

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
8848 Jonestown Road, Grantville, PA 17028
Minutes
April 12, 2022**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, March 12, 2022, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Alphonse Lepore, David Craig and Keith Espensshade. Michael Webb was not present at the April meeting. Also in attendance were: Lee Stinnett, Solicitor, of Salzmans Hughes, Solicitor; Melissa Tomich Smith, of GHD; Curt Cassel, WWTP Operator; Tina Hastie, representing the Supervisors; Bryan Ziegler, Public Works Director; Nicholas Yingst, Township Manager; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No public input.

Approval of the Minutes: David Craig made a motion, seconded by Alphonse Lepore to approve the minutes of the March 8, 2022, regular meeting. The motion carried with a 4-0 vote.

Secretary's Report and Communications: David Craig reported there is a Region 4 spring meeting on Tuesday, May 24.

Treasurer's Report: Alphonse Lepore presented the March 2022 Treasurer's Report to the Board.

Treasurer's Report – March 2022

Receipts Sewer Fund	\$ 92,067.36
Expenditures Sewer Fund	(34,450.09)
Total Funds Available	\$ 57,617.27
Invoices Paid (03/09/22-04/07/22)	\$ 27,218.85
Balance Sheet Transfers	\$ 31,316.66
Current Invoices to be paid	\$ 7,570.37
Total Checks Written	\$ 66,105.88

David Craig made a motion, seconded by Keith Espensshade, to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept the Treasurer's Report for March 2022, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Plant Operator's Report: Curt Cassel reported from March 4, 2022 to April 8, 2022. All the NPDES permit numbers were met. Average flow is 162,000 gallons; 60,500 gallons of sludge hauled out.

General housekeeping for maintenance and process control. Responded to one alarm at WWTP. Responded to one alarm at Pump Station 2.

Received two quotes from Heim (WEG/Allen Brady) for replacing VFD component for #2 SBR blower. Alphonse Lepore made a motion, seconded by David Craig, to accept the Heim/WEG quote. The motion unanimously carried with a 4-0 vote.

Committee Report: Andy Stein was not present at the April meeting. He asked Rick Hoover to ask the Municipal Authority what they are going to do with Keystone. This will need to be discussed at the May meeting.

Engineer's Report - GHD: Melissa Tomich Smith presented the summary of GHD's activities from March 4, 2022 to April 8, 2022.

Task Order # 1 – Annual Retainer/Annual Wasteload Management Report:

GHD received the DEP report on March 18, however, there has been no response from DEP other than to acknowledge receipt of the report.

General Engineering Services:

Task Order #11 – Manhole Lining Inspection:

GHD inspected some of the older manholes that were lined. There is some bubbling of the liners likely caused by moisture between the liner and the concrete. Although nothing needs to be done at this time, GHD suggests the Township continue to monitor the manholes.

Task Order #12 – Funck's Grinder Pump and Force Main Replacement:

A pump has been selected for the site. GHD is working on the permit application.

Developers:

Misc. Development:

Grantville Commons: A sanitary sewer capacity request was made. GHD will send a response letter after the escrow is received. Discussed the possibility of public sanitary sewer service for 9969 Allentown Blvd. with a developer and Township Manager.

Sheetz: GHD performed the final inspection of the facilities. No issues were seen. We suggest the maintenance bond be released. Keith Espenshade made a motion, seconded by Alphonse Lepore, to release the Sheetz bond. The motion unanimously carried with a 4-0 vote.

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Grantville Commons: GHD meet with Rick and Lee to discuss the status of the agreements and the EDUs. GHD reviewed the development drawings and sent a review letter to the developer.

Hanover Logistics 1 & 2 Warehouses: GHD reviewed and approved the latest set of drawings. The only outstanding item is the receipt of the dedicated easement where the force main ties into the Authority's manhole. The developer indicated the agreement is almost complete and would let us know when the easement is ready to record.

Dollar General: All shop drawings are approved. GHD was onsite for a county conservation kick-off meeting. GHD will perform the inspection of the sewer service line.

Manada Oaks Sewer Extension:

GHD updated the construction costs using the ENR index.

Solicitor's Report: Lee Stinnett reported the following:

I-81 Northbound/Southbound Sewer Lines/PennDOT Right-of-Way: Nothing new to report.

Grantville Commons Development Agreement: Lee provided a draft Development Agreement. There are a couple issues to work out, and there was a consensus on the approach Salzmann Hughes is taking.

Resolution for Amending MA Articles of Incorporation with Articles of Amendment: Lee provided a Resolution. Keith Espenshade made a motion, seconded by Alphonse Lepore, to adopt the Resolution before us. The motion unanimously carried with a 4-0 vote.

Manager's Report: Nicholas Yingst reported the following:

Keystone Collections: Worked with Keystone Collections to obtain the delinquent report for 2020 and 2021. Also worked with Sharon Umberger to identify outstanding delinquent ratepayers prior to 2020. Will work with Salzmann Hughes to determine what liens are in place.

Manada Basin Study: The Board of Supervisors adopted the study resolution. It will be forwarded for final review before official submission to DEP in the next week.

Grantville Commons and Hanover Logistics 1&2: Two sewage module revision resolutions were adopted by the Board of Supervisors and are in the process of being submitted to DEP.

MS4 budget for 2023-2027: Participated in two Stormwater Advisory Committee meetings, several meetings with HRG and the Public Works Director to refine what the fee would be based on.

Public Works Director – Bryan Ziegler reported inspections on manholes have decreased. They are continuing to do regular roadwork.

Unfinished Business: Discussion on MS4 requirements, fees and logistics.

New Business: No new business.

Adjournment: Alphonse Lepore made a motion, seconded by Keith Espenshade, to adjourn the meeting. The motion unanimously carried with a vote of 4-0. The meeting adjourned at 8:19 p.m.


Lynn Shollenberger, Recording Secretary