

EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
March 16, 2021

CALL TO ORDER

Chairman Rish called the March 16, 2021 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing assttwpmgr@ehtdcpa.org or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

IN ATTENDANCE:

SUPERVISORS

George Rish, Chairman until 8:15
Chad Leese, Vice Chairman
Smittie Brown-arrived 7:05
Mike Yingling

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmänn & Hughes
Aaron Moyer, Township Engineer-HRG
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Yingling made a **motion to approve the Board of Supervisors meeting minutes from March 2, 2021.**
Mr. Leese seconded the motion. **Motion carried 3-0.**

TREASURER'S REPORT

Mr. Cornell presented report, as well as invoices for payment consideration.

February	Revenue		
General Fund	\$ 283,279.59		
Fire Fund	\$ 4,911.07		
Street Light Fund	\$ 389.23		
Liquid Fuels Fund	\$ 28.09		
Total	\$ 288,607.98		
February	Expenses	Invoices due and paid 03/03/21-3/12/21	3/12/21 Invoices for Consideration on 3/16/21
General Fund	\$ 151,600.50	\$ 27,402.03	\$ 74,626.21
Escrow Fund	\$ 0	0	\$ 991.57
Fire Fund	\$ 2,723.54	0	\$ 1,480.72
Street Light Fund	\$ 641.12	0	\$ 645.05
Liquid Fuels Fund	\$ 658.75	0	\$ 5,357.36
Total	\$ 155,623.91	0	\$ 83,100.91

Mr. Yingling made a **motion to approve bills as presented from 3/03/21 thru 3/16/21.** Mr. Leese seconded.
Motion carried 3-0.

Correspondence: PMRS CFO Statement

Supervisor Brown joined the meeting at 7:05pm

Review of the 2020 Audit Report; Matthew Wildasin, CPA Boyer and Ritter LLC

A copy of the full report was provided to the Board of Supervisors for their review beforehand. Audited the DCED-30 for submission by April 1, 2021. There was a clean Audit Opinion on the Financial Statements. Mr. Leese asked about the expenditures in the Special Funds. Mr. Brown asked for a helpful recommendation about future. Mr. Wildasin pleased with progress the Township has made with Paul and Sharon working together. Mr. Cornell expressed that Jordan from Boyer & Ritter was helpful throughout the year working with Sharon in providing guidance. Mr. Yingling acknowledged the progress made over the last several years.

Reports:

Public Works- Bryan Ziegler provided written report. Mr. Yingling asked about mailboxes that did not make it through the winter. Mr. Leese wanted to hear Bryan's opinion about the Nature Park about the maintenance of the trails. Public Works would not have manpower for Public Works to maintain trails. Mr. Brown asked for status of SAMBA report. Jhane will be providing SAMBA proposals in writing at a later date.

Municipal Authority Report- Paul Cornell provided a written report.

Manager's Report-Paul Cornell provided a written report. Upcoming work includes Paving Program Bid opening on 3/26 and Website up and running by end of the month.

Solicitor's Report-Lee Stinnett mentioned that he will have fire cost recovery ordinance at next meeting which requested by GVFC Chief Schmolitz.

Emergency Management-Ron Johnson provided written report. A copy of the Dauphin County Emergency Management Plan was sent to Supervisors for review prior to meeting. Talked about need to identify hazards in East Hanover Township and priorities for Hazard Mitigation. Public Safety Advisory Committee next Monday, March 22nd.

Park and Recreation –Jhane Kunkel provided a written report. Mr. Leese asked about SAMBA and whether Sally Zainos, Manada Conservancy, was aware of any updates. Jhane was in contact with Sally and there were some changes with the walkthrough with SAMBA today.

Codes and Zoning Report-Jackie Wilbern provided a written report. Mr. Leese asked about junkyard classification. Mrs. Wilbern shared that property maintenance code defined 1 junk vehicle will trigger IPMC. A junk vehicle has no inspection no registration and in state of disrepair. Mr. Yingling asked whether there is a list that can be provided to Residents going through a zoning process. A document does exist that will be on the new website, and Jackie will provide Mr. Yingling with a copy.

Municipal Engineer's Report-Aaron Moyer provided a written report and shared progress on projects. Regarding MS4, executing MCMs and advertising. The survey is 40% complete for storm sewer system-- sending out a blitz of teams in the next couple weeks. Roadway Study and Capital Improvements Plan finished and will provide preview with a power point of HRG program costs. Roadway network in Township is underfunded and will need to spend a minimum of \$700,000/year to maintain roads in current condition. Sub-division and Land Development Ordinance is ready for review. Park and Rec grants on hold until determine budgets. Mr. Brown asked about the roads in Township which Aaron verified there are 56.7 miles and vast majority are chipped, priority list will be developed for each year moving forward. Andy Stein felt the only item that needs to be decided is the MS4 program for 2021, other decisions will be addressed in the 2022 Budget process looking as a Township as a whole. Andy recommended Park and Rec Grant be put on hold since there are no matching funds available to commit \$100,000. Mr. Yingling asked about true conditions of roads, why are roads failing. Mr. Brown asked about road traffic on chipped roads and heavier traffic than 30 years ago—heavier vehicles, heavier traffic less used roads due to GPS. The condition of bridges is separate from Road Study. Mr. Ziegler shared there are 41 bridges in the Township and only 2 that have weight limits and will share list with Mr. Brown.

Grantville Volunteer Fire Company-Wayne Isett provided the board with GVFC fundraising. The Fund Drive has taken in the highest amount of \$21,440 at this point in the year. The Hoss Restaurant fundraiser earned \$647 from 20% on the meals, a great turnout. Wayne/Saul working on providing information related to Fire Study to the consultant.

Approval to submit DCED-30

Mr. Smith made a **motion to accept the 2020 Audit as submitted.** Mr. Brown seconded. **Motion carried 4-0.**

Unfinished Business:

Pricing for Summer Camp

Jhane provided financial report of the cost of 2021 Summer Camp to the Supervisors. Mr. Brown confirmed that there was an increased rate to \$25/week in 2020 but never held camp in 2020. At \$25 rate the Township would be subsidized \$14.09 per week. Jhane will contact school about any funding available to sponsor any campers.

Mr. Leese made a **motion to set the cost \$25 per week per camper rate for the six-week 2021 Summer Camp Program.** Mr. Yingling seconded. **Motion carried 4-0.**

New Business:

Request to Hire part-time temporary employee

Mr. Cornell shared that we are down a staff member for maintenance of park and building. Recommended using the budgeted seasonal mowing position and adding building maintenance for a temporary basis for no more than 3 months. Motion request was only to advertise the position and he will come back to Supervisors to recommend a part-time person for hiring.

Mr. Yingling made a **motion to approve Paul to advertise the part-time temporary employee position and to bring candidates back to Board to make hiring decision.** Mr. Brown seconded. **Motion carried 4-0.**

Dauphin County/East Hanover Township Emergency Management Plan Resolution R-2021-13

Mr. Brown made a **motion to adopt the Dauphin County/East Hanover Township Emergency Management Plan Resolution R-2021-13**. Mr. Yingling seconded. **Motion carried 4-0.**

Comments from the Board: None

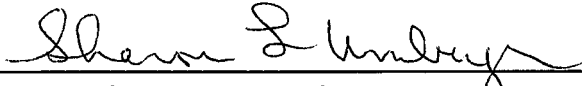
8:15 pm Chairman Rish left meeting and Vice Chairman Leese continued the meeting

Business from the Public:

Tina Hastie-Fox Run Road, asked if there was any discussion on re-opening Township Building. Mr. Cornell provided a written draft to the Supervisors with the input of staff regarding the re-opening. This topic will be on next month's agenda for discussion.

Adjournment:

Mr. Brown made a **motion to adjourn the meeting**. Meeting adjourned at 8:17 p.m.

A handwritten signature in cursive script, appearing to read "Sharon Umberger", is written over a horizontal line.

Sharon Umberger, Recording Secretary