

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
June 16, 2020**

CALL TO ORDER

Chairman Rish called the June 16, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing. An Executive Session was held 6:30-7 to discuss personnel issues.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing assttwpmgr@ehtdcpa.org or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Chad Leese, Vice Chairman
Greg Ciraula
Rick Smith
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmann & Hughes
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a motion to approve the Board of Supervisors meeting minutes from June 3, 2020. Mr. Smith seconded the motion. **Motion carried 5-0.**

TREASURER'S REPORT

Mr. Cornell presented report, as well as, invoices for payment consideration.

May	Revenue		
General Fund	\$ 1,397,581.72		
Fire Fund	\$ 1,734.48		
Street Light Fund	\$ 31.01		
Liquid Fuels Fund	\$ 116.10		
Total	\$ 1,399,463.31		
May	Expenses	Invoices due and paid 6/4/20-6/12/20	6/12/20 Invoices for Consideration on 6/16/20
General Fund	\$ 316,973.74	0	\$ 101,492.24
Fire Fund	\$ 1,231.00	0	\$ 1,231.00
Street Light Fund	\$ 655.34	0	\$ 632.39
Liquid Fuels Fund	\$ 6,520.54	0	\$ 219.00
Total	\$ 325,380.62	0	\$ 103,574.63

Mr. Yingling made a motion to pay the bills as presented on June 16, 2020. Mr. Smith seconded the motion. **Motion carried 5-0.** Mr. Yingling made a motion to move \$50,000 from PLGIT General Fund to General Fund Operating Fund. Mr. Ciraula seconded. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:

Public Works- Bryan Ziegler provided a written report. Traffic light changes at Route 743/Route 22 are up and running. Mr. Leese asked how the VFW Septic System install went. Bryan felt install went very well, and expenses came in under budget.

Municipal Authority/Manager's Report-Paul Cornell provided written report. Adjustments were made to first aid kits. Supplies will be re-stocked thru South Central EMS at their cost. New flip phones were acquired from Verizon Wireless for 4 staff members.

Solicitor's Report-Lee Stinnett had no stand-alone report.

Emergency Management-Ron Johnson was not present, provided update via e-mail. Mr. Cornell reported that documented pandemic expenses are reported to Dauphin County. Dauphin County to enter Green Phase on June 19th. Mr. Yingling would be interested to know if Food Bank is keeping up with community need.

Park and Recreation –Jhane Kunkel provided a written report. Mr. Leese asked whether National Night Out was moving to later date. Jhane said October 6th is recommended but is a BOS meeting so will try to get update ASAP. Mr. Ciraula comments that the fitness stations look good. Mr. Leese made a **motion to authorize staff to proceed with setting up Drive-In Movie for July 24, with rain date July 25**. Mr. Yingling seconded. **Motion passed 5-0**. Jhane to request fire police for her three events. (Movie Drive-In, Park Day, National Night Out)

Codes and Zoning Report-Jackie Wilbern provided a written report. Vice Chairman Leese questioned protocol when reviewing zoning permit applications, asking if East Hanover does anything above the MPC requirements. Jackie explained that the Zoning Ordinance closely mirrors the MPC and permits are processed in accordance with those regulations, referring to processing times and required stakeout inspections.

Municipal Engineer's Report-Aaron Moyer provided written report. Pollutant Reduction Plan (MS4 Plan) will move forward when enter Green Status. There will need to be a 30 day public comment. Streambank Stabilization is on hold but 90% complete. Mr. Leese asked whether PRP from other Municipalities could be reviewed. HRG has prepared setups for hundreds of Municipalities. Discussion regarding sharing MS4 coordinator with other Townships, and the difficulty to find this person.

Grantville Volunteer Fire Company-Wayne Isett announced that the GVFC Carnival is cancelled this year since exceeds 250 attendees. The August 22nd Yard Sale/Chicken BBQ will still be held at the carnival grounds. Wayne said Township can reschedule their meeting at the GVFC. Original joint meeting was cancelled due to Covid-19.

Unfinished Business:

Gaming Grant Discussion

Lee Stinnett, Paul Cornell and Andy Stein have scheduled a meeting to talk with Dauphin County regarding 2020-21 gaming grant. There may be significantly less dollars available from this program. Supervisors need to determine which road projects/debt reduction plans will be selected in grant application.

Consideration of Bids for paving of Bow Creek Road

Penn Bid was used to advertise the bidding process and the recommended bid came in significantly lower than estimates. There was coordination with Hollywood Casino regarding paving of Bow Creek Road at night the first half of August. Mr. Ciraula made a **motion to award the bid to Pennsy Supply for paving of Bow Creek Road in the amount of \$182,357.60.** Mr. Yingling seconded. **Motion carried 5-0.**

Execute the 2019/2020 Local Share Gaming Grant Agreement

Mr. Cornell stated the agreement has already been reviewed by the Solicitor. Mr. Leese made a motion to **authorize representative to sign the 2019/2020 Local Share Gaming Grant Agreement.** Mr. Yingling seconded. **Motion carried 5-0.**

Township Public Works Facility LDP Financial Security Release

Jackie explained that the two letters of credit held for the Public Works LDP can be released, now that the project is closed out. Mr. Smith made a **motion to authorize the first Financial Security Release for the Public Works Facility LDP, in the amount of \$2,000,000.** Mr. Yingling seconded. **Motion carried 5-0.** Mr. Smith made a **motion to authorize the second Financial Security Release for the Public Works Facility LDP, in the amount of \$1,000,000.** Mr. Yingling seconded. **Motion carried 5-0.**

Reimbursement of R.E. Tax overpayment; 25-025-028

Property assessment 14 years ago showed 5 acres larger in error resulting in tax overpayment. Mr. Ciraula **recommended the refund to Randolph and Carol Long for a sum total of \$22.96.** Mr. Yingling seconded. **Motion carried 5-0.**

Request for scheduled Salary Adjustment for Mike Curley

Mr. Ziegler stated Mike Curley has made significant improvement, attended classes with testing and requested .50/hour increase. Mr. Yingling made a **motion to pay Mike Curley .50/hour more effective June 16th.** Mr. Smith seconded. **Motion carried 5-0.**

New Business:

Ratify the Disaster Declarations, R-2020-22, R-2020-23

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-22; 2020-23.** Mr. Smith seconded. **Motion carried 5-0.**

Consideration of Resolution R-2020-24

Chairman Rish proposed resolution. Mr. Yingling made a **motion to table until they see revisions.** Mr. Smith seconded. **Motion carried 4-1.** Mr. Rish voted No.

Harrisburg Hershey Hotel LLC appeal of Assessment

Mr. Leese made **motion to authorize legal counsel to sign and agree to Harrisburg Hershey Hotel LLC net decrease.** Mr. Yingling seconded. **Motion carried 5-0.**

Request for Joint Meeting with the Sewer Authority

Mr. Ciraula made a motion to authorize Paul advertise for Joint Meeting with Sewer Authority July 14th. Mr. Yingling seconded. Motion carried 5-0.

Request to Open Courts and Playgrounds when designated Green

Mr. Smith made a motion to open tennis courts when go to Green according to PRPS guidelines. Mr. Leese seconded. Motion carried 5-0. Consensus that Township may go ahead with pavilion rentals.

Business from the Public:

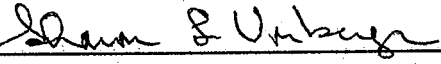
Saul Schmolitz, Chief GVFC, answered questions regarding his written report that provided #responders per incident, # apparatus per incident. QRS vehicle will not be back in service.

Tina Hastie, Fox Run Road, made a suggestion to GVFC that they hold a drive-thru with carnival foods. GVFC is looking at possibility of food truck festival in the fall.

Comments from the Board: None.

Adjournment:

Mr. Yingling made a motion to adjourn meeting. The meeting adjourned at 8 p.m.



Sharon Umberger, Recording Secretary