

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
8848 Jonestown Road, Grantville, PA 17028
Minutes
February 14, 2023**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, February 14, 2023, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Alphonse Lepore, Keith Espensshade, and Michael Webb. David Craig was not present. Also in attendance were: Lee Stinnett of Salzmans Hughes, Solicitor; Melissa Tomich Smith of GHD, Engineer; Tina Hastie, representing the Supervisors; Curt Cassel, WWTP Operator; Stephanie Harmon, MS4 and Planning Coordinator; Nicholas Yingst, Township Manager; Lloyd Binkley, resident; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: Mr. Binkley will re-measure his property for impervious area and submit the stormwater appeal on the required form.

Approval of the Minutes:

Alphonse Lepore made a motion, seconded by Michael Webb to approve the minutes of the January 10, 2023, regular meeting. The motion carried with a 4-0 vote.

Secretary's Report and Communications:

Keith Espensshade reported for David Craig that the Boyer & Ritter 2022 audit scope and timing letter dated January 16, 2023 was received.

Treasurer's Report:

Alphonse Lepore presented the January 1, 2023 – January 31, 2023 Treasurer's Report to the Board.

Treasurer's Report – January 1, 2023 – January 31, 2023

Receipts Sewer Fund	\$ 4,867.51
Expenditures Sewer Fund	(28,112.43)
Total Funds Available	\$ (23,244.92)
Invoices Paid (1/11/23-2/9/23)	\$ 33,068.19
Current Invoices to be paid	\$ 5,005.00
Total Checks Written	\$ 38,073.19

Michael Webb made a motion, seconded by Keith Espensshade to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the Treasurer's Report for January 2023, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Plant Operator's Report:

Curt Cassel reported from January 6, 2023 to February 10, 2023. All the NPDES permit numbers were met. Monthly average flow is 198,000 gallons; 49,500 gallons of sludge hauled out.

Dairy Lane WWTP: General housekeeping and grounds maintenance; scheduled maintenance on SBR's, digesters and equipment; continued process control testing to monitor for changes; responded to eight alarms; ordered and received Alum from Univar; and received new generator maintenance quotes.

Collection System: Marked PA One calls and performed scheduled maintenance at P.S.'s.

Generator set maintenance proposals and agreements –

Alphonse Lepore made a motion, seconded by Michael Webb, to accept the proposal of Penn Power Systems for generator set maintenance for two years, not to exceed \$3,840.00 annually. The motion unanimously carried with a 4-0 vote.

Laboratory testing services for 2023 –

Alphonse Lepore made a motion, seconded by Michael Webb, to accept the price schedule proposal of LA&B Services for analytical services for 2023. The motion unanimously carried with a 4-0 vote.

Public Works Director:

No report.

Engineer's Report - GHD: Melissa Tomich Smith presented the summary of GHD's activities from January 6, 2023 through February 9, 2023.

Task Order #1 - Annual Retainer/ Annual Wasteload Management Report

GHD is working on the Annual Wasteload Management Chapter 94 Report that is due to DEP by March 31, 2022.

Task Order #11 – General Engineering Services

GHD met with Walters' staff regarding updates to how they should present their invoices and about the over charges. They are currently reviewing GHD's calculations and met with GHD on February 10 to discuss. GHD is currently working on the update and will provide an updated O&M manual shortly. There was a consensus to accept the price disparity agreement worked out by GHD, which excluded any adjustments for volatiles. There was also a consensus to accept the increase of two (2%) percent for the under-

billed accounts for the 2022 calendar year per the contract.

Task Order #12: Funck's Gas Station Grinder Pump and Force Main Replacement

The developer's engineer for the Ridge Road project sent an email on January 3 indicating that the sewer extension is too costly, and they will move forward with an on-lot system to serve. GHD will respond to staff questions and will upload the Funck's project to Pennbid.

Task Order #13: GIS Database Modernization for Consideration

Task Order #13 was signed by the Township on January 10, 2023. GHD staff have not yet started this assignment.

Task Order #14: Collection System O&M Preparation

Task Order #14 was signed by the Township on January 10, 2023. GHD has started work on this assignment. A draft report is scheduled for early May 2023.

Developers/New Connections:

Misc. Development: GHD responded to misc. development emails.

147 Shirks Lane: GHD performed the inspection of the grinder pump installation and connection to the existing force main on January 11th. The installation went well and passed inspection.

1253 Ridge Road: GHD had a phone meeting with the developer and Township and provided requested information.

Solicitor's Report:

Lee Stinnett reported on the following:

1-81 Northbound/Southbound sewer lines/PennDOT right-of-way –

Lee received the exhibits to the agreement. He needs to review them.

Funcks grinder pump agreement –

Still no response to Lee's correspondence.

East Hanover Township Municipal Authority
Regular Meeting
February 14, 2023

Further revisions to Sanitary Sewer Rates, Rules & Regulations –

Lee received the revisions and will have them to the MA at the March meeting.

Committee Report:

Andy Stein reported as discussed in December, he is looking at the plant and sewer system risks and vulnerabilities and talking to staff and consultants; looking at cash flows and accumulating capital and quantifying with long-term needs and collecting correct amount for the long term.

Manager's Report:

Nicholas Yingst reported as follows:

Stormwater program updates –

Stephanie Harmon reported she met with Dallas Data to discuss transfer of billing data; met with HRG and Light Heigel to discuss IA updates via zoning permits; met with HRG to discuss transfer of credits and appeals to HRG for review and/or adjustments; edited a credit and appeals response form to make it fillable; continue to field questions regarding SW fee, credits and appeals; and reviewed SW credits and appeals.

Sewer fee year-end delinquency process –

Nick provided Delinquent Questions and Answers from Keystone Collections along with a spreadsheet (2022 Collections for Prior Years). Nick will contact Keystone will follow up questions.

Representation on zoning/subdivision and land development ordinance update committee –

Nick reported the BOS is looking for representation on the zoning/subdivision and land development ordinance update committee. Keith Espenshade volunteered to participate, and there was a consensus to Keith providing that representation.

Unfinished Business:

None.

New Business:

Michael Webb reported that he will not be in attendance at the March meeting.

East Hanover Township Municipal Authority
Regular Meeting
February 14, 2023

Adjournment: Alphonse Lepore made a motion, seconded by Michael Webb to adjourn the meeting. The motion unanimously carried with a vote of 4-0. The meeting adjourned at 7:35 p.m.


Lynn Shollenberger, Recording Secretary