

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes
April 12, 2016**

The Regular Meeting for the East Hanover Township Municipal Authority was held on April 12, 2016, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, and Rich Gold. Alphonse Lepore was absent. Also in attendance were: Lee Stinnett, of Salzmann Hughes, Solicitor; Andy Stein of Stein Consulting, Consultant; Howard Butler of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Rich Gold made a motion, seconded by Mike Webb, to approve the minutes of the March 8, 2016, regular meeting as presented. The motion carried unanimously with a 4-0 vote.

Secretary's Report/Communications: Mike Webb reported the transfer from the Township's e-mail system to the stand alone G-Mail system still works.

Treasurer's Report: Smittie Brown reported Expenditures of \$65,391.03 and Receipts of \$23,754.04. Rich Gold made a motion, seconded by Mike Webb to ratify bills paid, to approve the payment of bills presented and to accept the Treasurer's Report subject to audit. Motion unanimously carried with a 4-0 vote. Total Funds available were: \$244,271.36.

Committee Report: Andy Stein discussed with Township Manager Cornell the letter that needs to go out to the Realtors that would allow the Realtors to start putting in disclosures for Manada Oaks regarding sewers. Also, documentation needs to be found that values are affected for adding public sewers to a property.

Engineer's Report: Howard Butler of GHD reported the following:

Task Order #1 - Annual Retainer/Annual Wasteload Management Report: The Final Chapter 94 report was submitted to DEP at the end of March. The annual average organic loading is 0.30 lbs/EDU, with a total of 1,085 EDUs connected. The projected maximum monthly organic load is estimated at 409 lbs BOD/day, out of a 458.7 lb design loading. The projected three month maximum hydraulic loading is estimated at

0.199 MGD, out of a 0.40 MGD design. The current invoice amount for the first quarter of 2016 is \$1,625.00.

Task Order #2 - NPDES Permit Renewal: Still waiting on the state for this. No current action.

Task Order #4 - Manada Oaks Forcemain Siting Study: No changes from last month.

Miscellaneous Project Items:

Rockview Dedication - Preserve at Bow Creek action items.

- Final collection of existing test data from developer. Complete, drawings received 11/10/15.
- GHD will coordinate with the developer to amend the record drawings for the sewer facilities when they are received by the township. Chairman Hoover said GHD should have completed drawings, and Township Manager Cornell will double check that they have them.

Sheetz-Capacity Request:

- Capacity request sent on 3/29/16 indicates a request for 3,000 gpd service, which was less than discussed originally.
- The existing 537 Plan showed the 2B service area extension connecting the Sheetz property, but this alternative was not a chosen item for implementation in 2011. The entire scope of work for that alternative was estimated at \$1,470,000 in 2011.
- Requested information for the alternative discharge (gravity versus FM) should be in the Preserve recording drawings.

Howard Butler would like to write a letter to get actual flow and loading data from a few modern, similar size Sheetz stores to calculate it on the loading basis rather than liquid volume. Also, to ask for updates on information for the gravity of the forcemain proposed and record drawings from the preserve contained in the upper most gravity portion that it would be connected to. It was the consensus of the Board that Mr. Butler would write a letter, cc'd to Township Manager Cornell for this information.

Public Works Capacity: Discussion regarding potential development questions pertaining to sewer service at the parcel located between the two Caren Drive locations.

Discussed qualifications for contractors connecting homeowners, and septic system abandonment.

Solicitor's Report: Lee Stinnett, discussion on a work in process on a potential legal defense ability conflict on the Township mandatory connection ordinance.

Plant Operator's Report: Curt Cassel discussed his reports, which have been sent

out, if there were any questions.

Unfinished Business:

Follow up of the 2020 Expansion Joint Meeting with Board of Supervisors: Discussed the March 30, 2016 Joint Meeting.

Report on Grinder Pump Purchase letter response: Paul Cornell reported there were six individuals interested and would like to set up a meeting. Anyone interested in attending the meetings let him know.

Mike Webb made a motion, seconded by Smittie Brown, to authorize Paul Cornell to sell six grinder pumps in accordance with the Board's letter. The motion unanimously carried with a 4-0 vote.

Collection Efforts- Status Report from Paul Cornell: Discussed the collection letters sent to first time offenders. More information will be provided on collection efforts at the next meeting. There was a consensus of the members to pursue the current billing company for 30 day late payment notices. Paul Cornell will get a cost proposal which will be addressed at the next meeting. Discussed collection and hardship policies.

Discussed a resident will need to pay \$150 a month for outstanding bill and needs to be caught up within 12 months, and keep bill current. If in agreement, a lien will be on the property for the due balance. When due balance is satisfied, and all fees, the lien will be lifted. Mr. Webb asked if Consolidated Technologies would be able to handle a monthly billing process? It was a consensus of the Board to agree to Paul Cornell moving forward.

Electric: New rates: Paul Cornell discussed the new electric rates for the "Energy Only" costs. These rates are fixed for 24 months.

2015: Audit, Maher Duessel: Paul Cornell said the audit has already been covered and is underway. Mr. Cornell will reiterate to the auditors to submit the results and information before the due date.

New Business: None.

Adjournment: The meeting adjourned at 7:20 on a motion by Mike Webb, seconded by Rich Gold. The motion unanimously carried with a vote of 4-0.


Frances Peck, Recording Secretary