

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
8848 Jonestown Road, Grantville, PA 17028
Minutes
March 8, 2022**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, March 8, 2022, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Alphonse Lepore, Michael Webb and Keith Espenshade. David Craig joined the meeting after roll call. Also in attendance were: Isaac Wakefield of Salzmans Hughes, Solicitor; Melissa Tomich Smith, of GHD, Engineer; Andy Stein, Consultant, Stein Consulting; Curt Cassel, WWTP Operator; Tina Hastie, representing the Supervisors; Bryan Ziegler, Public Works Director; Mr. Boyd, private citizen; Jacqueline Davidson of Boyer & Ritter; Nicholas Yingst, as an observer; Sharon Umler; Jackie Wilbern, Acting Township Manager; and Lynn Shollenberger, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: Mr. Boyd was present at the meeting to ask about the delinquent notice he received from Keystone Collection.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Mike Webb to approve the minutes of the February 8, 2022, regular meeting. The motion carried with a 4-0 vote.

Secretary's Report and Communications: David Craig reported that he received no communications.

Treasurer's Report: Alphonse Lepore presented the February 2022 Treasurer's Report to the Board.

Treasurer's Report – February 2022

Receipts Sewer Fund	\$ 73,579.70
Expenditures Sewer Fund	(35,621.69)
Total Funds Available	\$ 37,958.01
Invoices Paid (02/09/22-03/08/22)	\$ 25,384.06
Balance Sheet Transfers	\$ 108,934.68
Current Invoices to be paid	\$ 8,201.24
Total Checks Written	\$ 142,519.98

Michael Webb made a motion, seconded by Keith Espenshade, to ratify the bills paid, approve payment of the bills submitted, approve balance sheet transfers, and accept

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the Treasurer's Report for February 2022, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Plant Operator's Report: Curt Cassel reported from February 4, 2022 to March 4, 2022. All the NPDES permit numbers were met. New NPDES permit took effect March 1, 2022. Average flow is 207,000 gallons; 44,000 gallons of sludge haul out. General housekeeping for maintenance and process control responded to four alarms at WWTP. #2 SBR blower taken off-line, electrician will now look into problem, as all mechanical issues have been eliminated.

Committee Report:

- a. Municipal Authority Audit – Jacqueline Davidson of Boyer & Ritter reported a review of the 2021 audit showed a clean audit.

Engineer's Report - GHD: Melissa Tomich Smith presented the summary of GHD's activities from February 4, 2022 to March 4, 2022.

Task Order #1 – Annual Retainer/Annual Wasteload Management Report:

The report has been prepared and is being reviewed by Lee. If there are any changes, let Melissa know.

Task Order #11 – Manhole Lining: GHD obtained a quote proposal from Advanced Rehabilitation Technology (ART) to install 20 linings. There was a motion made by David Craig, seconded by Alphonse Lepore, to amend the March Agenda to include a review of ART's proposal dated March 8, 2022. The motion carried with a 5-0 vote.

David Craig, seconded by Alphonse Lepore, made a motion to accept the ART proposal as presented. The motion carried with a 5-0 vote.

Task Order #12 – Funck's Gas Station Grinder Pump: Initial design will be submitted to the MA by the end of April.

Developers:

Manada Oaks Sewer Extension: No update other than construction costs are just over \$17,000,000.00.

Solicitor's Report: Isaac Wakefield of Salzman Hughes reported on the following:

- a. I-81 Northbound/Southbound Sewer Lines/PennDOT R/W – PennDOT is willing to take ownership of the line up to the manhole. Still need to discuss cost.
- b. Grantville Commons LDP – Lee is working with the developer on fees and the agreed upon number of EDU's. Leaky system not included.

Acting Manager's Report: Jackie Wilbern provided a report from Keystone Collections listing past due payments. Jackie also provided Keystone definitions as requested.

Public Works Director – Bryan Ziegler reported that 141 manholes north of 22 need attention. South of 22, 52 have been done with 150 to go because the majority are sealed shut and must be pried open.

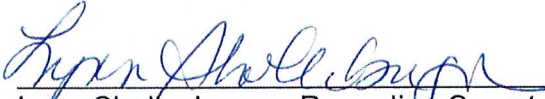
He also reported that all locks have been changed to one key, and only a few people have that key.

Unfinished Business: Act 537 Study – Rick Hoover reported he has everything he needs and is in the process of finalizing the summary.

New Business: Bryan Ziegler reported that a resident found a reducer in the sewer line from the house to the tie in. There was a consensus that a customer requesting assistance with a reducer is required to handle it themselves.

Discuss manager duties and goals.

Adjournment: Mike Webb made a motion, seconded by Alphonse Lepore, to adjourn the meeting. The motion unanimously carried with a vote of 5-0. The meeting adjourned at 8:10 p.m.


Lynn Shollenberger, Recording Secretary