

**EAST HANOVER TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**April 21, 2020**

**CALL TO ORDER**

Chairman Rish called the April 21, 2020 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing [assttwpmgr@ehtdcpa.org](mailto:assttwpmgr@ehtdcpa.org) or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record. (Executive Sessions were held on Monday, April 13<sup>th</sup> at 1:45pm and Monday, April 20<sup>th</sup> at 3pm to discuss personnel matters of the Township.)

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Chairman  
Chad Leese, Vice Chairman  
Greg Ciraula  
Rick Smith  
Mike Yingling

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Isaac Wakefield, Township Solicitor-Salzmann & Hughes  
Bryan Ziegler, Public Works Director  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Yingling made a **motion to approve the Board of Supervisors meeting minutes from April 7, 2020.** Mr. Smith seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented report, as well as, invoices for payment consideration.

|                   |                      |                                      |   |
|-------------------|----------------------|--------------------------------------|---|
| March             | Revenue              |                                      |   |
| General Fund      | \$ 140,716.17        |                                      |   |
| Fire Fund         | \$ 14,211.88         |                                      |   |
| Street Light Fund | \$ 2,088.10          |                                      |   |
| Liquid Fuels Fund | \$ 304,285.78        |                                      |   |
| <b>Total</b>      | <b>\$ 461,301.93</b> |                                      |   |
| March             |                      | Invoices due and paid 4/8/20-4/17/20 | 4/17/20 Invoices for Consideration on 4/21/20 |
| General Fund      | \$ 203,939.25        | \$ 0                                 | \$ 144,259.96                                 |
| Fire Fund         | \$ 1,231.00          | \$ 0                                 | \$ 1,231.00                                   |
| Street Light Fund | \$ 651.74            | \$ 0                                 | \$ 0  |
| Liquid Fuels Fund | \$ 14,817.10         | \$ 0                                 | \$ 21,149.17                                  |
| <b>Total</b>      | <b>\$ 220,639.09</b> | <b>\$ 0</b>                          | <b>\$ 166,640.13</b>                          |

Mr. Yingling made a **motion to pay the bills as presented on April 21, 2020.** Mr. Smith seconded the motion. **Motion carried 5-0.**

### **Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours. (Mr. Cornell had received a thank you letter from Lower Dauphin Communities That Care.)

### **Reports:**

**Public Works-** Bryan Ziegler provided a written report. Road projects are currently on hold. PA PERCS is unable to install approved traffic light changes at Route 743/Route 22 until restrictions are lifted. Discussion that Liquid Fuels reimbursement for next budget year may be reduced.

**Municipal Authority-**Paul Cornell reported Keystone Collections started billing for the first quarter sewer fees on April 2<sup>nd</sup>.

**Manager's Report-**Paul Cornell reported the progress on computer updates that are to begin to move to Office 365, and the building security system. Pennsy Supply extended bid contract up to 90 days for Ridge Road Paving Project.

**Solicitor's Report-**Isaac Wakefield had no stand-alone report.

**Emergency Management-**Ron Johnson was not present, but provided a written report via e-mail.

**Park and Recreation** –Jhane Kunkel provided a written report. Lower Dauphin School District will be able to issue work permits for camp counselors under 18 thru the mail.

**Codes and Zoning Report-**Jackie Wilbern provided a written report. Interviews for the SALDO rewrite will be conducted via Zoom. Two supervisors have offered to participate in the interviews.

**Municipal Engineer's Report-**Aaron Moyer from HRG was not present, no activity in past month but provided written report from previous month.

**Grantville Volunteer Fire Company-**Wayne Isett reported received notification from Auditor General that they will be performing audit for 2018/2019 all via e-mail. Announced that fundraising is at \$18,660 year-to-date, which already surpasses 2019 total of \$18,500.

### **Unfinished Business:**

#### **Request for elimination of penalty period for Real Estate Taxes and request for deferment from Penn National Gaming (Resolution 2020-15)**

Isaac Wakefield offered that Dauphin County has passed an act that permits municipalities to eliminate penalty period. Wayne Isett thought there would not be a problem with the delayed payment of Fire Taxes by Penn National Gaming since GVFC usually receive funds in Oct/Nov. Mr. Yingling made a **motion to approve Resolution 2020-15 to eliminate the penalty period for 2020 Real Estate Taxes**. Mr. Ciraula seconded the motion. **Motion carried 5-0.**

#### **Request to make final payment to ECI for Public Works Building**

Paul Cornell negotiated a reduction of \$8,335 from the outstanding amount due to ECI Construction for expenses incurred for K&W invoices for as-built survey and recording. Mr. Yingling made a **motion to authorize final payment to ECI construction in the amount of \$99,815.50**. Mr. Smith seconded. **Motion carried 5-0.**

### **New Business:**

#### **Ratify the Disaster Declarations, R-2020-11; 12; 13; 14**

Mr. Yingling made a **motion to accept the already signed National and State Disaster Declarations in Resolution 2020-11; 2020-12; 2020-13; 2020-14.** Mr. Smith seconded. **Motion carried 5-0.**

### **Gaming Grant Discussion**

Andy Stein asked the supervisors to begin thinking about expectations for the Dauphin County 2020-21 gaming grant request. The Township does not know the amount of gaming funds to be received for the Local Share distribution, approximately \$1,000,000. Funds typically received in May and should be on schedule again.

#### **Amendment of May 7, 2019 Board of Supervisors Meeting Minutes**

Isaac Wakefield reported that while complying with a Right-to-Know request seeking a copy of the BOS meeting on May 7, 2019, discovered that an action item was not reflected in the minutes.

Mr. Yingling **moved to amend the meeting minutes for the meeting held on May 7, 2019 and adopted on May 22, 2019 by adding the following after the sentence “The meeting recessed to hold Public Hearing at 7:30 pm” “The application of Harrisburg Gardens to change the zoning of a portion of Tax Parcel No. 25-014-054 from Rural Agriculture to Highway Commercial was presented to the Board. The intent of the zoning amendment was to expand existing business by subdividing the rezoned portion of the property and attaching it to the existing Harrisburg Gardens site on Allentown Boulevard. Mr. Yingling made a motion to approve the zoning amendment. Mr. Smith, Mr. Hess and Mr. Leese voted no. Mr. Rish abstained. The Motion was denied.”** Mr. Smith seconded. **Motion carried 5-0.**

### **Business from the Public:**

Tina Hastie, Fox Run Road. Requested that correspondence be listed in the agenda since the township building is closed. Suggested looking at placement of meeting notices via Zoom on the website. Ms. Hastie inquired about contact with Hanover Logistics and William Aiello since Conditional Use Application was approved. Township had contact with the developer about billing/invoicing, sewer capacity, fire suppression system, and the process going forward.

### **Comments from the Board:**

Mr. Yingling thanked public works/staff for efforts during this time.

### **Adjournment:**

Mr. Yingling made a **motion to adjourn meeting.** The meeting adjourned at 7:47 p.m.

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**Sharon Umberger, Recording Secretary**