

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
December 1, 2020**

**CALL TO ORDER**

Chairman Rish called the December 1, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing [assttwpmgr@ehtdcpa.org](mailto:assttwpmgr@ehtdcpa.org) or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Chad Leese, Vice Chairman  
Mike Yingling  
Rick Smith

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Kurt Williams, Township Solicitor-Salzmann & Hughes  
Bryan Ziegler, Public Works Director  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Yingling made a motion to approve the Board of Supervisors regular meeting minutes from November 17, 2020. Mr. Smith seconded. Motion carried 4-0.

**TREASURER'S REPORT**

	Invoices due and paid 11/18/20-11/24/20	11/25/20 Invoices for Consideration 12/1/20
General Fund	\$ 0	\$ 79,461.44
Fire Fund	\$ 0	\$ 10,818.93
Street Light Fund	\$ 0	\$ 0
Liquid Fuels Fund	\$ 0	\$ 512.97
Escrow Fund	\$ 71,906.28	\$ 0
Total	\$ 71,906.28	\$ 90,793.34

Mr. Yingling made a motion to approve invoices and pay the bills as presented thru and including December 1st. Mr. Smith seconded. Motion carried 4-0. Mr. Leese verified on the bills list that the quarterly insurance installments for the GVFC is roughly \$11,000.

**Correspondence may be viewed during regular office hours**

- Comcast Notice of Franchise Renewal
- Comcast Notice of Price Change

## **Reports:**

**GVFC-Chief Saul Schmolitz** shared that there will be a no contact Santa Run this year. Saul had a discussion with West Hanover Township Fire Chief about an ordinance to reimburse apparatus costs incurred during fire calls with the use of a third-party billing agency. Mr. Yingling asked Paul to research if EHT already had an ordinance in place. Mr. Leese stated that this was also a recommendation from consultant Jerry Ozog.

**Emergency Management-Ron Johnson-** provided a written report. The Nov 24 update reported to Dauphin County EOC had Dauphin County with 4852 cases of COVID-19 and 213 deaths at that time. These updates continue to be forwarded to the County from PA Dept of Health. The last series of 2020 Dauphin County Hazard Mitigation Plan updates were completed and submitted to Dauphin County officials. This plan is updated every five years with a board resolution.

**Fort Indiantown Gap-David Weisnicht** –stated that the Gap will be in quiet mode thru holidays except for mortar fire exercise this weekend. Mr. Yingling asked status of new base entrances. Mr. Weisnicht stated they are in a rebid process.

## **Unfinished Business:**

### **Consideration of Proposed 2021 Township Budget**

Mr. Cornell stated that the proposed budget was advertised and posted according to the second-class township code. Mr. Smith asked whether there were any comments from the public and there were none. Mr. Smith made a **motion to approve the Proposed 2021 Township Budget**. Mr. Yingling seconded. **Motion carried 4-0.**

### **Request to Ratify Disaster Resolution R-2020-51 and approve R-2020-52**

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-51 for 11/26/20**. Mr. Leese seconded. **Motion carried 4-0.**

Mr. Yingling made a **motion to approve the National and State Disaster Declaration in Resolution 2020-52 to be signed this week, 12/3/20**. Mr. Leese seconded. **Motion carried 4-0.**

### **Consideration of Website agreement with CivicPlus**

Mr. Cornell presented CivicPlus has an \$11,000 fee to redesign township website with 50% up front and 50% due upon completion. Funding for the website will come from CARES Act and savings in other administrative cost areas in 2020 and 2021 budgets. The solicitor has already reviewed the contract. Mr. Yingling asked Mr. Leese what his thoughts were on the pricing. The only concern was the annual cost for maintenance and CivicPlus now reduced that cost by \$500/year. Mr. Leese made a **motion to hire CivicPlus to work with Jhane and Paul to redesign township website for a cost of \$11,000 within the 2020-21 Budgets**. Mr. Yingling seconded. **Motion carried 4-0.**

### **Discussion of Zoning Change Request**

Solicitor Kurt Williams stated at the last BOS meeting the applicant had questions for supervisors after the Public Hearing was closed. Ambrose Heinz, attorney, and John Murphy, engineer, were representing applicant at tonight's meeting. Supervisor concerns with the plan included why RMD was being requested and the placement of the entrance on N. Crawford Road expanding HC area. Applicant will take these concerns into consideration.

### **New Business:**

#### **Comcast Request for Franchise Renewal**

Mr. Yingling made a **motion for the Township Manager and Solicitor start working on the review and negotiation of the Franchise Renewal**. Mr. Smith seconded. **Motion carried 4-0.**

#### **Letters of Interest from Residents for Township Supervisor opening**

Mr. Cornell received two letters of interest at this time. Mr. Williams stated that due to meager response, would be able to consider at next board meeting since it falls within the 30-day period. Mr. Smith made a **motion to table discussion to the next board meeting**. Mr. Leese seconded. **Motion carried 4-0.** Paul to advertise that Letters of interest from residents extended to December 15<sup>th</sup>.

#### **Request for Lower Dauphin High School to use the Park for a Thon Drive in Movie**

Jhane Kunkel asked that this be removed from discussion due to change in plans.

#### **Dry Run Road-Stormwater Permit Escrow Release**

Mrs. Wilbern stated the Stormwater Permit for 550 Dry Run Road has been inspected and recommended for release. Mr. Yingling made a **motion to release escrow to 550 Dry Run Road in the amount of \$8,942.55**. Mr. Smith seconded. **Motion carried 4-0.**

### **Business from the Public:**

**Chief Schmoltz-GVFC**-asked for status on the fire study. Mr. Cornell stated the BOS completed an outline sent to 3 companies and waiting to hear responses.

**Jhane Kunkel-Park & Rec Director**-Confirmed that she can act on contacting Graphtech for pricing on printing and mailing postcards to township residents.

**Ed Shirk-113 N. Crawford Road**-Informed supervisors there was a traffic study which identified the location of the entrance on N. Crawford Road which was discussed in the Zoning Change Request.

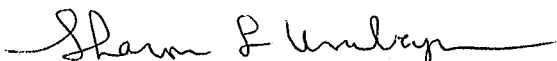
**Greg Dovey-152 E. Caren Drive**-Asked for clarification why some buildings were not shown on the map requesting zoning change and whether the structures were to be demolished. Mrs. Wilbern stated that the approval for demolition would be discussed with the LDP, the map included 4 parcels and multiple property owners.

### **Board Comments:**

Mr. Yingling asked for update on COVID-19 practices at the township in response to Governor Wolf guidelines.

### **Adjournment:**

Mr. Yingling made a motion to **adjourn meeting**. The meeting adjourned at 8:13 p.m.



Sharon Umberger, Recording Secretary