

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
November 17, 2020**

CALL TO ORDER

Chairman Rish called the November 17, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing assttwpmgr@ehtdcpa.org or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Chad Leese, Vice Chairman
Mike Yingling
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmann & Hughes
Kurt Williams, Township Solicitor-Salzmann & Hughes
Aaron Moyer, Township Engineer-HRG
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

TOWNSHIP SUPERVISOR RESIGNATION

Chairman Rish announced that Greg Ciraula has submitted his resignation as Township Supervisor effective 11/13/20. Mr. Ciraula has moved out of the township and no longer permitted to serve on this board. Mr. Yingling made a **motion to accept Mr. Ciraula's resignation**. Mr. Smith seconded. **Motion carried 4-0.**

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a **motion to approve the Board of Supervisors meeting minutes from November 4, 2020**. Mr. Smith seconded the motion. **Motion carried 4-0.**

TREASURER'S REPORT

Mr. Cornell presented report, as well as invoices for payment consideration.

October	Revenue		
General Fund	\$ 162,787.53		
Fire Fund	\$ 209.94		
Street Light Fund	\$ 1.09		
Liquid Fuels Fund	\$ 10.58		
P&R Cap Imp Fund	\$ 2,080.00		
Bridge Bundling	\$ 50,000.00	Receipt from WHT	
Total	\$ 215,089.14		

October	Expenses	Invoices due and paid 11/05/20-11/13/20	11/13/20 Invoices for Consideration on 11/17/20
General Fund	\$ 383,908.37	\$ 30,000.00	\$ 249,139.08
Fire Fund	\$ 0	\$ 70,000.00	\$ 0
Street Light Fund	\$ 623.35	0	\$ 626.50
Liquid Fuels Fund	\$ 1600.59	0	\$ 0
Total	\$ 386,132.31	\$100,000.00	\$ 249,765.58

Mr. Smith confirmed that the Bridge Bundling funds from West Hanover Township were considered part of the General Fund. Mr. Yingling made a **motion to pay the bills as presented thru and including November 17, 2020**. Mr. Smith seconded the motion. **Motion carried 4-0.**

Mr. Leese made a **motion to transfer \$250,000 from Reserve Checking Account to the General Fund Checking Account**. Mr. Yingling seconded. **Motion carried 4-0.**

Correspondence: None

Reports:

Public Works- Bryan Ziegler provided written report. Bryan was asked about status of mowing the sewer right of ways. All the work is done and not needed again for another 2 years. Mr. Yingling asked if the new salt shed showed any deterioration and it has not. Mr. Ziegler will add salt shed to maintenance schedule. Discussion about whether cars are speeding on Golf Lane Road due to placement of a speed monitor. Details will be available at end of week.

Municipal Authority- Paul Cornell provided written report. He shared that the Holiday Inn Grantville has requested to tie into public sewer system at Funck's Exxon.

Manager's Report-Paul Cornell provided written report. The Township's presentation at the Dauphin County Gaming Board is Thursday, November 19 at 3 pm. Supervisors are welcome to attend. Mr. Cornell will also attend the Dauphin County Tax Collection Committee this Wednesday night. Mr. Leese is interested to hear DCTCC's projection statistics for collections in 2021.

Solicitor's Report-Lee Stinnett had no stand-alone report.

Emergency Management-Ron Johnson was not present. Paul ordered a new EMS computer with microphone and camera, but it is not up and running yet.

Park and Recreation –Jhane Kunkel provided a written report. A Zoom call was held today with DCNR to explore grant options for 2022. Mr. Leese encouraged Jhane and the Park and Rec Board to come up with a plan to bring back to the Board.

Codes and Zoning Report-Jackie Wilbern provided a written report. Received MS4 Permit. All payments received from Preserve at Bow Creek and able to finalize/close out entire plan after 17 years. Mr. Smith questioned increased activity at Texas Eastern. Paul has an upcoming Zoom meeting to review status.

Municipal Engineer's Report-Aaron Moyer provided written report. The PRP was approved with no comments from DEP. MS4 survey teams will continue mapping thru the winter. Road scan is complete. Bow Creek Paving is complete and application for payment has been submitted. Aaron shared that a 48" stormwater pipe under Bow Creek Road by Funck's Exxon is catastrophically failing and will be gathering more information on remedies. Mr. Yingling asked about status of Sheetz light pole—need easement from the property owner but should be no cost to Township. Mr. Yingling asked Jackie about cell tower on Rte. 743. Applicant must start over with new permit. Mr. Leese asked for construction status on I-81 Rest Stops and sewer connectivity. Construction at the rest stops has resumed.

Grantville Volunteer Fire Company- Chief Saul Schmolitz shared that the last Pulled Pork Sandwich Fundraiser showed profit of \$2,800 with the donation boot. Reported on status of Engine 39-1 and Brush Truck.

Unfinished Business:

Ratify Resolution R-2020-45 Proclamation for Disaster 11/13/2020

Mr. Yingling made a motion to accept the already signed National and State Disaster Declarations in Resolution 2020-45. Mr. Smith seconded. Motion carried 4-0.

Approval of R-2020-46 Proclamation for Disaster 11/20/2020

Mr. Yingling made a motion to approve Resolution 2020-46 National and State Disaster Declaration for November 20, 2020. Mr. Smith seconded. Motion carried 4-0.

(The meeting recessed to hold Public Hearing at 7:30 pm)

Kurt Williams, Special Counsel, opened the Public Hearing to consider an amendment to the East Hanover Township Zoning Ordinance.

Solicitor closed Public Hearing at 8:25 pm.

The Board discussed whether to act or table with no action. Mr. Smith verified with Mr. Williams that there is 90-day period to move on zoning change request and he felt should be tabled until vacant supervisor position is filled. The Consensus of Board (Mr. Leese, Mr. Rish and Mr. Smith) was not to act but to re-visit at the 12/1/2020 regularly scheduled BOS meeting.

(The meeting was reconvened to return to the Board of Supervisors Regular Meeting at 8:37 pm)

Unfinished Business: continued

Discussion of the Fire Study

Andy Stein had provided memo outlining draft scope of work for BOS consideration. Mr. Leese reviewed county study and it only address equipment needs, he feels need a broader study. Mr. Smith and Mr. Yingling agreed to the broader study as well. Mr. Yingling thought there needs to be hard look at needs and funding sources. Chief Schmolitz shared that some fire companies the Township assesses fees for fire services or increased fire taxes. Consensus to update scope and look for additional companies providing this kind of study.

New Business:

Request to approve the 2021 Humane Society Agreement

Mr. Cornell presented the fees of the new agreement. Tina Hastie encouraged board to explore other options like PAWS in Grantville for feral cats/kittens. Mr. Leese made a **motion to approve 2021 Human Society Agreement for \$1,412.06, with East Hanover Township declining animal rescue services and pick-up services for the Municipality.** Mr. Yingling seconded. **Motion carried 4-0.**

Request to release the Financial Security for Fleet Repair LDP

Mrs. Wilbern shared HRG inspected Fleet Repair on behalf of their Land Development Plans 2015-01 and 2017-03 and in letter of November 2nd recommended a full release.

Mr. Leese made a **motion to release \$45,514.15 cash escrow for LDP 2015-01.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release \$146,091.00 letter of credit for revised LDP 2017-03.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release \$6,293.23 cash escrow for revised LDP 2017-03.** Mr. Smith seconded. **Motion carried 4-0.**

Request to release Stormwater Escrow Funds created under old Stormwater Management Ordinance

Mr. Leese made a **motion to release escrow for Debra Griffith, 1038 Ridge Road, in the amount of \$1,004.69.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Tammy Reif, 1500 Laudermilch Road, in the amount of \$1,000.96.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Mark Stremmel, 81 Dorlee Court, in the amount of \$1,001.05.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Jayson Loeffert, 1086 Laudermilch Road in the amount of \$1,002.91.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Mark Schug, 322 Carlson Road, in the amount of \$1,000.63.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Clinton Fackler, 1150 Manada Gap Road, in the amount of \$1,001.67.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Henry Klassen, 8900 Jonestown Road, in the amount of \$1,002.57.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Robert Hess, 817 E. Canal, in the amount of \$1,000.94.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Jay Zeigler, 8214 Moyer Road, in the amount of \$1,000.76.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Stephen Isabella, 1266 Ridge Road, in the amount of \$1,001.17.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Christopher Martinez, 9040 Mountain Road, in the amount of \$1,000.81.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Keith Oellig, 440 Firehouse Road, in the amount of \$1,000.85.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Logan Oneill, 185 Circle Drive, in the amount of \$945.61.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for Michael Stout, 306 Colt Drive, in the amount of \$945.67.** Mr. Smith seconded. **Motion carried 4-0.**

Mr. Leese made a **motion to release escrow for David Bell, 290 Dairy Lane, in the amount of \$1,000.41.** Mr. Smith seconded. **Motion carried 4-0.**

Request to consider a new Township Website in 2021 Budget

Mr. Cornell provided that the cost of the website would be \$9,000 and Civic Plus reduced the annual maintenance to unlimited support and hosting fee to \$2,000. Civic Plus also provided option to spread costs over three years. Consensus to re-direct funding for the website to be included for 2021.

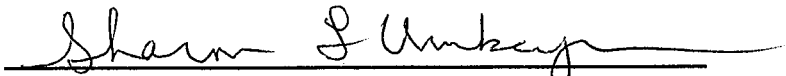
Business from the Public: None

Comments from the Board:

Discussion regarding Supervisor vacancy. Mr. Stinnett shared that the Board of Supervisors has 30 days to fill occupancy. An advertisement should be posted on website that Township Manager is accepting letters of interest to be received prior to December 1, 2020 BOS meeting and there will be public interviews at the regularly scheduled December 15, 2020 BOS meeting.

Adjournment:

Mr. Yingling made a **motion to adjourn meeting.** The meeting adjourned at 9:10 p.m.



Sharon Umberger, Recording Secretary