

**MUNICIPAL AUTHORITY  
EAST HANOVER TOWNSHIP  
8848 Jonestown Road, Grantville, PA 17028**

**Municipal Authority and Board of Supervisors Joint Meeting**

**Minutes**

**October 12, 2021**

The Joint Meeting for the East Hanover Township Municipal Authority and the Board of Supervisors was held on Tuesday, October 12, 2021, at 6:04 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Mike Webb, Alphonse Lepore. David Craig was absent. Board of Supervisors George Rich, Chad Leese, Smittie Brown and Richard Smith. Also, in attendance were Lee Stinnett of Salzmans Hughes, Solicitor; Andy Stein, Consultant, Stein Consulting; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; Jackie Wilbern, Assistant Township Manager, Sharon Umberger, Township Secretary/Treasurer, Aaron Moyer and Tyler Erb, HRG, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

**Public Input:** No input.

**Discussion of the Act 537 Study:**

- a) **Max Stoner, Glace Associates Overview of Study:** Max Stoner presented the Overview of Study for Both Boards. Chairman Hoover stated that Max Stoner has been working with the Municipal Authority for approximately a year and a half. He was asked if he agree with the engineering cost that had been laid out initially when the Manada Oaks design activities were stopped and what were the options and the costs with those options? This was the primary purpose of the study. The study has now been completed and therefore, one of the tasks tonight would be for the Municipal Authority to accept the study and present the study to the Board of Supervisors. It amends the Township's 537 Plan and then it goes to DEP by April 2022.

Max Stoner presented the choices that are available, and the various options that could be provided. Almost all the options of the 2011 report were revisited and then the study looked at other options with updates to the

surrounding municipalities that have occurred since the original study. Chairman Hoover discussed the tables provided that laid out all of the costs of each of the alternatives, from the original Act 537 Plan, as well as the additional options that were identified. The most cost-effective reduces the cost from the \$16-18 million range down to about \$5,000, and that is to continue with on-lot management system with possible enhancements.

Having reviewed the report, Max appears to have developed adequate rationalization to hopefully convince DEP that allowing the Township to stick with the on-lot management system, or possibly on-lot management system with possible enhancements, is by far the best alternative for the Township. When Manada Oaks was referred to, it is not just Manada Oaks south of Route 22, it's also the area north. Questions were asked from both Boards at where the Municipal Authority is at in developing the plan.

- b) Lee Stinnett, Township Solicitor, review of process going forward:** Chairman Hoover discussed the memorandum, dated October 12, 2021, from Township Manager Paul Cornell regarding the action tasks for the Manada Oaks Sewer Study.

- (1) Municipal Authority votes to officially provide the Board of Supervisors the Study.
- (2) Board of Supervisors acceptance and vote to accept and distribute the report.
- (3) East Hanover Township distributes the Study to the East Hanover Planning Commission and Dauphin County Planning Commission for comments and recommendations, asking for comments to be received by February 28, 2022.
- (4) After comments are received, Township will advertise a Public Meeting to be held for soliciting comments, recommended to occur during early March 2022.
- (5) Submission to DEP, required during April 2022. The plan amendment needs to be approved by resolution at an official advertised Board of Supervisors Meeting.

Solicitor Lee Stinnett spoke with Chairman Hoover prior to the meeting that his only recommendation would be if the Board of Supervisors are comfortable with this, to act sooner rather than later so the process can be started earlier with the advertisements, getting it to the Planning Commissions, because any additional time will be helpful, in the event there are a number of comments received that would need to be included in the final study.

- c) Vote by Municipal Authority to accept the Study and present the study to the Board of Supervisors:**

Mike Webb made a motion to accept the Study and present the Study to the Board

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of Supervisors. Alphonse Lepore seconded the motion and the motion carried with a 3-0 vote.

#### **MS4 Process and Stormwater Fee Collection:**

- a) **Aaron Moyer review of process for development of MS4 fees and the collection timetable.** Aaron Moyer discussed the review of process for the development of the MS4 fees and collectible timetable. Tyler Erb described the process of setting up the fee and collect money to meet the requirements that DEP has put on the standard. A document was passed out with the Stormwater Utility Implementation Project Schedule which started on August 2021 and will concluded on approximately July of 2022. This was a scheduled of the meetings that will need to be held.

Paul Cornell added there was a memo in the packet based upon discussions with HRG Staff, with Township Staff and Solicitor Stinnett. The budget has been studied and it was decided to keep the majority of all MS4 Costs and work projects, at least for the coming year, within the Township General Fund. The majority of the program will be the General Fund. A question-and-answer session was then held by the two Boards.

- b) **Lee Stinnett, Township Solicitor, review of MS4 Management Agreement for Township and Authority:** Solicitor Stinnett stated that the Articles of Incorporation for the Authority will need to be amended to expressly authorized Stormwater Management as one of the purposes. When it was set up the Authority was to handle sanitary sewer; however, the Authority's Act was amended by the State to provide for Stormwater so that you can transfer money, from the Authority to the Municipality, for a valid purpose under the Articles of Incorporation. When the Articles are amended, it starts with the Authority, who will need to and the propose, by a Resolution, an amendment to the Articles to express it to include Stormwater Management. Once this is done, it will go to the Township, and the Township Board of Supervisors who will have to approve a similarly amendment, advertisement will need to be done, and then it will go to the Department of State for approval. Once a certificate is received that the Articles are amended, and the Authority can then do Stormwater Management.

**Adjourn Joint Meeting and begin Municipal Authority Meeting:** Alphonse Lepore made a motion to adjourn the Joint Meeting with the Board of Supervisors and begin the

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Municipal Authority Regular Meeting. Mike Webb seconded the motion and the motion carried. The meeting adjourned at 7:25 p.m.

  
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Frances Peck, Recording Secretary