

Draft

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes
SEPTEMBER 13, 2016**

The Regular Meeting for the East Hanover Township Municipal Authority was held on September 13, 2016, at 6:03 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, Rich Gold and Alphonse Lepore. Also, in attendance were: Lee Stinnett, of Salzmann Hughes, Solicitor; Howard Butler of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Mike Webb to approve the minutes of the August 9, 2016, regular meeting as presented. The motion was unanimously approved with a 5-0 vote.

Secretary's Report and Communication: No report or communications at this time.

Treasurer's Report: Smittie Brown reported Expenditures of \$70,135.54 and Receipts of \$12,259.69. Alphonse Lepore made a motion, seconded by Rich Gold, to ratify bills paid, to approve the payment of bills presented, and to accept the Treasurer's Report, subject to audit. Motion unanimously carried with a 5-0 vote. Total Funds available were \$305,296.02.

Committee Report: Township Manager Paul Cornell gave the report for Andy Stein, who was absent.

Engineer's Report - Howard Butler, PE, for GHD reported the following:

Task Order #4 - Manada Oaks Forcemain Siting Study7:

South Hanover is still finalizing options for the Canal Street pump station. GHD met with the Authority's solicitor to discuss easements and right of ways for Alternatives 2 and 3. This prompted another meeting with the Township staff to discuss zoning and potential development in the path of the alternatives, and the need for a revision to the 537 plan.

Miscellaneous Project Items:

Rockview Dedication - Preserve at Bow Creek action items.

- GHD will provide a recommendation letter for Acceptance of the facilities at the preserve, with our noted concerns for the Authority: Lee Stinnett suggested to keep the recommendation you have, and he will probably suggest to Keystone to proceed and re-request to the Municipal Authority, now that the Township is ready to do this. To kindly accept the sewer lines that were installed ten years ago. Rick Hoover said nothing else has to be done at this point and will expect a future request and then things will get transferred.

Rick Hoover announced in preparation for the September 14 joint meeting with the Board of Supervisors, which didn't get advertised, there was a request for a pre-meeting to review the status of the extension. Paul Cornell had passed out materials that included a table of alternatives and costs draft. Howard Butler pulled together materials and a map that clearly showed where the alternatives were. The table acknowledges that Alternative #4 was unlikely, because that went through West Hanover Township, so Alternative #4 didn't make it. The real question is Alternative #2, or Alternative #3, and in part this is intended to help convey our information clearly to other perspective interested parties.

Solicitor's Report : Lee Stinnett had no report at this time.

Manager's Report: Paul Cornell discussed the loan note required an extended starting out time, adjusting monthly payment and would be \$43,811.78. The payment was based on the highest possible interest rate Fulton could have charged. They also applied an annual adjustment from 3.2 to 4.2 percent; however, the Authority is being billed monthly at the above amount. The interest and principal are being correctly applied, but this has caused everything to rise approximately \$11,000 with the increase in the principal.

Paul Cornell discussed the profit and loss statement generated by the Township's software, which has been converted it to a budget process with an accurate year-to-date based on the report. Paul said he has started to project year-end, and would like to have nine months to work with and nine months of journals to be able to set the numbers more firmly. He wanted the members to see where they currently are. This is the format that he would like the Board to have in the future, every month.

Paul Cornell discussed the Bow Creek dedication roads, which the Township owns already, but he will need the details to give to PennDOT to get them placed on the liquid fuels. He will need this information as soon as possible so that compensation can be gotten for it in 2017. There are a number of outstanding issues, one that relates to the Authority, which is keeping the areas clear of brush, where Homeowners Association now owns it, where there is a right-of-way for sewer and stormwater. This will be

between Keystone and the Homeowners Association, or PCA, who is the management company.

Paul Cornell gave an update on the walking trail and repairs to Bow Creek, and would like to get this wrapped up within the next month, or two. Paul discussed the past due accounts of the Municipal Authority.

Plant Operator's Report: Curt Cassell presented his report, that has been sent out, if anyone has any questions. Lee Stinnett was requested to take a look at the grinder pump issue, regarding the rules and regulations section giving Authority control over prohibitive materials.

Unfinished Business:

Signature cards will be discussed at next month's meeting.

The joint meeting between the Board of Supervisors and the Municipal Authority has been postponed until a later date, which has not been determined at this time.

New Business: The discussion of the Dedication of Preserve at Bow Creek will be discussed at the next regular meeting.

Adjournment: Alphonse Lepore made a motion, seconded by Mike Webb to adjourn the meeting. The motion unanimously carried with a 5-0 vote. The meeting adjourned at 7:06 p.m.



Frances Peck, Recording Secretary

