

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
September 1, 2020**

CALL TO ORDER

Vice Chairman Leese called the September 1, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing. An Executive Session was held 6 pm to 7pm to discuss personnel issues.

Vice Chairman Leese stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by raising hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

IN ATTENDANCE:

SUPERVISORS:

Chad Leese, Vice Chairman
Greg Ciraula
Rick Smith
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmann & Hughes
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a motion to **approve the Board of Supervisors regular meeting minutes from August 18, 2020.** Mr. Smith seconded the motion. **Motion carried 4-0.**

TREASURER'S REPORT

Mr. Cornell presented invoices for payment consideration.

	Invoices due and paid 08/19/20- 08/27/20	8/28/20 Invoices for Consideration 9/1/20
General Fund	\$ 25.00	\$ 71,151.20
Fire Fund	\$ 0	\$ 10,771.00
Street Light Fund	\$ 0	\$ 0
Liquid Fuels Fund	\$ 0	\$ 3,288.88
Reserve Fund	\$ 0	\$ 0
Escrow Fund	\$ 0	\$ 0
Total	\$ 25.00	\$ 85,211.08

Mr. Smith made a **motion to approve invoices and pay the bills as presented thru and including September 1st.** Mr. Yingling seconded. **Motion carried 4-0.**

Liquid Fuels Checking transfer to State Liquid Fuels PLGIT account

Mr. Yingling made a **motion to approve transfer of \$300,000 from Liquid Fuels Checking to State Liquid Fuels PLGIT account.** Mr. Smith seconded. **Motion carried 4-0.**

Correspondence may be viewed during regular office hours

Liquid Fuels Funding Letter- reduction in 2021 in the amount of \$29,848 or 11.41%.

Public Comments:

Vice Chairman Leese welcomed public comments at any time during discussions.

Reports:

GVFC-Chief Saul Schmolitz-provided a written report. Bi-directional antennas may be needed for the basement of the casino to deal with poor communication in some areas. Talked with lead Dauphin County EMA who recommended talking to township about an ordinance to require bi-directional antennas for new construction on commercial building.

Emergency Management-Ron Johnson- Not present.

Fort Indiantown Gap-David Weisnicht - Not present.

Unfinished Business:

Consideration of Flex and Compensatory Time policies

Mr. Cornell provided proposed personnel policies on flex time and comp time for non-exempt employees. Mr. Smith made a **motion to approve policies as written for flex time, and for comp time with an adjustment to accruable comp time from 100 hours to 40 hours maximum.** Mr. Yingling seconded. **Motion carried 4-0.**

Request to authorize GIS survey and mapping for MS4 Program

Aaron Moyer of HRG previously presented costs of the MS4 Program that DEP requires must be done. It is an unfunded mandate. A question and answer discussion continued regarding details and reasons for GIS survey and mapping. Survey and mapping will take many man hours to complete and it will be billed as a percentage of completion, so billing may carry over into 2021 Budget. Mr. Smith made a **motion to authorize HRG to perform GIS survey and mapping in the lump sum amount not to exceed \$137,750 from funded account 1-414.50 with balance from Reserve Fund if necessary.** Mr. Yingling seconded. **Motion carried 4-0.**

2021 Budget Workshops

Board consensus to advertise budget workshops dates 9/24/20 and 10/7/20.

New Business:

Request to Ratify Disaster Resolution R-2020-37 and approve R-2020-38

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-37 for 8/27/20 period.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Yingling made a **motion to approve the National and State Disaster Declaration in Resolution 2020-38 for the 9/3/20 period.** Mr. Smith seconded. **Motion carried 4-0.**

Contributions to Communities that Care and DARE Program

Mr. Cornell confirmed that the funds for DARE come from liquor license fees. Mr. Smith made a **motion to approve budgeted contributions to Lower Dauphin Communities that Care \$1,500 and the \$2,000 to Hummelstown Borough for the DARE program.** Mr. Yingling seconded. **Motion carried 4-0.**

Request to renew South Central EMS 2021 Agreement

Mr. Cornell presented the renewal of \$70,000 for 2021 with no increase from last year. Mr. Leese requested Paul to contact Jason Campbell to provide total numbers of calls in the township over past few years. Board c Mr. Yingling made a motion to table discussion to next meeting. Mr. Smith seconded. Motion carried 4-0.

Request for Certification of the 2021 Pension MMO (Minimum Municipal Obligation)

Pension Chief Administrative Officer, Sharon Umberger, prepared the 2021 Pension MMO this year projecting \$63,974.97 to be contributed as the Township's portion of the funding. Township contributions will be offset by State Pension Aid for a net cost of approximating \$11,000. Mr. Smith made a motion to certify the 2021 MMO for \$63,974.97. Mr. Yingling seconded. Motion carried 4-0.

Discussion of 2021 Health Insurance

Mr. Smith made a motion to opt for the mapped renewal plan beginning 10/1/2020, Capital Blue Cross Plan ASO PPO HRA 4000/0/30 Rx 0. M. Yingling seconded. Motion carried 4-0.

Request to refund 2020 Taxes, Harrisburg Hershey Hotel LLC

Mr. Leese made a motion to refund 2020 taxes in the amount of \$927.63 from General Fund to Harrisburg Hershey Hotel LLC and the same \$927.63 tax refund from the Fire Fund. Mr. Yingling seconded. Motion carried 4-0.

Business from the Public: None

Wayne Isett-GVFC-proposed 9/21/20 as the date for joint meeting of BOS and GVFC.

Board Comments:

Rick Smith call attention to the positive e-mails received regarding pickleball courts and thanked Paul/Jhane for their efforts.

Other Comments:

Jhane, Park & Rec Director, asked for more direction on the future of events. Park & Rec Board looking at events: Reverse Halloween Parade, Fall Fest, Tree Lighting. Suggestion to pick a holiday movie, as another movie night. Mr. Yingling shared an event coming up Labor Day weekend, at Stone Gables Estate in Elizabethtown, might be a place to get ideas on managing crowds at events. Jhane will follow-up with an e-mail to Supervisors regarding lay out of upcoming Park & Rec events.

Adjournment:

Mr. Yingling made a motion to adjourn meeting. The meeting adjourned at 8:10 p.m.


Sharon Umberger, Recording Secretary