

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
8848 Jonestown Road, Grantville, PA 17028
Minutes
May 10, 2022**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, May 10, 2022, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Alphonse Lepore, Keith Espenshade and Michael Webb. David Craig was absent from the meeting. Also in attendance were: Lee Stinnett, Solicitor, of Salzmann Hughes; Melissa Tomich Smith, of GHD; Curt Cassel, WWTP Operator; Tina Hastie, representing the Supervisors; Bryan Ziegler, Public Works Director; Nicholas Yingst, Township Manager; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: None.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Keith Espenshade to approve the minutes of the April 12, 2022, regular meeting. The motion carried with a 4-0 vote.

Secretary's Report and Communications: No report. David Craig was not present for the meeting.

Treasurer's Report: Alphonse Lepore presented the April 2022 Treasurer's Report to the Board.

Treasurer's Report – April 2022

Receipts Sewer Fund	\$ 56,144.44
Expenditures Sewer Fund	<u>(42,768.48)</u>
Total Funds Available	\$ 13,375.96
Invoices Paid (04/08/22-05/05/22)	\$ 36,168.11
Balance Sheet Transfers	\$ 46,386.66
Current Invoices to be paid	<u>\$ 3,378.79</u>
Total Checks Written	\$ 85,933.56

Michael Webb made a motion, seconded by Keith Espenshade, to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the Treasurer's Report for April 2022, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Plant Operator's Report: Curt Cassel reported from April 8, 2022 to May 6, 2022. All the NPDES permit numbers were met. Average flow is 196,000 gallons; 60,500 gallons of sludge hauled out.

General housekeeping and grounds maintenance. Scheduled maintenance on SBU's, Digesters and equipment. Continued process control testing to monitor for changes. Issue arose with #1 SBR decanter – repaired May 9; working now. Responded to one alarm at Pump Station 2.

Mitsubishi mini-split AC/heat pump was not working. Tech was contacted for service on May 10. Unit is outdated, many components are not available for replacement and there may be a need to get quotes for replacing the entire unit.

There was a consensus for Bryan Ziegler to become the Custodian of Record Drawings for the Municipal Authority.

Committee Report – Andy Stein:

- a. **Keystone Collections renewal/replacement timeline:** Alphonse Lepore made a motion, seconded by Michael Webb, to take the necessary steps to get a one-year extension to the Keystone contract. The motion unanimously carried with a 4-0 vote. Alphonse Lepore made a second motion, seconded by Michael Webb, to amend the previous motion to authorize the Township Manager to negotiate a one-year extension of the Keystone Collection Agreement and to execute any necessary documents subject to legal review. The motion unanimously carried with a 4-0 vote.

Engineer's Report - GHD: Melissa Tomich Smith presented the summary of GHD's activities from April 8, 2022 to May 5, 2022.

General Engineering Services:

Task Order #11 – Manhole Lining Inspection:

There was a consensus that there should be an inspection of laterals. There was a consensus that GHD continue with the inspections outside the residence.

Task Order #12 – Funck's Grinder Pump and Force Main Replacement:

GHD recommends a four-foot basin be installed. No change to pump recommendation.

Developers/New Connections:

Misc. Development:

There was a consensus to continue getting 9969 Allentown Boulevard connected.

Sheetz:

Final inspection done. Everything is acceptable.

Spring Hill Suites Hotel (INDIJU Hospitality 2, LLC):

Still waiting for drawings. GHD will request them again. GHD updated the sanitary sewer index map.

Hanover Logistics 1 & 2 Warehouses:

No changes since last month.

Grantville Commons:

GHD reviewed drawings and review letter sent April 7.

Dollar General:

GHD was onsite April 29 and sent a letter indicating no issues with installation, and the lateral passed the air test.

Grantville Commercial Center/Bow Creek Road Property:

GHD responded to e-mail requesting capacity for 9 EDUs and requested additional information to determine if the 9 EDUs is correct the planning module mailer

Manada Oaks Sewer Extension:

Construction costs were updated using ENR Index.

Solicitor's Report: Lee Stinnett reported the following:

I-81 Northbound/Southbound Sewer Lines/PennDOT Right-of-Way:

Working with PennDOT on revisions to the agreement.

Grantville Commons Development Agreement:

Alphonse Lepore made a motion, seconded by Michael Webb, to authorize the appropriate officials of the East Hanover Municipal Township Authority officials to execute the Development Agreement with Grantville MHC for expansion. The motion carried with a 4-0 vote.

Manager's Report: Nicholas Yingst reported the following:

Chesapeake Estates: Researched and reviewed past subdivision and land development plans to determine the number of mobile home sites for the existing park. There are 347 possible sites with one EDU for the sales office.

Manada Basin Study: Worked with Max Stoner on his submission package to DEP.

Grantville Commons and Hanover Logistics 1&2: Worked with engineer and solicitor to sort out the remaining MA-related items pertaining to the Indiju Hospitality II (Springhill Suites) and Grantville Commons land development plans.

Keystone Collections: It was reported that Keystone Collections was not interested in collecting delinquent MS4 fees.

Public Works Director – Bryan Ziegler clarified responsibility for inspecting new and repaired private connections to the sewer system.

Unfinished Business:

MS4 Stakeholder Advisory Committee – there was a consensus for a joint meeting with the EHTMA and the Supervisors to get together to interact with SAC.

New Business:

Rick Hoover will not be present for the June and July meetings, and Michael Webb will not be there for the June meeting. David Craig will serve as Pro-Tem for these meetings.

Adjournment: Michael Webb made a motion, seconded by Alphonse Lepore, to adjourn the meeting. The motion unanimously carried with a vote of 4-0. The meeting adjourned at 7:44 p.m.


Lynn Shollenberger, Recording Secretary