

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes
July 12, 2016**

The Regular Meeting for the East Hanover Township Municipal Authority was held on July 12, 2016, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, Rich Gold and Alphonse Lepore. Also, in attendance were: Lee Stinnett, of Salzmann Hughes, Solicitor; Andy Stein of Stein Consulting, Howard Butler of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: Mike Kreiser spoke on behalf of the Shellsville, PA VFW Post 9639, to make the Board aware of their circumstances and to answer any questions the Board may have. The VFW pays for 5 EDU and they are down to just a clubhouse and the canteen is closed. The VFW is using 400 gallons a month, so they are requesting relief from 5 EDU to 2 EDU. It was the consensus of the Board to pursue potential reduction of EDUs and request to look into this matter and see if they can work through the mechanics of a reduction.

Approval of the Minutes: Mike Webb made a motion, seconded by Alphonse Lepore to approve the minutes of the June 14, 2016, regular meeting minutes as presented. The motion carried unanimously 5-0.

Secretary's Report: No report at this time.

Communications: No communications at this time.

Treasurer's Report: Smittie Brown reported Expenditures of \$66,585.07 and Receipts of \$8,061.53. Alphonse Lepore made a motion, seconded by Rich Gold, to ratify bills paid, to approve the payment of bills presented and to accept the Treasurer's Report subject to audit. Motion unanimously carried with a 5-0 Vote. Total Funds Available were \$266,134.64.

Committee Report: Andy Stein gave an update on the fixed rate at this time and it is a non issue until January. The Board should think about the budget for the fall by September. Andy Stein will be negotiating with Fulton Bank and other banks and intermingling both Municipal Authority and Township banking needs. This will be with the consideration that the Municipal Authority won't be going backwards and paying a

higher interest rate, but that changes could be occurring in the near future.

Engineer's Report - GHD: Howard Butler reported the following:

Task Order No. 1 - Annual Retainer/Annual Wasteload Management Report:

This task covers the meeting attendance and other retainer obligations. The final Chapter 94 report was submitted at the end of March. DEP has not yet provided an approval/comment letter.

Current invoice amount for the second quarter is \$1,625.00. Total amount invoiced to date is \$3,250. Budgeted amount is \$6,500.

Task Order No. 2 - NPDES Permit Renewal:

The final permit was issued June 20, and included the desired revision to the UV intensity measurement. The additional sampling requirements, because they are in the prior permit, are not a reviewable item and so remain in effect. We are working on the correct format of the UV intensity equation with Curt.

No current invoice.

Total amount invoiced is \$4,230.36. Budgeted amount is \$5,500.

Task Order No. 4 - Manada Oaks Forcemain Siting Study:

Conversations with the Evans Engineering and the Trust indicated that there is no proposed development adjacent to either of the proposed force main routes. They do not require any connection points for future use or increases to the line size at this time. With their development of the Venice campus, however, South Hanover has modified some of their sewage collection around the target pump station on Canal Road for the Manada Oaks pump station. We have requested updated drawings and capacity information from their engineer.

No current invoice.

Total amount invoiced to date is \$6,578.00. Budgeted amount is \$10,000.

Miscellaneous Project Items:

Rockview Dedication - Preserve at Bow Creek action items.

- The walkthrough revealed two manholes with discrepancies. Notification of the missing items was sent to the surveyor for corrections. The two manholes were not tested by USG when the rest of the system manholes were vacuum tested.

Rick Hoover discussed the possibility of having a joint meeting with the Board of Supervisors and the Municipal Authority within the next three months and should have an idea of the option to pursue. Lee Stinnett and Howard Butler will work together on the next course of action. The Municipal Authority needs to decide what the best option would be over the next three months with a recommendation. Lee Stinnett and the Township Engineer will be setting up a meeting in the future.

Solicitor's Report: Lee Stinnett gave an update on working with Paul Cornell regarding the Grantville Restaurant. The restaurant is up for sale and a lien is being put together which will be filed, instead of a disconnect.

Plant Operator's Report: Curt Russell discussed his reports, which have been sent out, if there are any questions.

Unfinished Business: Paul Cornell gave an update regarding the grinder pumps, with one received and no others, that were interested. have responded.

Paul Cornell discussed the 16 letters that went out to the people in arrears. Some have come in and paid their bills.

New Business:

Paul Cornell discussed the Action Request for consideration to have Lee Stinnett look into the ability to authorize other signatures for payment of Municipal Authority bills to be signed by additional members. It was the consensus of the Board to authorize appropriate modifications to Article V, which will be sent out to the Board for the next meeting..

Paul Cornell gave an update for Sheetz.

Howard Butler discussed the Manada Oaks out of date items and will probably have that as a task order at the next meeting.

(Rick Hoover recessed the meeting at 7:30 p.m. to go into executive session. The Board reconvened to the regular meeting at 8:20 p.m.)

Adjournment: The meeting adjourned at 8:20 p.m.


Frances Peck, Recording

Secretary