

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
8848 Jonestown Road, Grantville, PA 17028**

Minutes

September 14, 2021

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, September 14, 2021, at 6:03 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Mike Webb, Alphonse Lepore and David Craig. Also, in attendance were: Lee Stinnett and of Salzmann Hughes, Solicitor; Kevin Shannon, of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; Bryan Ziegler, Director of Public Works, Max Stoner, Glace Associates, Smittie Brown, Liaison to the Board of Supervisors and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: Tina Hastie stated she still doesn't want the warehouse and doesn't want to pay for roads or sewer for them..

Approval of the Minutes: Chairman Hoover asked if the minutes would be updated to include the attendance of Max Stoner, Kevin Shannon, GHD, Isaac Wakefield, Solicitor, Saltzmman Hughes instead of Lee Stinnett, and Smittie Brown. Also, three representatives of Hanover Logistics Warehouse. Alphonse Lepore made a motion, seconded by Mike Webb to approve the minutes of the August 10, 2021, regular meeting as corrected. The motion carried with a 3-0 roll call vote with David Craig abstaining due to being absent.

Secretary's Report and Communications: Mr. Craig had no report at this time.

Treasurer's Report: Alphonse Lepore presented the Treasurer's Report to the Board for August 2021. David Craig made a motion, seconded by Mike Webb to ratify the bills paid, approve payments of the bills submitted, balance, balance sheet transfers in acceptance of the Treasurer's Report for August 2021, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Treasurer's Report for August 2021	
Receipts Sewer Fund	\$ 99,258.90
Expenditures Sewer Fund	\$ (39,474.12)
Total Funds Available	\$ 59,784.78

East Hanover Township Municipal Authority
Regular Meeting
September 14, 2021

Invoices Paid (08/11/21-09/09/21)	\$ 38,298.81
Balance Sheet Transfers	\$ 30,053.85
Current invoices to be paid	<u>\$ 13,010.62</u>
Total Checks Written	\$ 81,363.28

Mr. Lepore reported the Municipal Authority is thinking of suggesting to the Board of Supervisors that the Fulton Account monies over to J.B.T. due to an expense charged by Fulton Bank that will be a savings of approximately \$400.00 per year. This would put all the Municipal Authority's funds at one place. This should be made a part of the agenda for the next meeting for action. Township Manager Paul Cornell stated there is no fee for the collateralization at J.B.T. In addition, a better interest rate would be gotten than currently getting at Fulton Bank. The Board of Supervisors has authorized and in the process of completing that transition for all the other accounts from Fulton to J.B.T.

Plant Operator's Report: Curt Cassel presented his O&M Report. A Plan A and Plan B was discussed in case the grinder pump fails again. The collection system for Funck's was discussed and will be brought up in new business.

Committee Report: There was no report at this time.

Engineer's Report - GHD: Kevin Shannon presented the summary of GHD's Report from August 6 through September 10.

Task Order #11 - General Engineering Services

Federal CARES Act funding: At the August Board meeting, GHD was asked to look into the costs of a few wish list items. GHD will be onsite at the WWTP on September 14 to get the information needed to obtain quotes for the following:

- Adding mixer for the chemical feed tank.
- Upgrading the main pump station to a transducer from the current bubbler.
- Replacing the UV blocking screens
- Addressing grinder pump at Funck's (see GHD's memo.)

Maintenance: The Township Manager asked for a proposal to prepare an annual maintenance program for the existing collection system pipes and manholes. GHD will prepare a proposal to discuss at the October meeting.

East Hanover Township Municipal Authority
Regular Meeting
September 14, 2021

Developers:

Misc. Development: No invoice for August.

Grantville Dollar General: GHD received a drawing showing the proposed Grantville Dollar General. The developer is going to combine three existing lots along at the southeast intersection of Jonestown Road and Laudermilch Road. There is an existing house on one of the lots and the developer intends on reusing the lateral, after they televise it to determine it is in acceptable condition. Since there was an existing house on the property, and the proposed Dollar General will only be one EDU, no DEP planning is required. The plans were approved on September 8, 2021. GHD's effort will be billed next month.

Tyndale Property: GHD reviewed the planning module mailer and the backup design information provided on July 26. The additional 4 EDUs that are proposing to tie into the existing low pressure force main should not adversely affect the capacity of the system. The Township signed the planning module postcard on September 1 and the developer's engineer submitted it to DEP on September 7. The design and materials for each lot will be dealt with at the time of connection as noted on the plans.

Chesapeake Estates: No activity this period.

Hanover Logistics Warehouse: GHD, along with Paul and Jackie, met with representatives from the warehouse on September 8 to discuss a few questions regarding the proposed force main.

Manada Oaks Sewer Extension:

GHD was asked to update the construction costs provided in March 2019. Construction costs were updated using the ENR index. $\text{Cost A/Cost B} = \text{ENR Index A/ENR Index B}$. The GHD construction cost estimate was provided for the Board.

Special Engineer's Report:

Max Stoner of Glace Associates presented the Board with the final cost for the low pressure grinder system that was 12(a) through 12(e) that was missing last month. He reported that the report has been completed except for the writing of the final summary of the special study. Lee reported that a meeting will have to be held with Max Stoner, the Municipal Authority and the Board of Supervisors with a Special Joint Meeting before the regular meeting before setting up meetings with DEP. Paul Cornell will add this to the Board of Supervisors agenda. After the acceptance by the Board of Supervisors, they will hold a public hearing.

East Hanover Township Municipal Authority
Regular Meeting
September 14, 2021

Solicitor's Report :

- a) **Update on Sewer Agreement: I-81 Rest Stops.** Lee Stinnett reported he had followed up via email and today tried leaving a voice mail. They have a marked up plan which he had identified the Board's thoughts with having the ownership basically beginning at Shell's Creek. They haven't responded at this time

Manager's Report:

- a) Paul Cornell stated he had submitted a collections report with the corrections, but it changes very little with the delinquent. He stated he doesn't have an answer on this as yet. As of this time, no payments have been received from PennDOT. Paul discussed his contact with PennDOT on this.
- b) Paul discussed the 2022 Budget Process for the Township and has a working draft for the Municipal Authority's Budget. Possibly two budget sessions will be needed and if acceptable, will be scheduled for after the next two regular meetings.
- c) Paul discussed Melissa Smith's proposal for an annual maintenance program on the collection system. The maintenance program would consist of the Right-of-Way maintenance, visual inspection of manholes, visual inspection of manholes, wetlands crossings with gravity sewer lines, and flush lines, possibly televising lines system. After discussion Paul Cornell and Kevin Shannon will pull together a document on the collection system. Chairman Hoover stated that this could be done by the next fiscal year.

Public Works Director: Bryan Ziegler reported that he is waiting on a date with the contractor to rehab the manholes, who had assured him they would be done this fall.

Unfinished Business:

- a) **Open Position for Authority:** Chairman Hoover stated there is an open position on the Board of the Municipal Authority if anyone knows of anyone interested in the position let the Municipal Authority Board, or the Board of Supervisors know.

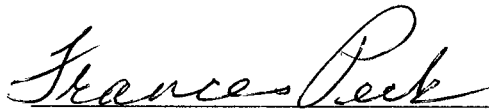
New Business:

- a) **Funck's Pump Station discussion:** Kevin Shannon discussed the Funck's Pump Station on the estimated cost for an additional grinder pump. This looks like a doable option and requirements had been received from Texas Eastern, on where the gas lines would be crossed. Alternate 1, 2 and 3 were discussed, along with the prices. Bryan Ziegler gave kudos for recognizing the possibilities regarding Funck's and bringing it to everybody's attention. Bryan Ziegler indicated the maintenance cost is not factored in on projects for Public Works. Curt Cassel was requested to determine the number of EDU's they are talking about. After a lengthy discussion

East Hanover Township Municipal Authority
Regular Meeting
September 14, 2021

Chairman Hoover stated to solve the maintenance problem we introduce another piece of equipment as a component to that portion of the system. This will be listed on the next regular meeting agenda under old business.

Adjournment: David Craig made a motion, seconded by Mike Webb to adjourn the meeting. The motion unanimously carried with a 4-0 vote. The meeting adjourned at 8:00 p.m.

A handwritten signature in cursive script, reading "Frances Peck", written over a horizontal line.

Frances Peck, Recording Secretary