

**EAST HANOVER TOWNSHIP  
MUNICIPAL AUTHORITY  
DAUPHIN COUNTY  
8848 JONESTOWN RD., GRANTVILLE, PA 17028  
717-469-9322 717-469-9323 (Fax)**

**Rick Hoover, Chairman, Rich Gold, Vice-Chairman,  
David Craig, Mike Webb, and Alphonse Lepore**

**Tuesday January 12<sup>th</sup>, 2021  
6:00 PM**

**The meeting is being video, and audio taped. Please note the Public Comment Guidelines of Decorum require all individuals wishing to make public comment need to do so by Emailing to [asstwpmgr@ehtdcpa.org](mailto:asstwpmgr@ehtdcpa.org) or you may raise your hand in the Zoom program option. Under regulations you will need to provide your full name and address for the record.**

**I. Roll Call of Members**

**a. Organization Meeting**

**i. Elections**

- 1. Chairman**
- 2. Vice Chairman**
- 3. Secretary**
- 4. Treasurer**

**ii. Appointments**

- 1. Engineer**
- 2. Solicitor**

**II. Public Input**

**III. Approval of the Minutes – December 8<sup>th</sup>, 2020 - Regular Meeting**

**IV. Secretary's Report and Communication; Mike Webb**

V. Treasurer's Report; Alphonse Lepore

*"Motion to ratify the bills paid, approve payment of the bills submitted, and accept the treasurer's report subject to audit"*

VI. Plant Operator's Report – Curt Cassel

VII. Committee Report – Andy Stein

VIII. Engineer's Report – GHD, Melissa Smith  
a. FJFG LLC Sewer

IX. Solicitor's Report – Lee Stinnett  
a.

X. Manager's Report – Paul Cornell

XI. Unfinished Business

XII. New Business  
a. Request to Reduce Escrow for Sheets and Dedication of Line  
b. Request for reduction in charges SMD Enterprises (Days Inn)

XIII. Adjournment

**FUTURE EVENTS**

<b>January 19<sup>th</sup></b>	<b>Board of Supervisors</b>	<b>7pm</b>
<b>January 26<sup>th</sup></b>	<b>Planning Commission</b>	<b>7pm</b>
<b>February 1<sup>st</sup></b>	<b>Park and Recreation</b>	<b>7pm</b>
<b>February 2<sup>nd</sup></b>	<b>Board of Supervisors</b>	<b>7pm</b>

**MUNICIPAL AUTHORITY  
EAST HANOVER TOWNSHIP  
8848 Jonestown Road, Grantville, PA 17028**

**Minutes**

**January 12, 2021**

The Regular Meeting for the East Hanover Township Municipal Authority was held by a virtual Zoom meeting, on Tuesday, January 12, 2021, at 6:00 p.m. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Mike Webb, Alphonse Lepore and Rich Gold. Dave Craig was absent. Also in attendance were: Lee Stinnett, of Salzmans Hughes, Solicitor; Melissa Tomich Smith, of GHD, Engineer; Andy Stein, Consultant, Stein Consulting; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; Jackie Wilbern, Assistant Township Manager, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

**Organization Meeting:**

- **Elections:**

- **Chairman:** Alphonse Lepore made a motion, seconded by Rich Gold to nominate Rick Hoover as Chairman. The motion carried with a 4-0 vote.
- **Vice-Chairman:** Alphonse Lepore made a motion, seconded by Mike Webb, to nominate Rich Gold as Vice-Chairman. The motion carried with a 4-0 vote.
- **Secretary:** Alphonse Lepore made a motion, seconded by Rich Gold, to nominate Mike Webb as Secretary. The motion carried with a 4-0 vote.
- **Treasurer:** Mike Webb made a motion, seconded by Rich Gold, to nominate Alphonse Lepore as Treasurer. The motion carried with a 4-0 vote.

- **Appointments:**

- **Engineer:** Alphonse Lepore made a motion, seconded by Mike Webb to nominate for reappointment GHD as the Engineer to the Municipal Authority, with the 2021 Rates for Service Provided. The motion carried with a 4-0 vote.
- **Solicitor:** Alphonse Lepore made a motion, seconded by Rich Gold to nominate the firm of Salzmans Hughes for reappointment as the Solicitor for the Municipal Authority. The motion carried with a 4-0 vote.
- **Laboratory, Analytical, & Biological Services, Inc.:** Mike Webb made a



East Hanover Township Municipal Authority  
Regular Meeting  
January 12, 2021

motion, seconded by Alphonse Lepore to nominate the firm of Laboratory, Analytical, & Biological Services, Inc., with the 2021 Rates for Services. Provided. The motion carried with a 4-0 vote.

**Public Input:** No public input at this time.

**Approval of the Minutes:** Alphonse Lepore made a motion, seconded by Rich Gold, to approve the minutes of the December 8, 2020, regular meeting as presented. The motion carried with a 4-0 vote.

**Secretary's Report and Communications:** Mike Webb had no report at this time.

**Treasurer's Report:** Alphonse Lepore presented the December, 2020, Treasurer's Report to the Board. Mike Webb made a motion, seconded by Rich Gold to ratify the bills paid, approve payments of the bills presented, and to accept the Treasurer's Report for December 2020, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

December 2020 Treasurer's Report	
Receipts Sewer Fund	\$ 43,221.45
Expenditures Sewer Fund	\$ (39,531.70)
Total Funds Available	\$ 3,689.75

Transferred \$26,666.66 to 2020 Project

Current invoices to be paid	
Invoices for Approval	
Invoices Paid (12/09/20-1/8/21)	\$ 70,447.81
Current Invoices to be paid	\$ 30,810.59
Total	\$ 101,258.40

**Plant Operator's Report:** Curt Cassel present the Monthly O&M Report to the Board.

**Committee Report:** Andy Stein discussed with the Board a possible name change, recommended by Sharon Umberger, regarding the 2020 Project. After discussion, it was the consensus of the Board to refer to it as the Manada Project, until it can be more formally renamed.

**Engineer's Report - GHD:** Melissa Tomich Smith presented a summary of the activities on the Engineer's Report, since January 7, 2021, to the Board.

East Hanover Township Municipal Authority  
Regular Meeting  
January 12, 2021

**Task Order #1 - Annual Retainer/Annual Wasteload Management Report:**

Retainer services cover attendance at the meetings, the engineer's report, review of the annual Wastewater Management reports, and review of the draft budget. The current invoice amounts were included in the report. A formal letter was sent to the Board on December 30, 2020, listing the 2021 budgeted amount.

**Task Order #10 - Sludge Hauling Contract:**

The Notice of Award Letter was sent to Walters Environmental Services, Inc., on December 3, 2020. Walters returned the signed agreement on December 7, 2020. If no additional GHD services are requested, this task order will be closed.

**Task Order #11 - General Engineering Services:**

Last month GHD was asked to investigate pricing for a grinder ahead of a grinder pump station. The information was provided to the Township Manager on December 3, 2020. On December 28, Township staff called GHD regarding additional clogs caused by wipes.

**Developers:**

**Holiday Inn:** GHD is scheduling a meeting with the representative of Holiday Inn.

**FJFG LLC (Fabio's Property):** The third submission of drawings was submitted to GHD for review on January 5. The revised drawings addressed our previous comments, and show a new grease interceptor, the abandonment of the existing septic tank, and sewers lowered to obtain the four feet of cover where practical. As noted in the January 7 review letter sent to the Township, GHD will consider the drawings acceptable after a sampling manhole is shown directly downstream of the newly proposed grease interceptor and the design engineer confirms that the SDR 35 pipe is capable of carrying traffic loading in the areas that have less than four feet of cover. The Board will need to determine if conditional approval of the drawings can be provided at the meeting.

The revised project narrative still states that not all seven EDUs can be used at this time due to the current COVID restrictions. The Board will need to decide if the additional tapping fee, and sewer use fees can be deferred and paid when the restrictions are lifted.

Tim Arntz, a representative from FJFG, LLC, discussed the possible conditional



East Hanover Township Municipal Authority  
Regular Meeting  
January 12, 2021

approval of the drawings. It was the consensus of the Board to accept a conditional approval, as long as Melissa is comfortable with this. When everything is addressed, Melissa will submit a letter stating everything was addressed, and should be approved by the Board.

Chairman Hoover discussed the Pandemic request of a waiver for fewer number of EDUs, that would normally be required because of the reduced capability of the restaurant. Mr. Webb made a motion, seconded by Rich Gold not to accept the request of EDU in light of COVID-19. The motion carried with a 4-0 vote.

#### **Manada Oaks Sewer Extension:**

GHD was asked to update the construction costs provided in March 2019. Constructions costs were updated using the ENR Index.

Cost A/Cost B = ENR Index A/ENR Index B.

**GHD Construction Cost Estimates:** These estimates were included in her report.

**Solicitor's Report :** Lee Stinnett gave an update on the Agreement with the State and there are no advancements with PennDOT for the rest stops. He had no other report at this time. Smitty Brown asked when the rest stops were to be completed? It was a State project and they do not know when it will be completed. Bryan Ziegler stated that the rest stop was supposed to be opened at the end of February, but they encountered issues with the water filtration system not working correctly, so the opening date is not exact as of this time.

#### **Manager's Report:**

- Paul Cornell thanked Bryan Ziegler, Curt Cassel, and Doug for trying to keep Funks running.
- Paul Cornell discussed the two judgment collections that came in and were paid. Everything is caught up at this time.
- Paul Cornell reported that the audit is underway and the auditors are working with Sharon Umberger to file various documents. Most of the audit is being done online at this point. The Board will be kept posted as the audit moves forward.

#### **Unfinished Business:**

- **Holiday Inn:** Chairman Hoover discussed the location of the Funks location on the property, and the manhole 21-A at the old treatment plant for the mobile home park.

East Hanover Township Municipal Authority  
Regular Meeting  
January 12, 2021

The 537 Plan had the line going up Ridge Road, with the homes at the top of the hill having a potential for problems. This is a question on how does the Board interact with the Holiday Inn? There is a lot going on in that corner of the Township.

**New Business:**

- **Request to Reduce Escrow for Sheetz and Dedication of Line:**

Chairman Hoover reported an e-mail was received from Brent M. Brubaker, P.E., Engineering/Permit Project Manager, on December 17, 2020, concerning the reduction of the Escrow for Sheetz, and the Dedication of the line. This was not received in time for the regular Municipal Authority meeting, so this will be discussed at a later time.

- **Request for Reduction in charges for SMD Enterprises (Days Inn):**

Paul Cornell reported he had received an e-mail, that was forwarded to the Board on this request. After a discussion by the Board members, it was the consensus that there was adequate precedent that fees are not reduced.

Alphonse Lepore made a motion, seconded by Mike Webb to direct Paul Cornell to reply to Mr. Patel, thanking him for bringing this to the Board's attention, but the Board's current practice and policy is not to provide a billing reduction. The motion carried with a 4-0 vote.

**Adjournment:** Mike Webb made a motion, seconded by Alphonse Lepore, to adjourn the meeting. The motion carried with a 4-0 vote. The meeting adjourned at 6:55 p.m.

  
Frances Peck, Recording Secretary