

# **EAST HANOVER PARKS AND RECREATION**

## **MEETING MINUTES for April 3, 2017**

### **Board Members Present:**

Steve Espenshade, Karen Zemitis, Laurie Reichert, Yvonne Sharrow, Rick Smith, Dave Hamaty

### **Board Members Absent:**

Karen Henry

### **Park and Rec Director:**

Anthea Stebbins

### **Meeting Guests:**

Paul Cornell. Thank you for attending our meeting tonight.

### **Meeting called to order at 7:01 PM**

- Previous month's minutes for March 2017 approved. Motion for approval requested by, Rick Smith, 2<sup>nd</sup> Laurie Reichert. Motion approved by 6-0. P&R Funds Report for February 2017 was approved as presented.

### **P/R Directors Report:**

- Message Board installed park. Park rules to be put up on it shortly.
- Roller Hockey Court to be repaired – Getting estimates and recommendations.
- Summer Rec. Program. Purchasing ropes, stakes and signs for the program to rope off areas that the children will be using. Wrist Bands will also be purchased for the children to wear.
- Diamond Tex – Has been delivered.

### **Old Business:**

- Building Feasibility Study is being worked on.
- Two Way radios for the summer recreation program have been purchased and received.
- Bunny Breakfast is on 4/8/17. Volunteers please arrive by 6:30 am.
- Hiring of part time seasonal maintenance crew – Paul Cornell drew up a job description for (2) part time seasonal help positions. It would be for 30 to 35 hours a week to help with Park and Rec maintenance of the grounds. The job positions and description will be presented to the board for approval tomorrow. The Salaries for the (2) part time positions will come out of the P&R fund.
- EHBA – Still looking for a permanent location for fields.

- Memorial Bench – The P&R Board would like to get one purchased and installed. Anthea will email brochures and information to us. We will review and revisit at next meeting.
- Tomlinson Bomberger proposal accepted.

### **New Business**

- 2017 Summer Rec. Program – 8 Counselors interviewed and chosen. 2 Counselors in Training chosen. Will bring to BOS for approval tomorrow.
- Would like to open a new interest bearing checking account at Centric Bank for the DCNR grant trails study. A deposit of \$28,750.00 would be deposited from the Park & Rec Fund.
- **MOTION:** Open a new interest Bearing account at Centric Bank for the DCNR grant trails study with the amount of \$28,750.00 to be transferred from the Park and Rec fund to Centric Bank. – Motion for approval requested by, Lori Reichert and 2nd by Dave Hamaty. Motion approved by all present. 6-0.
- Scope of work for trails – DCNR needed more information. Anthea provide the information needed and resubmitted.
- Park and Rec Board Goals – Paul Cornell gave Anthea a list of Director goals and the Park & Rec Board received a list of Board goals that he would like us to work on.
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- **Meeting Adjourned at 8:28 PM**
- Motion was made Laurie Reichert, 2<sup>nd</sup> by Dave Hamaty. Motion approved by all present. 6-0

### **Next Park and Rec Board Meeting**

- May 1<sup>st</sup> , 2017 – 7pm

(KZ)