

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
8848 Jonestown Road, Grantville, PA 17028
Minutes
April 11, 2023**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, April 11, 2023, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Alphonse Lepore and Keith Espenshade. Michael Webb and David Craig were not present. Also in attendance were: Lee Stinnett of Salzmans Hughes, Solicitor; Melissa Tomich Smith of GHD, Engineer; Tina Hastie, representing the Supervisors; Curt Cassel, WWTP Operator; Stephanie Harmon, MS4 and Planning Coordinator; Nicholas Yingst, Township Manager; Nick Semancik, a private citizen; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input:

Nick Semancik is visiting his grandmother who resides at 651 County Line Road in the Township. He attended the meeting to discuss the current stormwater management program and how it is affecting his grandmother and her neighbors. The process was explained to Mr. Semancik.

Approval of the Minutes:

Alphonse Lepore made a motion, seconded by Rick Hoover to approve the minutes of the March 14, 2023, regular meeting. The motion carried with a 2-0 vote after roll call, as Keith Espenshade abstained.

Secretary's Report and Communications:

Nick Yingst reported that the annual wasteload management (Chapter 94) report review letter dated March 23, 2023 was received from DEP.

Treasurer's Report:

Alphonse Lepore presented the March 1, 2023 – March 31, 2023 Treasurer's Report to the Board.

Treasurer's Report – March 1, 2023 – March 31, 2023

Receipts Sewer Fund	\$ 29,792.01
Expenditures Sewer Fund	(63,461.96)
Total Funds Available	\$ (33,669.95)
Invoices Paid (3/9/23-4/5/23)	\$ 59,297.51
Current Invoices to be paid	\$ 3,734.25
Total Checks Written	\$ 63,031.76

East Hanover Township Municipal Authority
Regular Meeting
April 11, 2023

Keith Espenshade made a motion, seconded by Alphonse Lepore to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the Treasurer's Report for March 2023, as presented, subject to audit. The motion unanimously carried with a 3-0 vote.

Plant Operator's Report:

Curt Cassel reported from March 10, 2023 to April 7, 2023. All the NPDES permit numbers were met, monthly average flow is 182,000 gallons and 82,500 gallons of sludge hauled out.

Dairy Lane WWTP: General housekeeping and grounds maintenance; scheduled maintenance on SBR's, continued process control testing to monitor for changes; responded to three alarms at the WWTP; received alum from Univar; replaced two bulbs on #2 UV bank; had Heim Electric on-site to assess recurring alarms associated with #2 SBR blower VFD; and Heisey Electric converted last light standards to LED due to bulbs outage.

Collection System: Marked PA One calls and performed scheduled maintenance at P.S.'s; pulled and removed obstruction in Funck's Exxon grinder pump and Walters Environmental cleaned pit; Penn Power Systems completed first scheduled maintenance of WWTP & P.S. generators; Partridge Hills automatic transfer switch circuit board burned out. Heim Electric is putting together a quote for replacement of circuit board.

Alphonse Lepore made a motion, seconded by Keith Espenshade, to authorize the PSI expense of \$5,395.00 for decanter access and to remove hardware, removal and installation of a new actuator and re-installation of the previously removed hardware. The motion carried with a 3-0 vote.

Public Works Director:

Bryan Ziegler reported that work has begun on storm water flushing and replacing valves.

Engineer's Report - GHD: Melissa Tomich Smith presented the summary of GHD's activities from March 10, 2023 through April 5, 2023.

Task Order #1 - Annual Retainer/ Annual Wasteload Management Report –

GHD submitted the annual Wasteload Management Chapter 94 Report to DEP on March 15, 2023. DEP sent the approval letter on March 23, 2023

Task Order #11 – General Engineering Services –

GHD sent the updated PDF of the O&M manual, with an updated Chapter 5, on April 4,

East Hanover Township Municipal Authority
Regular Meeting
April 11, 2023

2023.

Task Order #12: Funck's Gas Station Grinder Pump and Force Main Replacement –

GHD is doing a final review of the drawings and specs for upload to Pennbid and will send to the Township when completed.

Task Order #13: GIS Database Modernization for Consideration –

GHD started working on this assignment in March, 2023.

Task Order #14: Collection System O&M Preparation –

GHD is working on this assignment. A draft report is scheduled to be ready for the May meeting.

Notice of Termination for Manada Basin Project –

At the urging of the Dauphin County Conservation District, Melissa Smith agreed to submit the Notice of Termination paperwork to them for the Manada Basin project as it is no longer going forward.

Developers/New Connections:

Misc. Development –

No development activity this month.

Solicitor's Report:

Lee Stinnett reported on the following:

1-81 Northbound/Southbound sewer lines/PennDOT right-of-way –

Still waiting on the correct map exhibit.

Proposed Resolution Amending the Sanitary Sewer Rates, Rules & Regulations regarding additional tapping fees for expanded uses –

Alphonse Lepore made a motion, seconded by Keith Espenshade, to accept Resolution No. 2023-3 amending the Sanitary Sewer Rates, Rules & Regulations as presented. The motion carried with a 3-0 vote.

East Hanover Township Municipal Authority
Regular Meeting
April 11, 2023

Authorization to File Municipal Lien on 163 Evergreen Lane –

Alphonse Lepore made a motion, seconded by Keith Espenshade, to authorize the municipal lien on 163 Evergreen Lane, Palmyra, PA 17078 for uncollected sewer fees. The motion carried with a 3-0 vote.

Committee Report:

Andy Stein was not present at the meeting; however, he commends staff on consolidating funds into the higher interest-bearing account at JBT.

Manager's Report:

Nicholas Yingst reported as follows:

Worked with the Secretary/Treasurer on researching the outstanding sanitary sewer balance and lien pertaining to the property at 163 Evergreen Lane after receiving the Sheriff's Sale notice; continued working with the MS4 and Planning Coordinator on the process for evaluating and administering stormwater fee appeals and credits; continued holding weekly meetings to fine tune and evaluate the stormwater fee billing process. The final approval of the first quarter bills was issued on March 30, and bills were mailed on March 31. Worked with the Secretary/Treasurer on researching and correcting any stormwater bills returned.

Stormwater Program Updates –

Stephanie Harmon reported that stormwater bills were authorized for printing and went to the post office at the end of March; updates were posted on the website in various places. She also provided information on the number of appeals and credit applications and the status of same.

Unfinished Business:

Reminder to submit Statement of Financial Interests ("Ethics Form").

New Business:

Closing First Commonwealth Bank (formerly Centric Bank) account and transferring funds to Jonestown Bank account –

Alphonse Lepore made a motion, seconded by Keith Espenshade, to close out the First Commonwealth account and move the funds to the JBT account. The motion carried with a 3-0 vote.

East Hanover Township Municipal Authority
Regular Meeting
April 11, 2023

Other business –

None.

Adjournment: Alphonse Lepore made a motion, seconded by Keith Espenshade to adjourn the meeting. The motion unanimously carried with a vote of 3-0. The meeting adjourned at 7:39 p.m.


Lynn Shollenberger, Recording Secretary