

EAST HANOVER TOWNSHIP

BOARD OF SUPERVISORS MEETING MINUTES

September 15, 2020

CALL TO ORDER

Chairman Rish called the September 15, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing assttwpmgr@ehtdcpa.org or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
 Chad Leese, Vice Chairman
 Greg Ciraula
 Rick Smith
 Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
 Jackie Wilbern, Assistant Township Manager
 Isaac Wakefield, Township Solicitor-Salzmann & Hughes
 Aaron Moyer, Township Engineer-HRG
 Bryan Ziegler, Public Works Director
 Jhane Kunkel, Park & Rec Director
 Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a motion to approve the Board of Supervisors meeting minutes from September 1, 2020. Mr. Smith seconded the motion. **Motion carried 4-1.** Chairman Rish did not attend meeting and abstained.

TREASURER'S REPORT

Mr. Cornell presented report, as well as invoices for payment consideration.

August	Revenue		
General Fund	\$ 300,940.32		
Fire Fund	\$ 332.25		
Street Light Fund	\$ 1.20		
Liquid Fuels Fund	\$ 35.10		
Total	\$ 301,308.87		
August	Expenses	Invoices due and paid 09/02/20-09/10/20	9/11/20 Invoices for Consideration on 9/15/20
General Fund	\$ 1,195,721.67 *	0	\$ 65,490.00
Fire Fund	\$ 16,695.28	0	\$ 2,186.71
Street Light Fund	\$ 959.56	0	\$ 630.88
Liquid Fuels Fund	\$ 12,116.77	0	\$ 0
Total	\$ 1,225,493.28	0	\$ 68,307.59

*Includes \$561,906.48 final payment of PWB loan.

Mr. Yingling made a **motion to pay the bills as presented on September 15, 2020**. Mr. Smith seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours. Mr. Cornell stated township received another WARN notice from Hollywood Casino for more layoffs. This correspondence will be listed on next BOS agenda.

Reports:

Public Works- Bryan Ziegler provided a written report. Stated that Golf Lane Culvert will be set on Monday. Mr. Yingling asked for status on building. Stone on the outside of township building to be cleaned/sealed once determined whether it is black mold.

Municipal Authority Report-Paul Cornell provided written report. Sewer fee collections are now handled by Keystone Collections. No old balances carried forward and remained the responsibility of the township to collect. Thirty individuals were sent collection letters from Municipal Authority, there were 22 no responses. District Magistrate was contacted, and summons were sent on delinquent accounts.

Manager's Report-Paul Cornell provided a written report. Reminder next week is GVFC and BOS joint meeting Monday, 9/21/20 and the budget workshop meeting Thursday, 9/24/20.

Solicitor's Report-Isaac Wakefield had no stand-alone report.

Emergency Management-Ron Johnson was not present. Ron will provide Paul with the EM budget information by budget workshop meeting on 9/24/20.

Park and Recreation –Jhane Kunkel provided a written report. Chairman Rish asked for more details on Nature Trail. Jhane was approached by boy scout wanting to do his Eagle Scout project and it was his idea to work on the nature trail. He is township resident with Hummelstown Troop 74.

Codes and Zoning Report-Jackie Wilbern provided a written report. Mr. Yingling brought up noise complaints and a discussion continued about enforcement. Isaac Wakefield to review when a noise complaint becomes disturbing the peace.

Municipal Engineer's Report-Aaron Moyer reported on his last month's activity. Attended 2 BOS meetings, 7 plan reviews. Working on MS4-PRP, Roadway Study, and Streambank Stabilization. Bow Creek paving finished yesterday morning. Mr. Smith asked Aaron if he was aware of problem at Holiday Inn with DEP involved. Mr. Cornell stated hotel is working with our Municipal Authority engineer regarding a problem with their pump or possible broken line and DEP is aware of situation.

Grantville Volunteer Fire Company-Wayne Isett reminded that Thursday night is Dine to Donate at Perkins and 15% of the receipts are donated to GVFC. Yard sale and chicken BBQ were a success generating \$4,719. Friday, November 13th Spaghetti Dinner has been replaced with pull thru BBQ on Saturday, November 14th. On 10/24 GVFC holding a Pork Rib BBQ. Jhane talked about reverse Halloween Parade on 10/15 from 6pm-8pm at the GVFC.

Unfinished Business:

Ratify the Disaster Declarations, R-2020-39, and approve R-2020-40

Mr. Yingling made a motion to accept the already signed National and State Disaster Declarations in Resolution 2020-39 for week of 9/10/20. Mr. Leese seconded. Motion carried 5-0.

Mr. Yingling made a motion to approve Resolution 2020-40 National and State Disaster Declaration for week of 9/17/20. Mr. Leese seconded. Motion carried 5-0.

Request to renew agreement with South Central EMS

Mr. Leese made a motion to renew South Central EMS agreement 1/1/2021 through 12/31/2021 at a yearly rate of \$70,000. Mr. Ciraula seconded. Motion carried 5-0. Jason Campbell from SCEMS confirmed that residents are notified that the township provides membership and will make this clear on donation requests.

Ratification of Sell Separation Agreement

Mr. Smith made a motion to ratify separation agreement with Brandon Sell. Mr. Yingling seconded. Motion carried 5-0.

(The meeting recessed to hold Public Hearing at 7:30 pm)

The Township Solicitor, Isaac Wakefield, opened the Public Hearing to hear Public Comment on Ordinance 2020-04 to amend East Hanover Township's non-uniform pension plan administered by Pennsylvania Municipal Retirement System. Hearing Notice advertised in the Sun on September 3, 2020.

Public Comment: None

Solicitor closed hearing and the ordinance was before Supervisors for Adoption.

Mr. Smith made a motion to adopt Ordinance 2020-04 to amend non-uniform pension plan administered by PMRS. Mr. Yingling seconded. Motion carried 5-0.

(The meeting was reconvened to return to the Board of Supervisors Regular Meeting at 7:36 pm)

New Business:

Request to purchase and install handicapped access ramp to Park and Recreation Annex Building

Bryan and Jhane presented details regarding ADA ramp made of aluminum which requires less maintenance. Jhane will contact company for an engineer stamp. Mr. Yingling asked whether the space will provide rental revenue. Jhane said that it would be space that would be rented. Mr. Smith and Mr. Leese asked whether this amount was available in budget. Mr. Cornell stated that ADA improvements were budgeted in 2020 and the funds were available. Mr. Yingling asked if a building permit was needed, and it is needed and will cost \$600. Mr. Ziegler Mr. Leese confirmed with Jhane that no other purchases were needed. Mr. Wakefield verified that 3 bids were obtained for an access ramp.

Mr. Smith made a motion to purchase access ramp not to exceed \$14,600. Mr. Yingling seconded. Motion carried 5-0.

Consideration of moving Laserfiche to Cloud

Mr. Cornell recommended the renewal of Laserfiche agreement and to move to the cloud. Mr. Leese made a **motion to approve renewal of Laserfiche and to move to hosted solution for total cost of \$4,388.** Mr. Yingling seconded. **Motion carried 5-0.** Mr. Leese recommended that Paul speak to CMIT to discuss whether there could be a discount to their services due to this change.

201 Trail Road, Driveway Ordinance Waiver Request

Mrs. Wilbern presented that Hope Springs Farm at 201 Trail Road is in process of Stormwater application. Parking has been an issue with neighbors on Trail Road and requesting one driveway in and one driveway out from the property. Director of Public Works reviewed site and did make a recommendation to the property owner to trim some trees for sight visibility. Mr. Moyer clarified that HRG has been Hope Spring Farm's engineer before HRG became Township engineer, so plan is being reviewed by a third party so there is no conflict of interest. Scott Bert (HRG) confirmed for Mr. Leese that the driveway will be paved. Mr. Smith made **motion to grant waiver of Ordinance 2019-04, Section 7.L.** Mr. Yingling seconded. **Motion carried 5-0.**

PRP Presentation

Aaron Moyer, HRG, presented the Pollution Reduction Plan that was advertised and open for public comments. To date, no comments received. Tina Hastie, Fox Run Road, asked whether Township is responsible to re-do stream restoration if it should flood after the original restoration. Yes, the Township would be responsible for the re-do. But Mr. Moyer explained although it is a risk, with proper plans should sustain a 100-year storm. Chairman Rish and Mr. Wakefield gave Mr. Moyer corrections to the plan document.

Business from the Public:

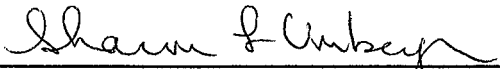
Tina Hastie-Fox Run Road-asked whether there was any activity with warehouse. Mrs. Wilbern stated there has been no activity since she provided information to her on last contact.

Comments from the Board:

Chairman Rish thanked Jackie for running Zoom meeting for fire company.

Adjournment:

Mr. Yingling made a **motion to adjourn meeting.** The meeting adjourned at 8:30 p.m.



Sharon Umberger, Recording Secretary