

Draft **MUNICIPAL AUTHORITY**
EAST HANOVER TOWNSHIP
Minutes
August 9, 2016

The Regular Meeting for the East Hanover Township Municipal Authority was held on August 9, 2016, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, Rich Gold, and Alphonse Lepore. Also in attendance were: Lee Stinnett, of Salzmans Hughes, Solicitor; Andy Stein of Stein Consulting, Howard Butler of GHD, Engineer; Paul Cornell, Township Manager; and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Rich Gold made a motion, seconded by Mike Webb to approve the minutes of the July 12, 2016, regular meeting minutes as presented. The motion unanimously carried by a 5-0 vote.

Secretary's Report: No report at this time.

Communications: None at this time.

Treasurer's Report: Smittie Brown reported Expenditures of \$83,497.43 and Receipts of \$180,939.01. Rich Gold made a motion, seconded by Alphonse Lepore, to ratify bills paid, to approve the payment of bills presented and to accept the Treasurer's Report subject to audit. Motion unanimously carried with a 5-0 vote. Total Funds available were \$363,559.21.

Committee Report: There was no report from Andy Stein.

Engineer's Report - GHD: Howard Butler reported the following:

Task Order #2 - NPDES Permit Renewal: The final permit was issued June 20, and included the desired revision to the UV intensity measurement. The additional sampling requirements, because they are in the prior permit, are not a reviewable item and so remain in effect. GHD is closing out this item as completed.

Task Order #4 - Manada Oaks Forcemain Siting Study: Requests have been made for updated drawings and capacity information from their engineer. They are in the process of making revisions due to changes at the Venice site, but that is anticipated to be complete in another month. Once their revisions are complete, we've asked to review

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our conceptual plan with them to determine if one or another of our options is a better fit. Once the drawings are received and recommend acceptance of sewer facilities, Mr. Butler requested Township Manager Cornell to deliver copies of the document to the Municipal Authority and copies to the Township Board of Supervisors.

Miscellaneous Project Items:

- Rockview Dedication as uncovered the buried manhole and are certain the other location is correct. They will not be reissuing drawings.

Task #5, Standard Classification Revisions: Howard Butler said that what will be done, on the Standard Classification Review will be done in house as new projects are gotten and they will be provided to the Municipal Authority with the updated specification manual for review and comment and the document in house will be updated as new projects are gotten. At the same time they will be gone through and play specific instances in the existing rules and regulations to cover construction. Following, that the revisions and recommendations will be incorporated to the final version and then will provide the final version to the Municipal Authority.

Solicitor's Report : Lee Stinnett reported that all items have been covered.

Manager's Report: Township Manager Cornell presented the list of the Past Due Report, by customer, for the Accounts Receivable for the Municipal Authority.

Township Manager Cornel reported one grinder pump has been officially turned back and they are waiting for the check.

Plant Operator's Report: Township Manager Cornell presented Curt Russell's Plant Operator's Report, which have been sent out, if there are any questions.

Unfinished Business:

Change of By-Laws of East Hanover Township Municipal Authority: Lee Stinnett presented the By-Laws Changes to the Board for their consideration. The changes address Section V, Amendments, to include signatures by a Board member in the event that the chairman, or vice-chairman are not available. Alphonse Lepore made a motion, seconded by Rich Gold to accept the modification to the By-Laws Amendment as presented. The motion unanimously carried with a 5-0 vote.

VFW Request for EDU Reduction: Township Manager Cornell gave an update to the VFW request for EDU reduction. Lee Stinnett reported that he wouldn't recommend reducing the EDU at this time. After discussion, it was noted the question of the reduction will go away and the VFW request, in total, will likely go away. So, this issue is generally done for the Board's concern.

Possible Meeting dates for Board of Supervisors and the Municipal Authority: After discussion it was the consensus of the Board to schedule the meeting on September

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14, 2016, at 6:00 p.m.

New Business:

2020 Expansion discussion held, by the Board and staff regarding the expansion.

Howard Butler reported on the Farmer's Market septic improvement ballpark for connection to the sewer system. He stated he informed the Farmer's Market it was long-term, that the corridor is on the 537 plan, and there is no time frame.

Howard Butler discussed setting up the frame work for task orders in a case-by-case developer/development basis. Hopefully before the next one comes in there will be something in place.

Andy Stein said it is getting near the time they are starting the budget items and asked the Board if there were any tasks, or issues, to let him know between now and the October meeting regarding the budget and grants?

Adjournment: Smittie Brown made a motion, seconded by Alphonse Lepore to adjourn the meeting. The motion carried unanimously with a 5-0 vote. The meeting adjourned at 7:18 p.m.

Frances Peck, Recording Secretary