

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
8848 Jonestown Road, Grantville, PA 17028
Minutes
June 14, 2022**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, June 14, 2022, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. David Craig called the meeting to order with a roll call of members. Members present: Alphonse Lepore, Keith Espenshade and David Craig. Rick Hoover and Michael Webb were absent from the meeting. Also in attendance were: Lee Stinnett, Solicitor, of Salzmann Hughes; Melissa Tomich Smith, of GHD; Curt Cassel, WWTP Operator; Tina Hastie, representing the Supervisors; Bryan Ziegler, Public Works Director; Nicholas Yingst, Township Manager; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Alphonse Lepore made a motion, seconded by Keith Espenshade, to appoint David Craig to serve as President Pro Tem for this meeting. The motion passed with a 3-0 vote.

Public Input: None.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Keith Espenshade to table approval of the minutes of the May 10, 2022, regular meeting until there is a sufficient quorum to approve. David Craig abstained from voting.

Secretary's Report and Communications: Nothing new to report.

Treasurer's Report: Alphonse Lepore presented the May 2022 Treasurer's Report to the Board.

Treasurer's Report – May 2022

Receipts Sewer Fund	\$ 176,248.72
Expenditures Sewer Fund	<u>(34,687.23)</u>
Total Funds Available	\$ 141,561.49
Invoices Paid (05/11/22-06/09/22)	\$ 34,911.60
Balance Sheet Transfers	\$ 30,299.82
Current Invoices to be paid	<u>\$ 19,272.17</u>
Total Checks Written	\$ 84,483.59

Keith Espenshade made a motion, seconded by David Craig, to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the Treasurer's Report for May 2022, as presented, subject to audit. The motion unanimously carried with a 3-0 vote.

Plant Operator's Report:

Curt Cassel reported from May 6, 2022 to June 10, 2022. All the NPDES permit numbers were met. Average flow is 212,000 gallons; 60,500 gallons of sludge hauled out.

Dairy Lane WWTP - General housekeeping and grounds maintenance. Scheduled maintenance on SBR's, Digesters and equipment. Continued process control testing to monitor for changes. Responded to two alarms at Waste Water Plant.

Collection System – Marked PA One calls. Performed scheduled maintenance at P.S.'s. Responded to four alarms. Walter's Env. Services repaired service connection at 977 Lauder Milch Road.

Committee Report – Andy Stein was not present at the meeting.

Engineer's Report - GHD: Melissa Tomich Smith presented the summary of GHD's activities from May 10, 2022 to June 8, 2022.

General Engineering Services:**Task Order #11 – Manhole Lining Inspection:**

GHD reviewed the WWTP inspection report which was completed by DEP.

Task Order #12 – Funck's Grinder Pump and Force Main Replacement:

GHD is working to finish the design and permitting for the pump and main replacement. It will be ready for the July meeting.

Developers/New Connections:**Misc. Development:**

GHD responded to miscellaneous development protocols and questions and miscellaneous developer questions.

Spring Hill Suites Hotel (INDIJU Hospitality 2, LLC):

GHD updated the sanitary sewer index map to include the force main and manhole this facility will be using.

Grantville Commons:

GHD reviewed drawings, O&M letter and planning module information provided. A review letter with comments was sent.

Dollar General:

GHD responded to e-mails regarding the sewer permit and final drawings for the development.

Grantville Commercial Center/Bow Creek Road Property:

GHD performed a capacity analysis for the development and provided an e-mail with comments.

Manada Oaks Sewer Extension:

GHD updated construction costs using ENR Index.

147 Shirks Lane:

GHD spoke with the homeowner multiple times to discuss materials needed to tie into the sewer and the connection permit.

Lateral Repair at 1801 Blue Heron Lane:

On April 26, GHD received notice of a blockage in a lateral in the Preserve at Bow Creek and provided system drawings to the plumber. GHD then discussed the inspection with the plumber and the Public Works Director. On June 6, while excavating to locate the blockage, the contractor found the lateral was installed with a negative grade. More excavation and replacement than expected was needed to correct the situation. The inspection went well and passed. GHD will follow-up with a letter indicating that the repair was made correctly.

Solicitor's Report: Lee Stinnett reported the following:

Status of Grantville Commons Development Agreement:

Working with GHD to fill in the financial information, then the Agreement will be complete.

I-81 Northbound/Southbound sewer lines/PennDOT right-of-way:

Proposed changes sent to PennDOT. No response to date.

Manager's Report: Nicholas Yingst reported the following:

Keystone Collections 1st Quarter 2022 Report –

Andy Stein is looking into finding additional service providers. Continue to participate in webinars for collection systems.

Reviewed MA By-laws and Rates, Rules and Regulations. Working with John Pinkerton drafting a one-year contract extension for sewer collections. Worked with HRG to wrap up MS4 Fee and credit review process.

Public Works Director: Bryan Ziegler reported manholes are done except from Rt. 22 to the plant. These will be done this summer. Had a leak in the force main at 977 Laudermilch Road fixed.

Revisiting conversation on inspecting new and repaired private connections to sewer system:

This discussion was tabled until all members of the Authority are present.

Unfinished Business:

MS4 Stakeholder Advisory Committee:

Hired an MS4 and Planning Coordinator, Stephanie Harmon. Stephanie will handle all complaints and calls. Nick will coordinate a joint meeting with the Board of Supervisors, Municipal Authority and the contractor.

New Business: No new business.

Adjournment: Alphonse Lepore made a motion, seconded by Keith Espenshade, to adjourn the meeting. The motion unanimously carried with a vote of 3-0. The meeting adjourned at 7:06 p.m.


Lynn Shollenberger, Recording Secretary