

East Hanover Township Park and Recreation Advisory Board
Regular Monthly Meeting: February 5, 2024, at 7 pm
8848 Jonestown Road, Grantville, PA 17028

Attendance: Becky Richards, Karen Henry, Laurie Reichert, Angela Bard Welt, Dr. Craig Goodmurphy

Absent: N/A

Supervisor: Tina Cassel Hastie

Guests: Brenda Etter

1. **Call to Order:** Meeting called to order at 7:00 pm by Karen.
2. **Prospective Board Member**
 - A. Brenda introduced herself as a prospective Board Member. Brenda is a certified yoga instructor and has extensive experience with youth education and elder care.
 - B. A few other community members have expressed potential interest verbally, but no other letters or emails formally expressing interest have been received to date.
 - C. Laurie made a motion and Craig seconded, to nominate Brenda to the Board. All members said "Aye."
3. **Approval of the January minutes**
 - A. Becky noted that the term expirations needed to be corrected for Craig (from 2025 to 2024) and for Vacant (from 2026 to 2028).
 - B. Karen and Craig suggested that 8c part 2 be revised to state that a second goal will now be removed due to the existing plan for a box culvert bridge to be centric, negating the need for a second crossing.
 - C. Laurie motioned to approve the Minutes with these edits, and Craig seconded. All members said "Aye."
4. **Review of the January 2024 expenditure report**
 - A. The Board reviewed the expenditures.
 - B. Portable toilets will return on March 4, 2024, at the Nature Park and the Sports Complex.
5. **Director's Report:**
 - A. Becky is already receiving registrations for the Sports Complex and the picnic pavilion for this spring.
 - B. Becky ordered new corner flags for the soccer fields.
 - C. There is now a Wii game cart for use by the senior program. The TV was dropped off for recycling but works, and the cart was free government surplus.
 - D. The Board reviewed the relevant newsletter content for the upcoming issue.
 - E. The amphitheater is on track to be delivered in early March. A concrete path around the side and back can be added as a Change Order for \$8,500 for Americans with Disabilities Act accessibility. A simple bid package for electrical work will be needed. The audiovisual package came in under budget.

- F. The 5% retainage fee has been paid to Gundy for the Community Park Project, and next Becky will work on grant reimbursement and closeout.
- G. The Township received quotes for paving projects in 2024. The quote to pave the inner loop trail this year is \$33,633 which is under the budgeted amount of \$45,000. The parking lots will be paved at the same time.
- H. Township staff are nearly finished making improvements to the concession stand at the East Hanover Elementary School ballfields.
- I. The main pavilion at the Nature Park has been vandalized again with theft of copper. Some of the Supervisors asked to see a proposal to demolish the buildings (pavilion, restroom, beer kitchen, and shed in use by the Manada Conservancy).
- J. MS4 BMP #2 may now impact only 50% of the trees rather than the 80% initially anticipated.

6. Old Business

A. Trail and playground signage

- 1. The signs about winter conditions have been manufactured and will be installed seasonally.

B. Sport court signs

- 1. Becky discussed options for sizes and placements.
- 2. The language will be modified to “non-marking shoes.”
- 3. “For new matches” will be removed, and “when just one or two” will be changed to “two or less.”
- 4. Craig suggested reorganizing the list to group equipment items, restriction items, etc.
- 5. The language will remove “to report a maintenance” to simply state “for questions or concerns.”
- 6. Becky will make some changes with a focus on streamlining the language and will then ask for a new price quote.

C. Parks facility survey

- 1. Becky has received around 70 responses (56 residents, 8 non-residents, and 6 who said that they are residents but did not provide an address).
- 2. Most respondents are female with 2-4 household members.
- 3. A total of 62 said that they do not have accessibility concerns, and 5 said that they do.
- 4. Most people reported receiving news through the newsletter, followed by social media.
- 5. In terms of ranked importance, trails and open space were tied, then recreational facilities, then sport courts, then athletic fields, then senior center.
- 6. Nothing stood out as not meeting the needs of respondents.
- 7. Respondents think that the most important existing priority is to maintain existing

facilities.

8. For future priorities, respondents were most interested in trail connectivity, then maintenance of current facilities, then splash pad.

D. Splash pad

1. Becky suggested waiting for the complete survey results before asking a representative to attend a Park and Rec Board meeting. This could include an installation representative, as well as a representative from a community that already has a splash pad.
2. Becky suggested that a maintenance representative come as well, as splash pads require specialized maintenance.

E. Turf maintenance

1. Becky is looking into a 3-year contract instead of yearly. She is hoping for three quotes by 2/15/24.

F. Puzzle Event

1. There was an event in January, and another is scheduled for February.

G. Indoor yard sale

1. Revenue was \$180.

H. National Night Out

1. South Hanover will host in 2024.

I. PA Master Naturalists

1. Becky continues to coordinate with this group.

7. New Business

A. Summer Rec Program

1. The Township will be advertising for an Assistant Director and Counselors.
2. Becky has been checking with Counselors from 2023 to see who is interested in returning for 2024.
3. South Hanover hires Counselors as young as 14, so Becky would like to drop East Hanover's age requirement to 15. The age requirement for Assistant Director will be changed to 20 years old.

B. Upcoming events

1. Valentine's Day Event – Becky would like 2-3 volunteers for 2/9/24 from 5:30 PM – 8:00 PM.
2. Puzzle Competition – Becky does not need any volunteers for this event on 2/16/24.

8. Next Meeting: Monday, March 4, 2023, at 7:00 pm

9. **Adjourn:** Laurie motioned to adjourn, and Karen seconded. Meeting adjourned at 9:00 pm.

Park & Rec Board Members

Dr. Craig Goodmurphy

Laurie Reichert

Karen Henry

Angela Bard Welt

Brenda Etter

Term Expiration:

12-31-24

12-31-25

12-31-26

12-31-27

12-31-28

Board of Supervisors' rep.:

Tina Cassel Hastie

Park Director:

Becky Richards, CPRP