

**East Hanover Township Park and Recreation
Advisory Board**
Regular Monthly Meeting Agenda: August 7, 2023, at 7 pm
8848 Jonestown Road, Grantville, PA 17028

Attendance: Becky Richards, Karen Henry, Yvonne Sharrow, Angela Bard-Welt, Stacy Dove, Zach Jackson, Laurie Reichert

Absent: Kirby Reichert

Supervisors: None

Guests: None

1. **Call to Order:** Meeting called to order at 7:01 p.m. by Karen Henry.
2. **Approval of the July minutes.** Karen motioned to approve the minutes from July. Stacy seconded.
3. **Review of the January-December 2023 expenditure report.** Angela Welt had a question on the rents and royalties line item. Three rentals were lost during the time the pavilion was closed for playground construction. Becky Richards reported that rentals have been steadily growing and we are at 70% of rental revenue that had been projected in the budget. Yvonne Sharrow had a question regarding whether "various" is a common practice under the memo section of the expenditure breakdown.

4. Review of recent events:

- A. Ice cream social: Becky reported that we had 47 attendees. We will be using supplies that were left from the social for Peach Fest. The budget for these events will be combined and shared with the Board at the next meeting.
- B. National Night Out: Becky Richards and Karen Henry participated, along with staff from the Summer Rec Camp. They reported that there was increased attendance from last year. We provided water, juice, snacks, and yard games. Becky promoted our Disc Golf course, park trails, and upcoming events. The Hanovers are working on scheduling a wrap-up meeting and planning for NNO 2024. Four of five Township Supervisors participated.

The Park and Recreation Advisory Board recessed into an executive session to discuss a personnel issue and potential litigation at 7:20 pm. The regular meeting resumed at 7:37 pm.

- C. Summer Rec Camp: Finished 8/4 with a picnic and talent show. It was combined into the playground ribbon cutting event. Becky Richards has a wrap-up meeting scheduled with Jennifer Little and Haily Radnor on 8/15/23 and will provide a more thorough report for our September 2023 meeting.

5. In progress activities and events:

- A. The Kawasaki Mule is up for sale on Municibid, ending August 8th.
- B. South Hanover Township is working on a Greenway and Trail Study and has talked with us about potential connections into East Hanover Township for biking routes and tie-ins with existing and planned trail routes.
- C. Community Park Day: Becky Richards reported that she has been following up on invitations sent to various groups. There are currently 11 confirmed groups. Food is being planned. Stoner Graphix will provide road signs. Board members shared additional ideas for activities or demonstrations during Park Day.
- D. Becky will be assisting the Fire Company in organizing the Fall Yard Sale, on Saturday, October 14th from 7 am to 12 noon.

6. Updates on Park Improvements & Capital Projects

- A. Amphitheater: We received the electric and ADA accessibility plans from HRG. We are submitting plans for the building permit and the project is anticipated for construction in 2024.
- B. Community Park & Playground Redevelopment Project: Gutters were fixed by Century Home Improvement. We will need to purchase a hand mower with a bagger for the grass strip in front of the playground and may be useful for other areas of the park. Lori Yeich, our DCNR Regional Advisor, visited last week and reviewed the project drawings to the completed construction. We are submitting a change order to put a fence around the park. We are currently in the process of getting cost estimates from Gundy and checking with HRG for confirmation that this fits within the project budget. Becky Richards and Lori Yeich also did a park tour to look at potential future projects for her recommendation on grant funding. The group discussed the potential of adding security cameras to the park and playground. It couldn't be included in the grant funded portion as it was not part of the original project. Becky Richards will be looking at including this in next year's budget. A ribbon-cutting ceremony was held on 8/4/23 for the playground. Various State and local politicians, representatives from DCNR, HRG, Parks and Rec Board, Township staff, and many children and families from Summer Rec attended. Kevin Hines from Play and Park Structures arranged a visit by Mike McWilliams, VP Customer Service and Derrick Haney, Quality Engineer, on 7/27/23 to look over the playground and concerns with some rust and damage to the powder coat paint finish on several pieces of equipment..
- C. Nature Park: Becky Richards toured the Nature Park with our DCNR Regional Advisor while looking at potential future projects for grant funding. Becky reported that there is a large amount of invasive underbrush and loss of many ash trees and loss of canopy on the south-side of the park. Discussed whether we can utilize the expertise of the Manada Conservancy or Penn State Extension to get ideas of how to address.
- D. Tennis/Pickleball Courts: Becky Richards received recommendations from our DCNR Regional Advisor on a grant application. We received cost estimates to redo tennis courts and rough estimates to build new dedicated pickleball courts at the YSC. The estimate for the tennis courts is \$220,000 with engineering fees. The estimate for the pickleball courts is \$360,000 with engineering fees. Both of these will be included in our Dauphin County Gaming Grant application for half of the cost of each. Our Public Works Department would handle the demolition of the old tennis courts and site preparation work for both projects if approved and we have funding for one or both projects. Yvonne Sharrow suggested to the Board that we dedicate one court for pickleball and one for tennis as we have done with basketball and hockey and not allow the cross-over to maintain consistency. The Board discussed advantages/disadvantages of this.

7. 2024 Budget

- A. Becky Richards reported she will be starting to work on this soon.
 - B. Potential items that Becky will be researching the cost of: security cameras and installation, new digger for the dinosaur playground, replacing inlay on the chess/checkers table in the park if possible, replacing portable PA system.
 - C. Additional possibilities to consider: building in the cost of the lighting project and maintenance for the EHBSA, getting a similar address sign to put on the sign for the Nature Park.
 - D. Capital Construction will look similar to this year's budget due to amphitheater construction, trail paving, repaving parking lot, tennis courts, pickleball courts.
 - E. Becky will have additional information for the September meeting.
8. **Facilities survey:** reviewed draft that Becky Richards brought to Board for suggestions and edits so that this can be distributed to community residents at Peach Fest, Community Park Day. Board members also suggested putting it into an electronic survey format and posting it on social media.
9. **Update on proposals from EHBSA:** The Board of Supervisors approved the bullpen, batting cages, and dugouts as well as the Township assisting with the cost of the building permit for these projects.

10. **Parking at the YSC-** Becky Richards will get measurements to determine how many signs are needed to designate NO Parking areas. Yvonne Sharrow suggested a large sign on the back of the field house. Becky indicated she is looking at a sign for that area designating it for emergency vehicles only.
11. **Update on the MS4, Stream Restoration project-** The design is under final review by regulatory agencies. No further updates at this time.
12. **Update on Well project and potable water at pavilion-** No updates at this time.
13. **Rules posted at the Tennis/Pickleball Courts:** Becky Richards provided proposed rules and regulations for the tennis/pickleball courts. We also discussed getting feedback from tennis and pickleball players. Becky proposed including similar rules for the basketball court and hockey rink as well. Angela Welt proposed having a key fob system that people have to pay a monthly fee to utilize the courts. Board members discussed the drawbacks or potential advantages of using such a system.
14. **Peach Fest:** Karen Henry, Stacy Dove will volunteer. Becky Richards will reach out to our Summer Rec counselors to see if any of them are able to help.
15. **Upcoming Board vacancies:** there will be 3 vacancies on the Board at the end of the year. Becky Richards included information in the Fall newsletter for letters of interest and other Park and Rec volunteers.
16. **Upcoming Events & Programs:**
 - A. August 12th, Peach Fest
 - B. August 18th (rain date: Saturday, August 19th), S'mores and a Movie
 - C. September 10th, Grandparents Day: Schoolyard Games through the Years
 - D. September 23rd, Community Park Day
 - E. October 14th, 7am-12 noon, GVFC Fall Yard Sale
 - F. October 28th, Spooktacular Fall Fest
 - G. October 31st, 6-8 p.m. Trick or Treat Night (no rain date)
 - H. November 4th, 10 a.m., Fall Leaf Nature Walk
 - I. December 1st, Community Tree Lighting
 - J. December 8th & 9th, Fresh-Greens Wreath Workshops
 - K. December 16th, Breakfast with Santa
17. **Next Meeting: Monday, September 11, 2023, at 7:00 pm**
18. **Adjourn:** Stacy Dove motioned to adjourn the meeting. Karen Henry seconded the motion. Meeting adjourned at 9:11 p.m.

Park & Rec Board Members	Terms (Expiration):
Angela Bard-Welt	12-31-27
Karen Henry	12-31-26
Kirby Reichert Jr.	12-31-23
Laurie Reichert	12-31-25
Stacy Dove	12-31-26
Yvonne Sharrow	12-31-25
Zach Jackson	12-31-23

Board of Supervisors' representative:
Becki Oller

Park Director:
Becky Richards, CPRP