

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
August 18, 2020**

**CALL TO ORDER**

Chairman Rish called the August 18, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing. An Executive Session was held 6:00pm-7:00pm to discuss personnel issues.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing [assttwpmgr@ehtdcpa.org](mailto:assttwpmgr@ehtdcpa.org) or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Chad Leese, Vice Chairman  
Greg Ciraula  
Rick Smith  
Mike Yingling

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Isaac Wakefield, Township Solicitor-Salzmann & Hughes  
Aaron Moyer, Township Engineer-HRG  
Bryan Ziegler, Public Works Director  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Yingling made a **motion to approve the Board of Supervisors meeting minutes from August 5, 2020.**  
Mr. Smith seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented report, as well as invoices for payment consideration.

July	Revenue		
General Fund	\$ 166,077.54		
Fire Fund	\$ 34,788.14		
Street Light Fund	\$ 169.26		
Liquid Fuels Fund	\$ 56.39		
<b>Total</b>	<b>\$ 201,091.33</b>		
July	Expenses	Invoices due and paid 08/06/20-08/13/20	8/13/20 Invoices for Consideration on 8/18/20
General Fund	\$ 304,912.19	0	\$ 184,258.91
Fire Fund	\$ 12,004.00	0	\$ 5,924.28
Street Light Fund	\$ 623.48	0	\$ 959.56
Liquid Fuels Fund	\$ 19,556.92	0	\$ 8,609.77
<b>Total</b>	<b>\$ 337,096.59</b>	<b>0</b>	<b>\$ 199,752.52</b>

Mr. Yingling made a **motion to pay the bills as presented on August 18, 2020.** Mr. Ciraula seconded the motion. **Motion carried 5-0.**

### **Correspondence:**

WARN Act Notice of Layoffs at Hollywood Casino-89 persons will be laid off.

### **Reports:**

**Public Works-** Bryan Ziegler provided a written report. Finished oil and chipping 5 miles of roads. Fog sealed Daisy and Sunflower Lane, fogging is a new process being used by the township in developments. Mr. Yingling asked about Timber Ridge/Lora Lane shoulder repairs. Public works completed driveways on Lora Lane, but still needs to do shoulder work. Mr. Leese asked whether still on schedule for the Golf Lane Project and Bryan confirmed on track for 3<sup>rd</sup> week of September. Wayne Isett thanked Bryan for addressing PennDot regarding issue of water lying on a portion of route 22. PennDot swept road at median, but Bryan's opinion is that issue may keep recurring because of an undersized pipe. Bryan to notify PennDot water is recurring.

**Municipal Authority/Manager's Report-**Paul Cornell provided written report. Municipal Authority waiting for a Gant Chart for work being done by Glace Associates. Proceeding with sewer fee collections past due prior to switch to Keystone Collections. Paul will be sending delinquent accounts to the magistrate. CMIT has upgraded computer system to the Cloud. Supervisors will soon be able to access their e-mails from any device. Film installed on Township Building windows, work to be complete tomorrow morning. Fire Alarm to be addressed with the 2021 Budget. Bow Creek paving agreement was signed after obtaining additional insurance document. Bow Creek paving project will begin 1<sup>st</sup> week of September in the overnight hours.

**Solicitor's Report-**Isaac Wakefield had no stand-alone report.

**Emergency Management-**Ron Johnson was not present and did not provide a report.

**Park and Recreation** –Jhane Kunkel provided a written report. Jhane had another successful drive-in movie last weekend, the New Cumberland Federal Credit Union from Fort Indiantown Gap handed out popcorn from car to car. Walters has been providing toilets at the movie drive-ins. Mr. Ciraula/Mr. Rish complemented Jhane and Bryan on all the work completed this year in the park. Many residents are using basketball/tennis courts and new exercise equipment.

**Codes and Zoning Report-**Jackie Wilbern provided a written report. Preserve at Bow Creek moving ahead with Aaron Moyer being instrumental in the process.

**Municipal Engineer's Report-**Aaron Moyer provided written report. Regarding Preserve at Bow Creek, working with Keystone Custom Homes representatives, Bill Briegel and Sarah Young, to finally close-out issues. Timeframe for work to be completed is sometime in September. Mr. Yingling asked if in touch with homeowners' association, Aaron and construction manager have communicated with the HOA regarding the work to be completed. Mr. Ciraula made a **motion not to call bond on Keystone Custom Homes at this time**. Mr. Smith seconded. **Motion carried 5-0**. Mr. Moyer continued to make supervisors aware of progress being made on MS4 PRP, Roadway Study, and Stream Bank Stabilization. Bow Creek Road paving will occur 8/31-9/2 overnight from Jonestown Road to I-81 interchange.

**Grantville Volunteer Fire Company-**Wayne Isett submitted a COVID Crisis Grant on behalf of GVFC. Holding Yard Sale this weekend with drive-thru Chicken BBQ. September 17<sup>th</sup> is Perkins Night were 15% of bill goes to the GVFC, this includes take-out. Asked Supervisors to look at calendar for joint meeting with fire company either 9/23 or 9/30. Supervisors to respond to Paul to coordinate meeting.

## **Unfinished Business:**

### **2020-2021 Gaming Grant Submission**

Andy Stein asked for a motion for the gaming grant submission. The 2 projects outlined in his memo were \$50,000 for the GVFC (for reduction of debt related to the self-contained breathing devices) and \$700,000 for public works paving projects. Mr. Leese made a **motion to move for Andy Stein to write 2020-2021 Gaming Grant submission with the 2 projects totaling \$750,000.** Mr. Smith seconded. **Motion carried 5-0.**

### **2019-2020 Grant Allocation of Remaining Funds**

Mr. Stein reminded the supervisors that \$45,000 of the \$745,000 awarded for the 2019-2020 Gaming Grant was allocated to GVFC for debt reduction of the SCBA equipment. A recommendation was to allocate pay off the public works building loan balance of \$561,891 and balance for township road programs. This would eliminate 4 loan payments in this year's budget and the savings may be directed to MS4 program. Mr. Yingling suggested setting aside a capital reserve in the 2021 budget. Mr. Yingling made a **motion to use grant allocation to pay off the remaining outstanding balance on the public works building.** Mr. Smith seconded. **Motion carried 5-0.** There was a **consensus to use funds from the General Fund Reserve Checking account to pay off the loan balance.**

### **Request to consider Comp and Flex time**

Tabled until next meeting.

### **Resolution R-2020-35 Proclamation for Disaster 08-20-2020**

Mr. Yingling made a **motion to approve Resolution 2020-35 National and State Disaster Declaration.** Mr. Smith seconded. **Motion carried 5-0.**

## **Ratification of Resolutions**

### **Resolution 2020-33 CARES Act Covid-19 Reimbursement**

Mr. Cornell submitted a request to Dauphin County for Covid-19 reimbursement of expenses from March-December 2020. Expenses include signage, cleaning materials, masks etc. Mr. Yingling made a **motion to ratify Resolution 2020-33 Dauphin County CARES Grant reimbursement request.** Mr. Smith seconded. **Motion carried 5-0.**

### **Resolution 2020-34 Proclamation for Disaster 08-13-2020**

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-34.** Mr. Smith seconded. **Motion carried 5-0.**

## **New Business:**

### **Consideration of Preliminary/Final Land Development Plan-Can Am**

Jackie Wilbern presented the plan proposing a 4,000 SF accessory structure to accommodate motorcycle and parts storage for the existing use of motorcycle sales at 10095 Allentown Blvd. Since receiving recommendation for approval from the Planning Commission, the Fire Company Chief Schmolitz provided a comment letter recommending a minimum separation of 40' between buildings, stating the property owner assured him of that. However, the plan shows a 30' separation. The property owner advised the building could be moved but would prefer if it didn't move because that would mean going back in front of the Planning Commission. Mrs. Wilbern stated Chief Schmolitz has since agreed that he can live with the 30', however the concern should be noted.

The following waivers are requested and have been recommended for approval by the Planning Commission.

SALDO Section 303 Requiring a preliminary plan application. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SWMO Section 304.J.7 Allowing only 50% of the required infiltration volume to be provided in the detention basin. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SWMO Section 310.D Requiring submittal of an Erosion Control Plan to Dauphin County Conservation District for activities disturbing 5,000 S.F. or greater. **Waiver request redacted.** Applicant will reach out to DCCD and provide proof to Township.

SALDO Section 605.7 Requiring access drive cartway width of 28'. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SALDO Section 607.6 Requiring parking spaces to be 20'. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SALDO Section 607.8 Requiring parking lot drive aisles to be 24' wide. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SALDO Section 609 Requiring sidewalk along public streets. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SALDO Section 610 Requiring curb along public streets. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SWMO Section 308.G Requiring 10' wide top of basin berm. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.** Berm will be 8 feet.

SALDO Section 402.3.4 Requiring existing features within 200' of subject property to be shown. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve the waiver. **Motion carried 5-0.**

SALDO Section 618.7.1 Requiring street trees. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese. **Motion carried 5-0.**

SALDO: 618.8.2.2 Requiring low intensity buffering alongside properties. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese, to approve a partial waiver for plantings in the septic area. **Motion carried 5-0.**

SALDO: 618.9.1.1; 618.9.1.3; 618.9.1.4; 618.9.1.5 - Requiring screening from internal site elements. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese. **Motion carried 5-0.**

SWMO: 308.J.3 Requiring native meadow/wildflower seed mix in basin. **Motion:** A motion was made by Mr. Yingling, seconded by Mr. Leese. **Motion carried 4-1, Mr. Leese voted No.**

**Motion:** A motion was made by Mr. Yingling, seconded by Mr. Smith to recommend plan approval with the following condition: Response from the Dauphin County Conservation District. **Motion carried 5-0.**

#### **Consideration of Subdivision Plan Mountain Trail Realty**

Jackie Wilbern presented the plan proposing a 2-lot subdivision for a 73.667-acre parcel of land located on Mountain Road (25-005-008) adjacent to the Lebanon County Line. Existing on the residue lot (47.157-acres) is a horse training facility. No development is proposed at this time for the (25.844-acre) newly created lot. All comments have been met and the plan is fully executed.

The following waivers are requested and have been recommended for approval by the Planning Commission.

SALDO Section 602.3.1.1 – Arterial road right-of-way width. (Applicant provided correspondence from PennDOT that they are not interested in taking on additional right-of-way there.)

SALDO Section 402.5.8 – Requirement for wetland study. (Because there is no immediate expectation of land development for the newly created lot, a waiver was requested because wetland studies are good for only 2 years.)

Motion was made to approve the plan as submitted by Mr. Yingling and seconded by Mr. Leese. Motion carried 5-0.

#### **HRG Stormwater Mapping for GIS**

Aaron Moyer described the work necessary to complete the MS4 mapping. There would be a phase 1 for the GIS points mapping at least 850 portions (inlets/manholes/pipes); phase 2 GIS portal owned by Township but will have to pay for the Cloud subscription; phase 3 GIS assistance and training. The cost of project \$137,750. Best time of year to perform study is when leaves are down. Mr. Yingling made a **motion to authorize phase 1 mapping to be performed by HRG for the MS4 Survey of Stormwater Management Systems**. Mr. Rish seconded. **Motion 2-3; Mr. Smith, Mr. Leese and Mr. Ciraula voted No.** More time was requested to review budget, revisit next BOS meeting.

#### **Request to adopt Resolution R-2020-36 Destruction of Records**

Mr. Leese made a **motion to adopt Resolution R-2020-36 for the destruction of records**. Mr. Yingling seconded. **Motion carried 5-0.**

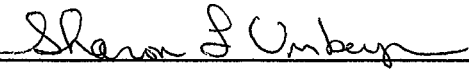
#### **Business from the Public:**

Tina Hastie, Fox Run Road, expressed her reasons for her disagreement with the resolution passed on August 5<sup>th</sup> BOS meeting regarding racial tolerance. Overall feeling was no resolution needed, it appeared to be a political statement memorializing the individual named in the resolution.

**Comments from the Board:** None.

**Adjournment:**

Mr. Yingling made a **motion to adjourn meeting**. The meeting adjourned at 8:55 p.m.

A handwritten signature in cursive script, appearing to read "Sharon J. Umberger", written over a horizontal line.

**Sharon Umberger, Recording Secretary**