

East Hanover Township Park and Recreation Advisory Board
Regular Monthly Meeting: December 4, 2023, at 7 pm
8848 Jonestown Road, Grantville, PA 17028

Attendance: Becky Richards, Karen Henry, Laurie Reichert, Stacy Dove, Angela Bard Welt, Dr. Craig Goodmurphy

Absent: Zach Jackson and Kirby Reichert

Supervisors: Becki Oller

Guests: None

1. Call to Order: Meeting called to order at 7:04 pm by Karen.

2. Approval of the November minutes

A. Laurie motioned to approve the minutes from November. Karen seconded.

3. Review of the January-November 2023 expenditure report

A. One line item (parks repair and maintenance) is over budget, but overall, the budget is within the amount allotted for 2023.

4. Director's Report:

A. Becky tested use of Google Docs (with the Wreath Workshop) to potentially use for Summer Rec registration, and she thinks that it has promise. Becky and Haley will continue testing this before making a final decision.

B. The Community Tree Lighting event had roughly 200 participants at a cost of \$286 less \$40 received in donations. It worked well to close the room divider until after the tree lighting. Four of the five supervisors participated, as well as Representative Mehaffie.

C. The community park fencing is completed, and the invoice has been received. Final grant reimbursement can now be requested.

D. The dinosaur slide may be removed to be repaired by the Township Public Works crew.

5. Old Business

A. 2024 Special Event program dates

1. The Tree Lighting may be held on Thursday 12/5/24.

2. The Wreath Workshop may be held on Friday 12/6/24 and Saturday 12/7/24. The fee has been \$10 for many years and may be raised to \$12 or \$15 in 2024.

3. Breakfast with Santa may be held on Saturday 12/14/24.

B. 2024 Board Meeting dates

1. The August meeting was assessed due to National Night Out and Peach Fest, but the Board Meeting will be held on August 5, 2024, per regular schedule.

C. Changes to the Constitution

1. The Board members in attendance discussed approving the changes in the Constitution and recommending that those changes be ratified by the Board of Supervisors.

2. The Board discussed a potential Constitutional amendment to allow a Board of 5 members instead of 7 members, resulting in a 3-person quorum rather than a 4-person quorum. It is anticipated that the positions will be staggered so that one term ends each year, but this will be recommended with each new Board member. The Board of Supervisors will need to consider and then issue an Ordinance to move this forward.
3. The first sentence of the second paragraph of Article III will be revised to delete the word "majority" and to change the final word from "vacant" to "vacated." The second sentence of the second paragraph of Article III will be revised from "Townships" to the possessive "Township's" and from "their" to "its".
4. Stacy made a motion to approve the amendments to the existing Constitution. Laurie seconded the motion. The motion passed. Becky will now submit the redlined changes to the Board of Supervisors with a recommendation to ratify the changes and start the process to draft an Ordinance.

D. Board vacancy

1. Stacy submitted her resignation from the Board via email in July 2023. She continued participating into December due to another vacancy. Laurie motioned to accept the resignation, and Craig seconded.

E. Trail & Playground signage for the winter months

1. The wording has been adjusted slightly to indicate that the certified playground mulch does not provide fall protection in freezing temperatures.
2. Becky will add one trail sign for the Nature Park, such as "hike at your own risk" or "no winter maintenance."

F. 2023/2024 Budget

1. The double-sided address sign for the Nature Park was quoted at \$1,055.16. This could potentially be funded under 2023 Capital Projects, but the 2023 Repairs and Maintenance budget is expended. The Board discussed putting this off for now and potentially purchasing a cheap yard sign for the two plants sales per year or asking the Manada Conservancy to provide wayfinding signage.

G. PA Naturalist work projects

1. Becky will contact the PA Naturalist group this winter to get some projects planned for 2024.

6. New Business

A. Community Feedback

1. Craig proposed creating a Suggestion Box.
2. Karen noted that we could also have a brief survey to collect feedback at each event.

B. Fee schedule

1. Becky assessed fees, budgeted amounts, and received amounts for 2023. Becky does not recommend any changes for 2024.
2. The Fee Schedule goes in front of the Board of Supervisors in the New Year.

C. Splash pad

1. Becky suggested waiting for the survey results before asking a representative to attend a Park and Rec Board meeting, potentially in spring 2024. This could include an installation representative, as well as a representative from a community that already has a splash pad.

D. Long-term goals

1. The goals for a box culvert bridge and a second bridge will be pushed from 2024 to the list of 3–5-year goals.
2. The goal to redo the tennis courts may be expanded to include the hockey court or all of the courts.
3. The goal regarding an online registration system has been explored and has been found to be excessive in the cost to benefit ratio. This goal will be eliminated.

7. Upcoming Events & Programs:

1. **Fresh Greens Wreath Workshops**, Friday, December 8th, 6:00 pm- 8:30 pm and Saturday, December 9th, 9:00 am- 11:30 am
 - 1-2 volunteers to help clean-up Saturday after the workshop
 - Stacy, Craig, and Karen will assist.
2. **Winter Coloring Contest**
3. **Breakfast with Santa**, Saturday, December 16th, 8:00 am- 10:00 am
 - The Lions Club said that they will likely supply some cooks and 3 of 5 servers. Becky may need 2 cooks, 2 servers, and 1 person doing registration.
 - Karen raised the idea of volunteers working shifts.
 - Laurie and Steve volunteered to work in the kitchen for the full event. Stacy and Craig can volunteer for the full event. Karen will come to cook eggs, but she may leave before cleanup if there is enough help. Laurie and Becky will bring crockpots to keep the eggs warm. Angela can come if more assistance is needed; Becky will discuss with Angela closer to the event.
 - Becky received 79 registrations so far.
4. **Movie Night**, Friday, December 22nd, 6 pm
 - No volunteers are needed.

8. Next Meeting: Monday, January 8, 2023, at 7:00 pm

9. Adjourn: Craig motioned to adjourn, and Stacy seconded. Meeting adjourned at 8:47 pm.

Park & Rec Board Members	Term Expiration:	Board of Supervisors' rep.:
Angela Bard Welt	12-31-27	Becki Oller
Karen Henry	12-31-26	
Stacy Dove	12-31-26	
Laurie Reichert	12-31-25	Park Director:
Dr. Craig Goodmurphy	12-31-25	Becky Richards, CPRP
Kirby Reichert Jr.	12-31-23	
Zach Jackson	12-31-23	