

**EAST HANOVER TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**July 21, 2020**

**CALL TO ORDER**

Chairman Rish called the July 21, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing. An Executive Session was held 6:00pm-7:00pm to discuss personnel issues.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing [assttwpmgr@ehtdcpa.org](mailto:assttwpmgr@ehtdcpa.org) or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Chad Leese, Vice Chairman  
Greg Ciraula  
Rick Smith  
Mike Yingling

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Lee Stinnett, Township Solicitor-Salzmann & Hughes  
Aaron Moyer, Township Engineer-HRG  
Bryan Ziegler, Public Works Director  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Yingling made a motion to approve the Board of Supervisors meeting minutes from July 7, 2020. Mr. Smith seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented report, as well as, invoices for payment consideration.

June	Revenue		
General Fund	\$ 184,180.93		
Fire Fund	\$ 2,092.77		
Street Light Fund	\$ 117.94		
Liquid Fuels Fund	\$ 2,439.73		
<b>Total</b>	<b>\$ 188,831.37</b>		
June	Expenses	Invoices due and paid 7/7/20-7/17/20	7/17/20 Invoices for Consideration on 7/21/20
General Fund	\$ 237,103.27	0	\$ 100,159.34
Fire Fund	\$ 1,231.00	0	\$ 1,231.00
Street Light Fund	\$ 632.39	0	\$ 493.76
Liquid Fuels Fund	\$ 455.87	0	\$ 0
<b>Total</b>	<b>\$ 239,422.53</b>	<b>0</b>	<b>\$ 101,884.10</b>

Mr. Yingling made a motion to pay the bills as presented on July 21, 2020. Mr. Smith seconded the motion. **Motion carried 5-0.**

### **Reserve Funds transfer to PLGIT**

Mr. Cornell said that the request on agenda moving reserve funds to PLGIT will be held off until a later date when complete review. A transfer from Reserve to General Fund was requested. Mr. Yingling made a **motion to approve transfer of \$100,000 from Reserve Fund Checking to General Fund Checking**. Mr. Smith seconded. **Motion carried 5-0.**

### **Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

### **Reports:**

**Public Works-** Bryan Ziegler provided a written report. Stated that Ridge Road Paving Project is 100% complete. Oil & Chip starting next Monday. Mr. Leese asked about dry hydrant repair—Bryan said with GVFC assistance the dry hydrant was repaired

**Municipal Authority/Manager's Report**-Paul Cornell provided written report. Requested that the staff goals/objectives for 2020 be put on hold thru COVID-19. Established goals not obtained will not count against a staff member, but will be acknowledged for those goals accomplished. Received Monarch bid for the design of the Golf Lane Culvert. Bow Creek Road bid agreement awarded by the BOS, Paul will sign agreement once the solicitor finalizes review. Mr. Yingling asked about public access to Township building. An outside lockbox for tax collector is next to mailbox; an inside drop box for Township is in the vestibule. Public cannot access building but forms/envelopes are available in vestibule.

**Solicitor's Report**-Lee Stinnett had no stand-alone report.

**Emergency Management**-Ron Johnson was not present.

**Park and Recreation** –Jhane Kunkel provided a written report. Jhane found (Jackie reported) a spotted lantern fly in park. Bryan has also seen/reported spotted lantern flies in the township. Resurfacing of courts in process and will be finished next week. After discussion about EHT quarterly newsletter, there was a consensus of BOS to proceed with an on-line only newsletter.

**Codes and Zoning Report**-Jackie Wilbern provided a written report and advised that the PRP presentation and request for the Stormwater Management Ordinance hearing will be forthcoming in August.

**Municipal Engineer's Report**-Aaron Moyer provided written report. PRP is moving forward. Roadway Study will be scheduled. Streambank Stabilization to be submitted this week to DEP was budgeted at \$30,000 but expenses came in at \$8,400. Saved Township \$30,000 on Bow Creek Road Project, and SALDO will be a \$10,000 savings when adopted in August. Continues to look for future grant opportunities.

### **Drive-In Movie sponsored by Relay for Life**

Jhane was asked whether Relay for Life could use park for a drive-in movie. No involvement needed from Township. BOS asked that proof of insurance be obtained, and that solicitor be involved with any agreements. Consensus of BOS to proceed with planning of event.

**Grantville Volunteer Fire Company**-Wayne Isett announced tax form 990 was submitted by Diana Reed & Associates for GVFC. Fireman's Relief audit is over with a good review. The GVFC Book was finished by Triangle Press and ready for distribution. This weekend a Pulled Pork Dinner Drive-Thru will be held at the fire company beginning at 10:30 am. The Township's Peach Fest will be held 8/8 at the fire company as a drive-thru to be coordinated with Jhane. Chicken BBQ Dinner Drive-Thru to be held and the carnival grounds along with a yard sale. Other upcoming events are 9/10 Sub Sale, 9/17 Annual Perkins Fundraiser. All events are subject to change. Vice Chairman Leese asked Wayne, with current busy schedule, whether to revisit joint meeting. Wayne to look to put on calendar the first part of September.

### **Unfinished Business:**

#### **Request for GVFC to conduct a Boot Fill fundraiser**

Fire Chief Schmolitz was not present, to be put on agenda for BOS meeting on **Wednesday, August 5<sup>th</sup>**.

#### **Ratify the Disaster Declarations, R-2020-29, and approve R-2020-30**

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-29**. Mr. Leese seconded. **Motion carried 5-0.**

Mr. Ciraula made a **motion to approve Resolution 2020-30 National and State Disaster Declaration**. Mr. Smith seconded. **Motion carried 5-0.**

#### **Discussion 2020/2021 Gaming Grant Application**

Road projects/costs to be discussed at 8/5 BOS meeting and to be finalized at 8/18 BOS meeting in order to submit grant application. Next year's Liquid Fuels Account will be negatively affected due to COVID-19. Discussion held regarding 2019/2020 Gaming Grant allocation to GVFC. Mr. Smith made a **motion to allocate \$45,000 to the GVFC debt for the SCBA equipment**. Mr. Yingling seconded. **Motion carried 5-0.**

#### **290 Dairy Lane Stormwater Escrow Release**

Jackie requested stormwater escrow release for 290 Dairy Lane with \$1,000 to remain in escrow. Mr. Ciraula made a **motion to release escrow in the amount of \$6,283.56 to 290 Dairy Lane for stormwater**. Mr. Yingling seconded. **Motion carried 5-0.**

#### **Consideration of Resolution R-2020-24**

Tabled until 8/5 BOS meeting.

### **New Business:**

#### **Request for Gaming Grant Letter of Support; Hope Springs Farms**

Mr. Cornell stated that request has no impact on the Township's application for gaming grant. Mr. Smith made a **motion to approve gaming grant letter of support for Hope Springs Farms**. Mr. Yingling seconded. **Motion carried 5-0.**

#### **Request to install security film on Township Building**

Mr. Leese made a **motion to hire ESF to install security film on the outside of Township Building for \$4,535 from acct 1-409.45**. Mr. Smith seconded. **Motion carried 5-0.**

**New Business: (continued)**

**Preserve at Bow Creek Bond**

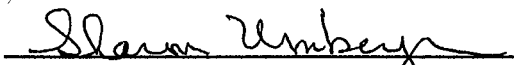
Mrs. Wilbern & Mr. Moyer discussed issues with the Developer being non-responsive to paying engineering invoices and finalizing their plan in order for the Township to release the bond. Mr. Yingling offered to provide contact information for someone on the Developer's side for our Engineer to reach out to. Consensus of the BOS to table tonight so the Engineer reach out to Mr. Yingling's contact and re-visit the issue in two weeks.

**Business from the Public:** None.

**Comments from the Board:** None.

**Adjournment:**

Mr. Yingling made a motion to adjourn meeting. The meeting adjourned at 8:10 p.m.

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**Sharon Umberger, Recording Secretary**