

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
8848 Jonestown Road, Grantville, PA 17028
Minutes
October 12, 2021**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, October 12, 2021, at 7:31 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Mike Webb, Alphonse Lepore and David Craig. Also, in attendance were: Lee Stinnett, of Salzmann Hughes, Solicitor; Melissa Smith, GHD, Township Engineer, Andy Stein, Consultant, Stein Consulting; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; Jackie Wilbern, Assistant Township Manager, Sharon Umberger, Township Secretary/Treasurer, Bryan Ziegler, Director of Public Works, Smittie Brown, Liaison to the Board of Supervisors, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Mike Webb to approve the minutes of the September 14, 2021, regular meeting as presented. The motion carried with a 4-0 vote.

Secretary's Report and Communications: David Craig had no report at this time.

Treasurer's Report: Alphonse Lepore presented the Treasurer's Report for September 2021. Mike Webb made a motion, seconded by David Craig to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the Treasurer's Report for September 2021, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Treasurer's Report - September 2021

Receipts Sewer Fund	\$ 102,846.52
Expenditures Sewer Fund	\$ (36,351.59)
Total Funds Available	\$ 66,494.93
 Invoices Paid (09/15/21-10/08/21)	 \$ 24,090.97
Balance Sheet Transfers	\$ 52,416.66
Current invoices to be paid	\$ <u>3,963.36</u>
 Total Checks Written	 \$ 80,470.99

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Alphonse Lepore requested approval to move the accounts from the Fulton Bank to the Jonestown Bank. Mike Webb made a motion, seconded by David Craig to approve the request to move the accounts from Fulton Bank to Jonestown Bank. The motion carried with a 4-0 vote.

Plant Operator's Report: Curt Cassel presented the Plant Operator's Report to the Board.

Committee Report: Andy Stein had no report at this time.

Engineer's Report - GHD: Melissa Smith presented the summary of GHD's activities from September 11 through October 6, 2021.

a) Report on Collection System Maintenance Proposal:

Melissa discussed the Alternative No. 4, regarding the Grinder Pump at Funck's Gas Station that was updated. It is to install a centrifugal pump with a larger force main to handle solids that the pumps can pass, no change in flow anticipated.)This option will require DEP permitting for the stream crossing and the Authority to take ownership of another pump station. Chairman Hoover asked what would be the success between the lower cost and the higher cost of this item? Melissa stated she feels there would still be issues with the lower cost. The lower cost is just the cost of the pump itself, the upgrade of the force main, there are other engineering and permitting costs involved.

After discussing the alternatives and Alternative 3 and 4 as being the only realistic alternatives, David Craig stated Alternative 4 would be the only viable solution, and they should get a better estimate on the costs. Melissa Smith will get a better estimate of the costs for Alternative 4.

Task Order #1 - Annual Retainer

The current invoice, total amount invoiced to date and the budgeted amount for 2020 was presented to the Board.

Task Order #11 - General Engineering Services.

Federal CARES act funding:

- Adding mixer for the chemical feed tank. - GHD received the attached quote for \$4,409.00.

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- Upgrading the main pump station to a transducer from the current bubbler - GHD spoke with John Dezzi at Northeast Technical and received a verbal estimate for \$4,000.00.
- DO Controller Display Replacement - GHD received a quote for \$322.00.
- Replacing the UV blocking screens - GHD has not been successful in getting a quote for this item to date.
- Addressing grinder pump at Funck's (see GHD's updated memo that includes new Alternative 4)

Misc.: The check valve at a home along Crawford Road is not working properly. The check valve and trail valve are both buried and the ball valve is stuck open. Township Staff will replace the valve and add a clean out stack or curb stop so that the valves are easily accessible in the future. Since the other homes in the area that are served by this low pressure system were installed at the same time, the Authority should prepare for the other valves failing and needing to be replaced in the future.

Since the total amount invoiced to date, which is over the budgeted amount for 2021, and since the budget was created without knowing the scope of the miscellaneous work that would be needed throughout the year, GHD is requesting that the overage be paid a budget increase for this Task Order be authorized so that GHD can continue to provide assistance for miscellaneous items that occur.

Developers:

Misc. Development: No invoice for September.

Grantville Dollar General: No activity this period.

Tyndale Property: No activity this period.

Chesapeake Estates: No activity this period.

Hanover Logistics Warehouses: GHD reviewed the component three planning module and filled in the capacity table.

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Manada Oaks Sewer Extension:

GHD construction Cost Estimate and ENR Construction Index was presented to the Board.

Solicitor's Report :

a) Update on Sewer Agreement; I-81 Rest Stops: Lee Stinnett stated he did not have an update on the Sewer Agreement for the I-81 Rest Stops at this time.

Manager's Report:

- a) Paul Cornell stated that District 8 PennDOT submitted a letter concerning the property at 9147 Allentown Boulevard and PennDOT's intention to utilize two EDUs from the assigned eight EDU's. Keystone has been advised to make an adjustment in the billing effective February 21, 2021. This frees up six EDUs. The Township has not received any plans for this property from PennDOT. As of two weeks ago they still have not paid the bill for the rest stops.
- b) Curt Cassel's computer is now backed up in the Cloud, and he has a new email address.

Public Works Director - Bryan Ziegler:

- a) Public Works Director Bryan Ziegler discussed the pressure line at 218 North Crawford Road that has been dug up and investigated. A curb box will be installed to protect the valve and back flow preventor since this was not part of the original installation. A picture was provided of the valve out at the main and they got it in working condition. At this point the check valve will be replaced and a curb box to grade over the valve. A decision will have to be made how they are going to repair the others in the future. He would like to have one or two in stock just in case.

Unfinished Business: None at this time. The item listed was discussed under the Engineer's Report.

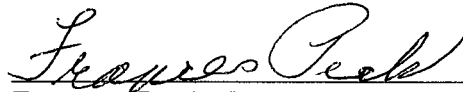
New Business:

- a) **2022 Budget Workshop:** Andy Stein gave information on the 2022 Budget and what was expected in the 2022 Capital Expense. Capital Projects were discussed with items to be included such as televising and cleaning lines. For items discussed,

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the amounts can be provided for items during the next two months when the budget will be voted on.

Adjournment: Alphonse Lepore made a motion, seconded by Mike Webb to adjourn the meeting. The motion unanimously carried with a 4-0 vote. The meeting adjourned at 8:50 p.m.

A handwritten signature in cursive script, reading "Frances Peck", written over a horizontal line.

Frances Peck, Recording Secretary