

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes
June 14, 2016**

The Regular Meeting for the East Hanover Township Municipal Authority was held on June 14, 2016, at 6:04 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, Rich Gold, and Alphonse Lepore. Also, in attendance were: Howard Butler of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Rich Gold to approve the minutes of the May 10, 2016, regular meeting minutes as presented. The motion carried unanimously 5-0.

Secretary's Report: No report.

Communications: No communications.

Treasurer's Report: Smittie Brown reported Expenditures of \$24,337.91 and Receipts of \$60,592.47. Mike Webb made a motion, seconded by Rich Gold, to ratify bills paid, to approve the payment of bills presented and to accept the Treasurer's Report subject to audit. Motion unanimously carried with a 5-0 Vote. Total Funds Available were: \$328,680.32.

A new format for the reports were presented for the Board members to review for the next meeting of any comments or recommendations.

Committee Report: Rick Hoover reported that Andy Stein had no problem with the auditor's report and will address that later.

Engineer's Report - GHD: Howard Butler, of GHD, reported the following:

Task Order #1 - Annual Retainer/Annual Wasteload Management Report:

This task covers the meeting attendance and other retainer obligations. The final Chapter 94 report was submitted at the end of March. The annual average organic loading is 0.30 lbs/EDU, with a total of 1,085 EDUs connected. The projected maximum monthly organic load is estimated at 409 lbs BOD/day, out of a 458.7 lb.

Design loading. The projected three-month maximum hydraulic loading is estimated at 0.199 MGD, out of a 0.40 MGD design.

The second offset quarterly summary was sent to DEP on May 20, 2016.

- The average of regular NPDES required samples for the quarter was 325 lbs/day BOD5-434 lbs/day in February 267 lbs/day in March, and 288 lbs/day in April.
- The average of the additional (Enhanced Sampling Plan) samples for the quarter was 285 lbs/day BOD5 - 318 lbs/day in February, 294 lbs/day in March, and 239 lbs/day in April.

No current Invoice.

Task Order #2 - NPDES Permit Renewal:

The draft permit was received by GHD on May 2. Items of significant concern are the sampling frequency the UV intensity monitoring requirement, and the composite sampling requirement. We are coordinating a response to DEP with the Solicitor.

Current invoice amount is \$374.50.

Total amount invoiced is \$4,230.36. Budgeted amount is \$5,500.

Task Order #4 - Manada Oaks Forcemain Siting Study:

The solicitor is coordinating a meeting with the concerned municipalities to determine the correct way to structure a multi-party agreement for conveyance and treatment. The project remains on hold until final destination and connection details are coordinated with receiving municipalities.

No current Invoice.

Total amount invoiced to date is \$6,578.00 Budgeted amount is a \$10,000.

No change from last month's report.

Miscellaneous Project Items:

Rockview Dedication - Preserve at Bow Creek action items.

- The walkthrough revealed two manholes with discrepancies. We are working with the Surveyor to have this corrected for the final drawing set. Discussed the manholes to be tested and issues to be resolved. When the manhole issues are resolved the Municipal Authority will accept the system contingent upon the Township's final approval.

Solicitor's Report : No report.

Plant Operator's Report: Curt Russell discussed his reports, which have been sent out, if there are any questions.

Unfinished Business:

Consideration of Acceptance of 2015 Audit: Recommendations were presented for the Board's consideration. Alphonse Lepore made a motion, seconded by Rich Gold, to accept the 2015 Audit, prepared by MaherDuessel, with the recommendations. The motion unanimously carried with a vote of 5-0.

Report on Grinder Pump sell back:

Township Manager Paul Cornell gave an update on the sell back of the grinder pumps. Two people who want to go forward should have agreements within the next few days. They will need to be notarized when they are returned.

Report on Front Footage Survey:

Township Manager Paul Cornell gave an update on this survey. The Board reviewed the proposed 2020 sewer service extension letter, and the members were asked to review the letter and send their suggestions to Rick Hoover.

Report on collection legal action:

Township Manager Paul Cornell gave an update on the collection legal action and there is no action at this time.

FAQ's Items will be discussed at the next meeting.

New Business: Discussion regarding the next Public Joint Meeting with the Board of Supervisors and the Municipal Authority will be held at a later time.

Rick Hoover discussed the staff support review and it was the consensus of the members to put that on next month's agenda.

Adjournment: Mike Webb made a motion, seconded by Smittie Brown to adjourn the meeting. The motion unanimously carried with a 5-0 vote. The meeting adjourned at 7:29 p.m.

Respectfully submitted,


Frances Peck, Recording Secretary