

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS
DAUPHIN COUNTY
8848 JONESTOWN RD., GRANTVILLE, PA 17028
717-469-0833 717-469-1442 (Fax)**

**George Rish, Chairman, Chad Leese, Vice-Chairman,
Smittie Brown, Rick Smith, Michael Yingling
Paul Cornell – Township Manager
Jackie Wilbern – Assistant Township Manager
Bryan Ziegler – Public Works Director
Aaron Moyer, HRG Engineering
Lee Stinnett – Salzmann & Hughes, PC; Solicitor**

**BOARD OF SUPERVISORS MEETING
May 4th, 2021 at 7pm**

Via Zoom Video Conferencing; Email assttwpmgr@ehtdcpa.org for access

The meeting is being video and audio taped. Please note the Public Comment Guidelines of Decorum require all individuals wishing to make public comment need to do so by Emailing to assttwpmgr@ehtdcpa.org or you may raise your hand in the Zoom program option. Under regulations you will need to provide your full name and address for the record.

- I. Approval of the Minutes of April 20th, 2021
- II. Treasurer's Report

| | Invoices due 04/21/21- 04/30/21 | 4/30/21 Invoices for Consideration 5/04/21 |
|-------------------|---------------------------------------|--|
| General Fund | \$ 0 | \$ 109,747.72 |
| Fire Fund | \$ 0 | \$ 2,125.57 |
| Street Light Fund | \$ 0 | \$ 49.51 |
| Liquid Fuels Fund | \$ 0 | \$ 17,720.00 |
| Total | \$ 0 | \$ 129,642.80 |

- III. Correspondence
- IV. Reports
 - 1. Fire Company – Chief Saul Schmolitz
 - 2. Fort Indiantown Gap - David B. Weisnicht

V. Unfinished Business

1. Consideration of CFA Grants relative to MS4
2. Consideration of Fire Reimbursement Ordinance 2021-2

VI. New Business

1. Request to extend Audit for one year with Boyer and Ritter
2. Accept resignation of P&R Director Jhane Kunkel
3. Hanover Logistics – Acceptance of Time Extension for Review
4. Dairy Lane Subdivision – Request for Extension of Conditional Approval.

VII. Business from the Public

VIII. Adjournment

FUTURE MEETINGS

| | | | |
|-----------|-----------------------|----------------------|-----|
| | May 11 th | Municipal Authority | 6pm |
| Wednesday | May 19 | Board of Supervisors | 7pm |
| | May 25 th | Planning Commission | 7pm |
| | June 1 st | Board of Supervisors | 7pm |
| | June 7 th | Parks and Recreation | 7pm |
| | June 8 th | Municipal Authority | 6pm |
| | June 15 th | Board of Supervisors | 7pm |
| | June 22 nd | Planning Commission | 7pm |

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
May 4, 2021**

CALL TO ORDER

Chairman Rish called the May 4, 2021 Regular Meeting of the East Hanover Township Board of Supervisors to order at 7:00 pm via Zoom Video Conferencing.

Chairman Rish stated the Public Guidelines of Decorum require all individuals wishing to make public comment need to do so by e-mailing assttwpmgr@ehtdcpa.org or you may raise hand in the Zoom program option. Public Comments will be taken at the end of the meeting. Under regulations you will need to provide your full name and address for the record.

IN ATTENDANCE:

SUPERVISORS:

George Rish, Chairman
Chad Leese, Vice Chairman
Smittie Brown
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzmann & Hughes
Bryan Ziegler, Public Works Director
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Smith made a **motion to approve the Board of Supervisors regular meeting minutes from April 20, 2021.**
Mr. Leese seconded. **Motion carried 4-0.**

TREASURER'S REPORT

| | Invoices due 04/21/21- 04/30/21 | 4/30/21 Invoices for Consideration 5/04/21 |
|-------------------|---------------------------------------|--|
| General Fund | \$ 0 | \$ 109,747.72 |
| Fire Fund | \$ 0 | \$ 2,125.57 |
| Street Light Fund | \$ 0 | \$ 49.51 |
| Liquid Fuels Fund | \$ 0 | \$ 17,720.00 |
| Total | \$ 0 | \$ 129,642.80 |

Mr. Leese made a **motion to approve invoices to be paid through and including May 4, 2021.** Mr. Brown seconded. **Motion carried 4-0.**

Correspondence: None

Reports:

GVFC-Chief Saul Schmolitz-provided written report to Supervisors. Chief Schmolitz expressed appreciation for the fire company crew members for taking courses and training offered to them. Five members took the National Firefighter 1 exam and 10 different members went to York County for 7.5 hours of fire training. Chairman Rish appreciated all their efforts and felt it was impressive that even with changes one week prior to the exam that all passed. Mr. Brown thanked fire department for their efforts in the Friday windstorm which caused wires down and fallen trees. Mr. Leese asked for clarification on the vehicles used in a brush fire situation. Presently, the Attack Truck used for brush and land fires. The 5-ton vehicle is also used for brush fires. Wayne Isett is proud of the 5 graduates (3 male/2 female).

Fort Indiantown Gap-David Weisnicht-Shared there will be a lot of high noise training that will be noticed by public. Demolition training on May 10 & 14 8am-5pm and Mortar live-fire training May 21 & 22 8am-9pm. There was a pre bid conference for the construction of 2 access control points and looking toward breaking ground but it will probably several years to completion. More information to come on the Annual Butterfly Walk that will be held virtually in the early part of July.

Unfinished Business:

Consideration of CFA Grants relative to MS4

Aaron Moyer explained the CFA GTRP grant application submission due 5/31/2021 would provide financial assistance to build out the improvements identified in the master plan for EHT Community Park. There are requirements to do work under MS4 Program whether the Township obtains grant funding.

Mr. Smith made a **motion to authorize HRG to apply for CFA Greenways, Trails and Recreation Grant not to exceed \$13,245 and charged to the engineering expense budget for the grant application and administrative fees.** Mr. Brown seconded. **Roll Call Vote: Mr. Brown-yes; Mr. Smith-yes; Mr. Leese-yes; Chairman Rish-yes. Motion carried 4-0.**

Consideration of Fire Reimbursement Ordinance-

Mr. Smith made a **motion to adopt Ordinance 2021-2 pertaining to the reimbursement of certain costs incurred by the Grantville Volunteer Fire Company.** Mr. Brown seconded. **Roll Call Vote: Mr. Brown-yes; Mr. Smith-yes; Mr. Leese-yes; Chairman Rish-yes. Motion carried 4-0.**

New Business:

Request to extend Audit for one year with Boyer and Ritter LLC

Mr. Smith made a **motion to extend Audit engagement for a one more year with Boyer and Ritter LLC in 2022 at a cost of \$12,000.** (Audit period FY 2021). Mr. Leese seconded. **Motion carried 4-0.**

Accept resignation of P&R Director Jhane Kunkel

Mr. Cornell shared that Jhane Kunkel has given Township a letter of resignation. She and her family have an opportunity to move to another location. Jhane stated she is willing to continue part-time until her replacement is found. **Board consensus to table until next meeting to discuss at an Executive Session.**

Hanover Logistics-Acceptance of Time Extension for Review

The planning commission has recommended acceptance of time extension at their April 27, 2021 meeting for Grantville Hanover Logistic 1 & 2 Land Development Plan. Mr. Leese made a **motion to accept the time extension until July 20, 2021.** Mr. Smith seconded. **Motion carried 4-0.**

Dairy Lane Subdivision-Request for Extension of Conditional Approval

Consideration of time extension requested by the developer of the 392 & 410 Dairy Lane Subdivision Plan to meet conditions of plan approval. Mr. Leese made a **motion to grant an additional 90-day extension to meet conditions of the plan approval until August 16, 2021.** Mr. Brown seconded. **Motion carried 4-0.**

Board/Staff Comments: None

Mr. Brown asked for an update on Township Building due to last week's the fire call incident. **Bryan Ziegler** stated that the HVAC company finished cleaning ducts. Air purification units to be picked up tomorrow morning. **Chief Schmolitz** thanked their members and WHT, Linglestown, Paxtonia, SHT and Hummelstown fire companies that responded to the incident last week. Questions were asked about the costs that the Township will incur. Paul Cornell to check with PennPrime for deductible amount.

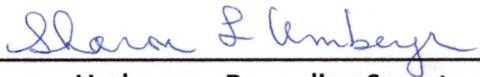
Mr. Leese would like to hear more about discussions with Hollywood Casino. Paul to follow-up with issues and to seek BOS guidance.

Business from the Public:

Tina Hastie, Fox Run Road, gave kudos to the fire company volunteers for their time and everything that they do for the community.

Adjournment:

Mr. Smith made a **motion to adjourn meeting.** The meeting adjourned at 8:10 p.m.



Sharon Umberger, Recording Secretary

04/30/21

East Hanover Township

General Fund - Invoices for Approval

As of April 30, 2021

| Type | Date | Num | Memo | Due Date | Open Balance |
|------------------------------------|------------|--------------------|---|------------|--------------|
| Best Line | | | | | |
| Bill | 04/16/2021 | E02973 | Bobcat Auger Drive-PW Equipment | 04/26/2021 | 2,000.00 |
| Bill | 04/22/2021 | P49928 | 6" Auger Bit | 05/02/2021 | 306.81 |
| Total Best Line | | | | | 2,306.81 |
| Capital BlueCross | | | | | |
| Bill | 04/15/2021 | 211050029380 | Health Insurance-May 2021 | 04/25/2021 | 15,832.39 |
| Total Capital BlueCross | | | | | 15,832.39 |
| Cintas | | | | | |
| Bill | 04/15/2021 | 4081516935 | Uniforms | 04/25/2021 | 148.17 |
| Bill | 04/22/2021 | 4082247766 | Uniforms | 05/02/2021 | 148.17 |
| Bill | 04/29/2021 | 4082910672 | Uniforms | 05/09/2021 | 148.17 |
| Total Cintas | | | | | 444.51 |
| Citi Cards | | | | | |
| Bill | 04/14/2021 | 031321-041421 | Adobe renewed/Amazon/Mailchimp | 04/24/2021 | 239.69 |
| Bill | 04/14/2021 | 031321-041421 | Easter Drive Thru | 04/24/2021 | 203.33 |
| Bill | 04/14/2021 | 031321-041421 | Easter Drive Thru | 04/24/2021 | 241.20 |
| Bill | 04/14/2021 | 031321-041421 | Printer/Supplies | 04/24/2021 | 261.95 |
| Total Citi Cards | | | | | 946.17 |
| Colliflower, Inc. | | | | | |
| Bill | 04/22/2021 | 01425070 | Truck Parts | 05/22/2021 | 23.62 |
| Total Colliflower, Inc. | | | | | 23.62 |
| Comcast Cable (V) | | | | | |
| Bill | 04/11/2021 | 041321-051221 twp | 8848 Jonestown Road | 04/21/2021 | 456.96 |
| Total Comcast Cable (V) | | | | | 456.96 |
| EHT Municipal Authority (V) | | | | | |
| Bill | 04/26/2021 | Invoice 3/31/21 | Sewer Fee-1/1/21-3/31/21 | 05/06/2021 | 18,720.00 |
| Total EHT Municipal Authority (V) | | | | | 18,720.00 |
| Fulton Bank | | | | | |
| Bill | 04/15/2021 | Safety Deposit Box | Safe Box rental fee (#99) rental fee 05/15/21 - 05/1... | 04/25/2021 | 60.00 |
| Total Fulton Bank | | | | | 60.00 |
| Guardian | | | | | |
| Bill | 04/22/2021 | May 2021 | May 2021 life insurance premiums | 05/02/2021 | 963.46 |
| Total Guardian | | | | | 963.46 |
| Home Depot | | | | | |
| Bill | 04/21/2021 | 042121 | Acct.# ending in 4290 | 05/01/2021 | 115.24 |
| Total Home Depot | | | | | 115.24 |
| HRG | | | | | |
| Bill | 04/20/2021 | R000365.0436.001 | Reproduction Costs-RTK | 04/30/2021 | 232.00 |
| Bill | 04/22/2021 | 150440 | Engineering Services MS4 Mapping 030121-033121 | 05/02/2021 | 41,325.00 |
| Bill | 04/22/2021 | 150440 | Engineering Services Implementation Svc 030121-... | 05/02/2021 | 1,020.00 |
| Bill | 04/22/2021 | 150439 | Engineer Services -030121-033121 | 05/02/2021 | 210.00 |
| Bill | 04/22/2021 | 150439 | Engineer Services -030121-033121 | 05/02/2021 | 405.00 |
| Bill | 04/22/2021 | 150439 | Engineer Services -030121-033121 Public Works | 05/02/2021 | 120.00 |
| Bill | 04/22/2021 | 150439 | Engineer Services -030121-033121 | 05/02/2021 | 255.00 |
| Bill | 04/22/2021 | 150439 | Engineer Services -030121-033121 | 05/02/2021 | 150.00 |
| Bill | 04/26/2021 | 150461 | Engineering Services Park Grant - 030121-033121 | 05/06/2021 | 1,670.00 |
| Bill | 04/26/2021 | 030121-033121 | 457 Carlson Road | 05/06/2021 | 156.00 |
| Bill | 04/26/2021 | 030121-033121 | PennDOT Property-Twp Expense | 05/06/2021 | 105.00 |
| Bill | 04/26/2021 | 030121-033121 | 9040 Mountain Road Pool | 05/06/2021 | 150.00 |
| Bill | 04/26/2021 | 030121-033121 | Fox Run Road Warehouse | 05/06/2021 | 7,460.50 |
| Bill | 04/26/2021 | 030121-033121 | J & S Fabrication | 05/06/2021 | 910.00 |
| Bill | 04/26/2021 | 030121-033121 | 153 Pine Road | 05/06/2021 | 682.50 |
| Bill | 04/26/2021 | 030121-033121 | Chesapeake Estates Expansion | 05/06/2021 | 1,342.50 |

04/30/21

East Hanover Township

General Fund - Invoices for Approval

As of April 30, 2021

| Type | Date | Num | Memo | Due Date | Open Balance |
|-----------------------------------|------------|---------------------|---|------------|-------------------|
| Bill | 04/26/2021 | 030121-033121 | 0 Bowcreek Road | 05/06/2021 | 135.00 |
| Total HRG | | | | | 56,328.50 |
| Met-Ed | | | | | |
| Bill | 04/21/2021 | 042121 100133909... | Outside Stage/School house | 05/01/2021 | 19.88 |
| Bill | 04/21/2021 | 042121 100134435... | PW Building | 05/01/2021 | 498.97 |
| Bill | 04/21/2021 | 042121 100075653... | Park Electric- | 05/01/2021 | 20.38 |
| Bill | 04/22/2021 | 042221 100101507... | 141 Manada Gap Road-Fischer House- | 05/02/2021 | 21.72 |
| Bill | 04/22/2021 | 042221 100015311... | Municipal Building | 05/02/2021 | 730.20 |
| Bill | 04/21/2021 | 042121 100136148... | Old VFW Picnic Grounds | 05/06/2021 | 19.92 |
| Total Met-Ed | | | | | 1,311.07 |
| Owl Creek Construction LLC | | | | | |
| Bill | 04/28/2021 | 5804 | Pavilion for Youth Sports Complex | 05/08/2021 | 585.00 |
| Total Owl Creek Construction LLC | | | | | 585.00 |
| Peck, N. Frances | | | | | |
| Bill | 04/08/2021 | 20210323EHTPC | 20210323EHTPC | 04/08/2021 | 60.00 |
| Total Peck, N. Frances | | | | | 60.00 |
| Renshaw Enterprises | | | | | |
| Bill | 04/15/2021 | 041521 | 2005 Ford F350-Safety Inspection | 04/25/2021 | 120.00 |
| Total Renshaw Enterprises | | | | | 120.00 |
| SealMaster | | | | | |
| Bill | 04/16/2021 | INV2005715 | Cracksealing | 05/16/2021 | 3,538.00 |
| Bill | 04/22/2021 | INV2006114 | Cracksealing | 05/22/2021 | 2,038.00 |
| Total SealMaster | | | | | 5,576.00 |
| Stein Consulting Group | | | | | |
| Bill | 04/25/2021 | 2021-EHT7 | Apr 2021 per agreement | 05/05/2021 | 3,500.00 |
| Total Stein Consulting Group | | | | | 3,500.00 |
| Talley Petroleum (V) | | | | | |
| Bill | 04/16/2021 | 225071 | Bio-Diesel | 05/01/2021 | 1,125.97 |
| Bill | 04/16/2021 | 225072 | Gas | 05/01/2021 | 671.67 |
| Total Talley Petroleum (V) | | | | | 1,797.64 |
| The Sun | | | | | |
| Bill | 04/21/2021 | 50080 042121 | NO> 50080 Notice Emergency Service Providers-F... | 05/01/2021 | 170.00 |
| Total The Sun | | | | | 170.00 |
| Verizon Wireless | | | | | |
| Bill | 04/12/2021 | 9877556359 | Cell Phones | 04/22/2021 | 168.01 |
| Bill | 04/12/2021 | 9877556359 | Autumn Leaves Cell Phones | 04/22/2021 | 44.34 |
| Total Verizon Wireless | | | | | 212.35 |
| Walters Services Inc. | | | | | |
| Bill | 04/14/2021 | A-302505 | Weekly Rental 4/10/21-5/08/21--Manada Gap Road- | 05/14/2021 | 80.00 |
| Bill | 04/14/2021 | A-302531 | Weekly Rental 4/11/21-5/08/21 Manada Gap Road-... | 05/14/2021 | 138.00 |
| Total Walters Services Inc. | | | | | 218.00 |
| TOTAL | | | | | 109,747.72 |

04/30/21

East Hanover Township
Fire Fund - Invoices for Approval
As of April 30, 2021

| Type | Date | Memo | Amount |
|-----------------------------|------------|-----------------------------|-----------------|
| EHT General Fund (V) | | | |
| Bill | 04/20/2021 | Tax Collector's Fee 4/20/21 | 2,125.57 |
| Total EHT General Fund (V) | | | 2,125.57 |
| TOTAL | | | 2,125.57 |

East Hanover Township
Street Light Fund - Invoices for Approval
As of April 30, 2021

| Type | Date | Num | Memo | Due Date | Amount |
|-----------------------------|------------|------------|----------------------------------|------------|--------------|
| EHT General Fund (V) | | | | | |
| Bill | 04/20/2021 | 042021-SLF | Tax Collector's Fee due 04/20/21 | 04/30/2021 | 49.51 |
| Total EHT General Fund (V) | | | | | 49.51 |
| TOTAL | | | | | 49.51 |

04/30/21

East Hanover Township
Liquid Fuels - Invoices for Approval
 As of April 30, 2021

| Type | Date | Num | Memo | Due Date | Amount |
|-----------------------------|------------|---------------------|-------------------------------------|------------|------------------|
| Chemung Supply Corp. | | | | | |
| Bill | 04/19/2021 | 8073 | Pipe | 05/19/2021 | 1,085.00 |
| Total Chemung Supply Corp. | | | | | 1,085.00 |
| Met-Ed | | | | | |
| Bill | 04/21/2021 | 042121 100015117... | Traffic Flasher RT 743 & RT 22 | 05/01/2021 | 64.59 |
| Bill | 04/22/2021 | 042221 100073329... | N Bound Exit I-81/Bow Creek Road | 05/02/2021 | 50.11 |
| Bill | 04/22/2021 | 042221 100073329... | Traffic Light Bow Creek Rd | 05/02/2021 | 56.37 |
| Bill | 04/22/2021 | 042221 100073328... | BLK 0 LT 0 South Bound Exit off I81 | 05/02/2021 | 51.16 |
| Total Met-Ed | | | | | 222.23 |
| Morton Salt | | | | | |
| Bill | 03/11/2021 | 5402289725 | Bulk Salt | 04/10/2021 | 16,004.77 |
| Total Morton Salt | | | | | 16,004.77 |
| Pennsy Supply | | | | | |
| Bill | 04/15/2021 | 3095969LF | Base Repair on Trail Road | 05/15/2021 | 408.00 |
| Total Pennsy Supply | | | | | 408.00 |
| TOTAL | | | | | 17,720.00 |