

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
December 15, 2020**

CALL TO ORDER

Chairman Rish called the December 15, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing assttwpmgr@ehtdcpa.org or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Chad Leese, Vice Chairman
Mike Yingling
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmman & Hughes
Aaron Moyer, Township Engineer-HRG
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Leese made a motion to approve the Board of Supervisors meeting minutes from December 1, 2020. Mr. Smith seconded the motion. **Motion carried 4-0.**

TREASURER'S REPORT

Mr. Cornell presented report, as well as invoices for payment consideration.

November	Revenue		
General Fund	\$ 372,338.86		
Fire Fund	\$ 31,625.12		
Street Light Fund	\$ 1.02		
Liquid Fuels Fund	\$ 32.73		
Total	\$ 403,997.73		
November	Expenses	Invoices due and paid 12/02/20-12/10/20	12/11/20 Invoices for Consideration on 12/15/20
General Fund	\$ 480,375.04	0	\$ 143,171.52
Fire Fund	\$ 82,072.95	0	\$ 4,217.17
Street Light Fund	\$ 630.97	0	\$ 626.50
Liquid Fuels Fund	\$ 2,399.64	0	\$ 574.14
Escrow Fund	\$ 0	\$ 13,436.36	\$ 0
Total	\$ 565,478.60	\$ 13,436.36	\$ 148,589.33

Mr. Smith made a motion to approve bills as presented from 12/2/20 thru 12/15/20. Mr. Yingling seconded. **Motion carried 4-0.**

Mr. Yingling made a **motion to transfer \$200,000 from Reserve Checking Account to the General Fund Checking Account**. Mr. Smith seconded. **Motion carried 4-0.**

Correspondence:

- a. DCPC Letter re: Trails and Greenways Master Plan
- b. Appeal of Triple Diamond tax assessment

Reports:

Public Works- Bryan Ziegler provided written report. The county radio system was down for 5 days while there was an upgrade to system. As of today, radios are back in service. The Public Works crew is ready for anticipated snowfall on Wednesday. Subcontractors for HRG set up auto data recorder straps across Township roads on Sunday night to count car traffic. Aaron agreed it was not the best timing, and the subcontractors will remove ADR's tonight between 11:30pm and 1am.

Municipal Authority Report- Paul Cornell provided written report. He shared that court issues related to delinquent sewer fees have judgements against them. Some residents have already satisfied the judgement. Municipal Authority board will be looking for a new board liaison due to resignation of Greg Ciraula. Mr. Leese asked whether there were any major repair items in the Municipal Authority budget. Paul stated that backup pumps, pipe repairs and manhole repairs are planned for 2021 and funds are available for this purpose. Mr. Yingling asked whether Township administrative staff was billing for time allocated to the Municipal Authority. Paul indicated that staff time is tracked and billed back to Municipal Authority on monthly basis.

Manager's Report-Paul is working with Jhane and CivicPlus to design new Township website.

Solicitor's Report-Lee Stinnett recommended that the Township give notice to intervene in the case of Triple Diamond tax assessment appeal. The property owner is looking for reduced assessment due to a catastrophic loss. Unsure the nature of their loss but may be filing due to COVID-19. Notice to intervene reserves the rights of township in an appeal. Board had consensus to move ahead with filing notice to intervene in the Triple Diamond tax assessment appeal.

Emergency Management-Ron Johnson was not present.

Park and Recreation –Jhane Kunkel provided a written report. Mr. Rish complimented the new blue roof on the municipal building sign. Park and Rec Board is looking at short-term and long-term goals for township parks and to bring their ideas to the Board of Supervisors. Board to hold joint meeting in early next year to meet the grant application process at DCNR in mid-April. The consensus of the board was township will need the help of grant writer or third-party planning consultant to validate costs of their ideas.

Codes and Zoning Report-Jackie Wilbern provided a written report. The zoning hearing board will meet on Monday, December 21st via zoom. Aaron has draft of SALDO which needs to be reviewed by Planning Commission, Dauphin County Planning Commission and Board of Supervisors in this order.

Municipal Engineer's Report-Aaron Moyer provided written report. Waiting on streambank stabilization approval from DEP. Working to close out Bow Creek Road paving with Pennsy supply. The Township is holding retainage portion of the Pennsy invoice and he wants this resolved in 2020. Meeting tomorrow with Bryan and a consultant looking for solutions to the Bow Creek Culvert pipe repair.

Grantville Volunteer Fire Company-Wayne Isett stated that GVFC is closed right now due to COVID case. The live ins are still on-site. Thanked Township for \$70,000 check that is being placed in GVFC apparatus fund. Working on completing 2 grant applications: CARES Act Grant and PEMA 2020 Grant. Santa will be riding thru Township on a fire truck this Saturday. Mr. Rish asked whether the Act 72 list was updated yet, Wayne to have it to Paul in the morning.

Unfinished Business:

Ratify Resolution R-2020-53 Proclamation for Disaster 12/10/2020

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-53**. Mr. Smith seconded. **Motion carried 4-0.**

Approval of R-2020-54 Proclamation for Disaster 12/17/2020

Mr. Yingling made a **motion to approve Resolution 2020-54 National and State Disaster Declaration for December 17, 2020**. Mr. Smith seconded. **Motion carried 4-0.**

Resolution for 2021 Tax Rates R-2020-55

Mr. Cornell confirmed that the 2021 Budget was passed with no real estate tax rate increase. The 2021 tax rate is .18 mills for General Purposes and .18 mills for Fire Protection Purposes. Mr. Yingling made a **motion to approve Resolution R-2020-55 to maintain current tax rate for both residential and businesses for 2021**. Mr. Smith seconded. **Motion carried 4-0.**

Resolution for 2021 Budget R-2020-56

Mr. Leese made a **motion to approve Resolution R-2020-56 for adopting the Operating Budget for the year 2021**. Mr. Yingling seconded. **Motion carried 4-0.**

Letters of Interest from Residents for Township Supervisor Opening

The Supervisors received letters of interest for the Supervisor opening from Becki Oller, Shelly Fetteroff and Smittie Brown. The Supervisors asked each candidate to share why they would like to fill the open position. Each shared how or why their professional backgrounds would be beneficial in their role as a Supervisor and what changes would suggest for the future betterment of the Township. Mr. Stinnett advised the term of the new Supervisor is for only 1 year and accepting position does not require the individual to run for the office at the next election. The two individuals not selected may run for the open 2022 Supervisor position at the next election. The Supervisors will make a motion this evening to select a new Supervisor after Business from the Public.

New Business:

Request to consider new Pavilion

Jhane requested purchasing a pole building modified as a pavilion at the youth sports complex. Location is near water and electricity which would allow future addition of bathrooms. Township already has picnic tables available for a new pavilion. A swing set was just installed near the area and a parking lot is established for the north west corner of the park. Permits are needed to complete this work. Three bids were received for the pavilion and the road crew will then install structure in the Spring. A concrete slab for the project will cost \$1,800 in the 2021 Budget. Mr. Yingling made a **motion to approve purchase from Owl Creek**

Construction in the amount of \$14,950 plus \$150 for 28-gauge steel. Mr. Smith seconded. Motion carried 4-0.

SALDO Re-Write HRG Supplement

Mrs. Wilbern/Aaron Moyer shared that changes need to be made to the Zoning Ordinance to align it with the new requirements placed in the SALDO. The 2020 budget was \$28,000 for Ordinance updates, this supplement will bring total spent this year to \$16,965. Mr. Yingling made a **motion to approve the HRG supplement in the amount of \$7,540 for the re-write of the SALDO and zoning ordinances.** Mr. Smith seconded. Motion carried 4-0.

Discussion regarding Bow Creek Road drainage pipe

Discussion will continue after Bryan and Aaron meet with a consultant for solutions and costs.

Request to award bid for Devonshire Heights Road Culvert

Mr. Cornell received only 1 bid for the construction of the culvert, which will be paid out of the Liquid Fuels account. Terre Hill Concrete Products provided a bid of \$47,071. The Township previously used Terre Hill for the Crawford Road culvert project. Mr. Smith made a **motion to award the construction to Terre Hill for \$47,071 to come from 35-438.01 Liquid Fuels account.** Mr. Leese seconded. Motion carried 4-0.

Business from the Public: None

Chief Schmolitz, GVFC-asked for status of an ordinance to enable billing for fire company expenses incurred during accidents or incidents. Paul is still looking for more information on this issue.

Tina Hastie, Fox Run Road- extended an invitation to watch or participate with the live Nativity provided by St. John's Church this Friday, Saturday, and Sunday from 7pm-8:30pm. Costumes are provided and it is an opportunity for fellowship.

Shelly Fetteroff-asked that she be considered for the position of Supervisor and provided more reasons for her qualification for the position.

Bryan Ziegler-with the upcoming snowstorm asked that residents be patient with the public works department.

Becki Oller-asked that she be considered for the position of Supervisor and provided more reasons for her qualification for the position.

New Supervisor Position

Mr. Yingling made a **motion to select Smittie Brown to fill the new Supervisor opening.** Mr. Smith seconded. Motion carried 3-1, Mr. Leese voted no.

Comments from the Board:

Mr. Smith-Stay safe

Mr. Leese-Happy Holidays

Mr. Yingling-Expressed that in his role as a Supervisor that he needed to clarify the Township procedures for our community which collectively represents nearly 6,000 residents. Through Right to Know, he obtained a copy of the 11/17/20 Public Hearing which was taped via Zoom video conferencing. Mr. Yingling proceeded to question Township staff about processes that lead up to the Public Hearing.

Tina Hastie-Fox Run Road-Questioned Mr. Yingling on his motives as a Supervisor for bringing up these issues about the Public Hearing, which appeared to be a conflict of interest since he is also the realtor.

Ed Shirk (N. Crawford Road) and **Michael Gordon**, who have financial interest or potential interest in the parcels to be re-zoned, interjected their dissatisfaction and concerns about the 11/17/20 Board of Supervisors meeting and the following 12/1/20 Board of Supervisors meeting where there was minimal feedback to the applicants.

Solicitor Stinnett stated Planning Commission is strictly a recommending body and any re-zoning changes requested are decided by the Supervisors and they have no obligation to approve re-zoning change requests.

Adjournment:

Mr. Yingling made a **motion to adjourn meeting**. The meeting adjourned at 9:15 p.m.



Sharon Umberger, Recording Secretary