|                   |  |
|-------------------|--|
|                   | 05/15/20 Invoices for<br>Consideration<br>05/19/20 |
| General Fund      | \$ 115,096.33                                      |
| Fire Fund         | \$ 1,231.00  |
| Liquid Fuels Fund | \$ 450.56  |
| Street Light Fund | \$ 518.04  |
| <b>Total</b>      | <b>\$ 117,295.93</b>                               |

Mr. Yingling made a motion to **approve 05/15/20 invoices and pay the bills as presented**. Mr. Smith seconded. **Motion carried 4-0.**

## **Reports:**

**Public Works Department** – Bryan Ziegler provided written report to board. Mr. Ziegler stated, while public works crew was crack sealing section of Bow Creek Road, found that the road was in worse shape than originally thought. Township Engineer, Aaron Moyer, was contacted to assess road. Aaron Moyer felt that a harsh winter with freeze/thaw could cause damage to the base which would more than double cost to repair. Mr. Yingling made a **motion to authorize Township Manager to proceed with advertisement for bidding pavement overlay from I-81 Bridge on Bow Creek Road south to Jonestown Road.** Mr. Smith seconded. **Motion carried 4-0.** Mr. Yingling requested that Bryan or Paul to look at Penn Dot traffic counts on Bow Creek road to Casino.

**Municipal Authority/Manager's Report** – Paul Cornell provided a written report. Paul met with new IT Company regarding adding Office 365, Zoom meeting with Security Company this week, and moving ahead with accepting Pennsy Bid for Ridge Road after Solicitor review. Bids coming in on June 1<sup>st</sup> for Golf Lane.

**Solicitor's Report** – Lee Stinnett had no formal report.

**Emergency Management** – Ron Johnson provided a written report.

**Park and Recreation** – Jhane Kunkel provided written report. Jhane is polling residents to see if there is interest in craft videos, fitness videos or virtual games. Several people have already signed up for the Virtual Race- contributions designated to Grantville Food Bank. Coordinated a Zoom Meeting with townships in our local area with Park and Rec Directors to see what they are doing during Covid-19. Mr. Cornell praised Park and Rec for receiving PA Park and Rec Society "Good for all Award". In next 2 weeks, Public Works to start construction of septic system at the VFW fields.

**Codes and Zoning Report** – Jackie Wilbern provided written report. Noted that there will be MS4 presentation by engineer via Zoom at June 3 BOS meeting.

**Municipal Engineer's Report** – Aaron Moyer had no activity to report due to shut down. The draft 39/743 Corridor Study was delayed, to be released soon. There were 5 roundabout suggestions to Penn Dot thru the study. Mr. Yingling asked Aaron if the roundabouts on 322 are doing what designed to do.

**Grantville Volunteer Fire Company** – Wayne Isett reported that the \$12,878.74 SCBA Grant came in and applied to the SCBA loan principal at JBT Bank, balance owed is now \$119,826.55. The 39er went out to 2,933 homes. Part 1 of the Challenge 2020 is the book campaign, Part 2 is the Carnival. Saturday GVFC is continuing with Pork Rib and Chicken BBQ drive thru. Fund drive has now exceeded \$20,000 for the year.

## **Unfinished Business:**

**Gaming Grant Discussion:** Andy Stein stated according to the Dauphin County website, the 2021 gaming grant process will proceed as normal. Dauphin County intends to spread grants across county. Andy would like to have Paul get e-mail into county to confirm Township's spot for pre-application meeting in July. Over past 4-5 years, there was an indication of the funds that would be available at the pre-application meeting. By the second meeting in June, BOS needs to come to consensus of what the grant request will be for 2021 and whether the GVFC will be part of the request.

## **New Business:**

### **Request to Ratify Disaster Resolution R-2020-17, 18, 19**

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-17; 2020-18; 2020-19.** Mr. Smith seconded. **Motion carried 4-0.**

### **Request to enter into new Copier Agreement**

Current copier lease expires in September, Toshiba Corporation has provided a Township with new lease for faster machine, lower monthly fee, copying costs in ½ and color copies reduced by 23%. Mr. Yingling made a

**motion to authorize the Township Manager to enter into new copier lease agreement once reviewed by legal counsel.** Mr. Ciraula seconded. **Motion carried 4-0.**

**Request to consider cancellation of Summer Camp**

Jhane said timelines and sanitation are the biggest issues for holding Summer Camp. Park and Rec Board met and listed Pros/Cons and potential risks of holding Summer Camp. Recommendation to the Supervisors is to put camp aside this year. Mr. Smith made a **motion to cancel the Summer Camp for 2020.** Mr. Yingling seconded. **Motion carried 4-0.**

**Oberholtzer LDP Request for Release of Financial Security**

HRG provided report dated May 5, 2020 recommending the full release of financial security for Laverne Oberholtzer LDP. Mr. Yingling made a **motion to release financial security in the amount of \$45,613.21 for the Oberholtzer LDP.** Mr. Ciraula seconded. **Motion carried 4-0.**

**Consideration of hiring a SALDO Rewrite Consultant**

On May 7<sup>th</sup>, two interviews were conducted (URDC and HRG) to hire Consultant for SALDO rewrite. Mr. Yingling, Mr. Smith, Mr. Cornell, Mr. Stinnett and Mrs. Wilbern took part in interview via Zoom. Mrs. Wilbern recommended to BOS, hire HRG at cost not to exceed \$9,425. Mr. Yingling made a **motion to hire HRG with a cost not to exceed \$9,425 to rewrite SALDO plan.** Mr. Smith seconded. **Motion carried 4-0.** Mr. Yingling made a **motion to form a SALDO rewrite committee to include 2 Board Supervisors and/or Planning Commission Member, Assistant Township Manager, and Township Engineer and Consultant.** Mr. Ciraula seconded. **Motion carried 4-0.** Mr. Leese and Mr. Yingling are the two Supervisors on committee.

**Recommendation Pumping Extension**

Property owner of 781 Carlson Road last pumped April 20, 2020 is requesting 3-year extension from April 20, 2023 due date. After discussion, BOS requested Paul obtain recommendation from Rick Hoover, EHT-MA Chairman. Mr. Smith made a **motion to table the extension.** Mr. Yingling seconded. **Motion carried 4-0.**

**Request to Address Board regarding Brush Collection**

Julie Rish requested that board consider adding brush collection to Penn Waste contract. Mr. Cornell was in contact with Penn Waste and a fee could be added in the fall, but it would be flat rate added to every residence. The board consensus was to revisit again after more information is gathered.

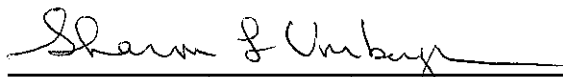
**Business from the Public:**

**Christopher Taylor, 6 Samantha Court,** asked questions regarding possible group activities (i.e. hike) could be organized by Park and Rec. Mrs. Kunkel offered that she would be available for an interview and to continue conversation.

**Board Comments:** Staff thanked for their hard work during this time.

**Adjournment:**

Mr. Yingling made a motion to **adjourn meeting.** The meeting adjourned at 8:45 p.m.



**Sharon Umberger, Recording Secretary**