

**EAST HANOVER TOWNSHIP  
MUNICIPAL AUTHORITY  
8848 Jonestown Road, Grantville, PA 17028  
Minutes  
December 13, 2022**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, December 13, 2022, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Alphonse Lepore, Keith Espenshade, Michael Webb and David Craig. Also in attendance were: Lee Stinnett of Salzmans Hughes, Solicitor; Melissa Tomich Smith of GHD, Engineer; Stephanie Harmon, MS4 & Planning Coordinator; Tyler Erb, HRG; Tina Hastie, representing the Supervisors; Curt Cassel, WWTP Operator; Bryan Ziegler, Public Works Director; Nicholas Yingst, Township Manager; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

**Public Input:** None.

**Approval of the Minutes:**

Alphonse Lepore made a motion, seconded by Keith Espenshade to approve the minutes of the November 9, 2022, regular meeting. Michael Webb and David Craig abstained. The motion carried with a 3-0 vote.

**Secretary's Report and Communications:**

No report.

**Treasurer's Report:**

Alphonse Lepore presented the November 1, 2022 – November 30, 2022 Treasurer's Report to the Board.

**Treasurer's Report – November 1, 2022 – November 30, 2022**

Receipts Sewer Fund	\$ 174,571.96
Expenditures Sewer Fund	<u>( 40,733.37)</u>
Total Funds Available	\$ 133,838.59
Invoices Paid (11/10/22-12/7/22)	\$ 33,830.33
Balance Sheet Transfers	\$ 20,000.00
Current Invoices to be paid	<u>\$ 9,020.75</u>
Total Checks Written	\$ 62,851.08

Michael Webb made a motion, seconded by David Craig, to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the

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Treasurer's Report for November 2022, as presented, subject to audit. The motion unanimously carried with a 5-0 vote.

**Plant Operator's Report:**

Curt Cassel reported from November 4, 2022 to December 8, 2022. All the NPDES permit numbers were met. Monthly average flow is 175,000 gallons; 44,000 gallons of sludge hauled out.

Dairy Lane WWTP: General housekeeping and grounds maintenance; scheduled maintenance on SBR's, digesters and equipment; continued process control testing to monitor for changes; responded to ten alarms; annual flow meter calibration completed on 11/17/22; ordered and received Alum from Univar; and PSI pulled muffin monster for contracted service. #1 SBR blower failed. Replaced with in-stock rebuilt. Failed blower being rebuilt by roadcrew maintenance.

Collection System: Marked PA One calls; performed scheduled maintenance at P.S.'s; pulled and replaced grinder pump at 172 W. Caren Drive; pulled and removed obstructions at P.S. #2; pulled and removed obstruction at Funck's Exxon grinder pump.

**Public Works Director:**

Bryan Ziegler reported that the truck used by Curt will need to be replaced within the next three to five years.

**Engineer's Report - GHD:** Melissa Tomich Smith presented the summary of GHD's activities from November 8, 2022 through December 8, 2022.

**Task Order #11 – General Engineering Services:**

GHD reviewed the sludge hauling invoices from Walters against the WWTP's Discharge Monitoring Reports. The review indicated that the Authority overpaid Walters by \$7,607.35 in 2021. The Authority underpaid Walters by \$363.30 during the first seven months of 2022. Melissa and Curt will look into this before the January MA meeting.

GHD was onsite with Curt at the WWTP on December 1. The decant operation was discussed to see if any changes can be made and the O&M manual can be updated. An updated O&M will be provided shortly.

GHD received a call from Glace Associates asking about the amount of uranium concentration the Authority would accept being discharged to the sanitary sewer system for treatment at the WWTP. GHD sent an e-mail to the Board for discussion, and there was a consensus that the Authority would not accept such discharge per its Rates, Rules & Regulations.

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**Task Order #12 – Funck’s Grinder Pump and Force Main Replacement:**

This project is on hold until the developer decides if they will extend sanitary sewer service to 1253 Ridge Road.

**Developers/New Connections:**

**Misc. Development:**

**147 Shirks Road –**

GHD responded to questions of property owners and their contractor. GHD is currently reviewing the shop drawings for the project. Installation of the grinder pump and private service is scheduled for the week of December 12. GHD will perform the inspection.

**1253 Ridge Road –**

Steckbeck Engineering indicated the developer is interested in extending the sanitary sewer system. He requested an evaluation be done to see how many EDUs they can contribute to the sanitary sewer system before any upgrades to the existing system are needed. Steckbeck will be starting the design of the commercial portion of the project shortly, but they could not give a timeframe for construction. GHD and Nick met with developer’s engineer on December 5 to discuss questions regarding the extension.

**Solicitor’s Report:**

Lee Stinnett reported on the following:

**1-81 Northbound/Southbound sewer lines/PennDOT right-of-way –**

Sent follow up correspondence to PennDOT; confirmed attorney handling the matter with PennDOT is still at PennDOT and handling the matter since there still has been no reply.

**Funck’s Grinder Pump Agreement –**

Still no response to correspondence.

**Stormwater Management Agreement –**

Alphonse Lepore made a motion, seconded by Keith Espenshade, to accept and approve the Stormwater Management Agreement as presented. The motion unanimously carried with a 5-0 vote.

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**Stormwater Lease Agreement –**

Alphonse Lepore made a motion, seconded by Keith Espenshade, to accept and approve the Stormwater Lease Agreement as presented. The motion unanimously carried with a 5-0 vote.

**Stormwater Fee Schedule Resolution –**

Alphonse Lepore made a motion, seconded by Keith Espenshade, to adopt Resolution 2022-02 containing the Stormwater Fee Schedule. The motion unanimously carried with a 5-0 vote.

**Stormwater Management system Rates, Rules & Regulations –**

The Stormwater Management system Rates, Rules & Regulations were reviewed and discussed. A final form will be ready for adoption at the January meeting.

Sewer Connection repair inspection permit and language revisions for Rates, Rules & Regulations –

Add 'wastewater' as an additional red line revision for install and repair in the Rates, Rules & Regulations. The resolution and updated Rates, Rules & Regulations will be finalized for consideration at the January meeting.

**Deed of dedication for Sheetz sewer line and easement –**

Alphonse Lepore made a motion, seconded by Keith Espenshade, to approve execution of the Deed of Dedication. The motion unanimously carried with a 5-0 vote.

**Committee Report:**

No report.

**Manager's Report:**

Served as a panelist in the November public meetings for the stormwater program and fee; met with Dallas Data Systems to continue preparing for the launch of stormwater fee billing; met with HRG to review availability of impervious area mapping to the public; continue to work with the Solicitor on developing the Stormwater Management and Lease Agreements between the Municipal Authority and the Township; reviewed and recommended edits to the Stormwater Management program Rates, Rules and Regulations as well as the Credit Manual; finalized formatting on the 2023 budget and made it available to the public.

Keystone Collections Third Quarter 2022 Report –

Accounts through three quarters paid in full (four quarters of payments) or partially (less than four quarters of payments) equals 72.22%. Out of the five properties not billed in a long time, four owners have paid since it was brought to their attention.

Stormwater program updates and decision points –

The second Stormwater Program public meeting was held on November 16; field stormwater fees phone calls, e-mails, and walk-ins; working with GIS; zoom meetings with HRG, Dallas Data and Xpress Bill Pay.

Stormwater Credit and Appeal Manual –

Alphonse Lepore made a motion, seconded by Keith Espenshade, to accept the Stormwater Credit and Appeal Manual as presented. The motion carried with a 5-0 vote.

Supervisors' input on Act 537 Plan Alternative 2.B –

The Board of Supervisors asks that the MA not pursue the ARPA grant at this time because it is very competitive, and it is applying for a grant for infrastructure improvements in Grantville. The Supervisors also indicated it was interested in knowing an updated cost for Alternative 2.B if the MA wishes to look into this.

**Unfinished Business:**

Reviewed future sewer extension considerations proposal from Glace. Alphonse Lepore made a motion, seconded by Keith Espenshade, to accept the Glace proposal to update costs for the Act 537 Plan in the amount of \$2,875.00. Michael Webb and David Craig voted against the motion. The motion carried with a 3-2 vote.

**New Business:**

The January 10 meeting is a reorganization meeting.

**Adjournment:** Alphonse Lepore made a motion, seconded by Michael Webb, to adjourn the meeting. The motion unanimously carried with a vote of 5-0. The meeting adjourned at 8:35 p.m.

  
Lynn Shollenberger, Recording Secretary